

REGULAR MEETING, TOWN OF EAST OTTO, May 12, 2026

A regular meeting of the Town Board of the Town of East Otto, County of Cattaraugus and the State of New York was held at the Town Hall, 9014 East Otto Springville Rd East Otto NY on the 12th day of May 2026.

PRESENT:

Ann Rugg	Supervisor
Sid Barber	Council Member
Brian Westfall	Council Member
Shannon Jones	Council Member
Tom Benz	Superintendent of Highways
Deanna Bowen	Clerk
Jeff Holler	Code Enforcement Officer

ABSENT:

Dave Forster	Council Member
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OTHER PRESENT:

Sharon Huff
Clayton Huff

The Meeting was called to order, and the Pledge of Allegiance was recited and led by Supervisor Rugg.

RESOLUTION 38-2026

AUDIT OF CLAIMS

On a motion of Councilmember Barber, seconded by Councilmember Westfall the following resolution was

ADOPTED	Ayes	4	Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved that the bills contained on Abstract #5 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract #5			
General Fund	\$	15,980.78	Voucher 24-34
Highway	\$	25,360.75	Voucher 27-38
H Fund	\$	7,295.34	Voucher 3

RESOLUTION 39-2026

UTILITY BILLS

On a motion of Councilmember Barber, seconded by Councilmember Westfall the following resolution was

ADOPTED	Ayes	4	Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved to approve the payment of April utility bills.

RESOLUTION 40-2026

MEETING MINUTES

On a motion of Councilmember Barber, seconded by Councilmember Jones the following resolution was

ADOPTED	Ayes	4	Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved that the Board approves the meeting minutes from April 14, 2026, as submitted.

HIGHWAY SUPERINTENDENT

- Four quotes were received for Garage Door openers.
- Fill will be added to the Ball Diamond

RESOLUTION 41-2026

SHOP DOOR OPENERS

On a motion of Councilmember Barber, seconded by Councilmember Westfall, the following resolution was

ADOPTED	Ayes	4	Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved to accept the quote of \$9,744 for shop door openers from Rupp Overhead.

TOWN CLERK

- Clerk Bowen submitted the monthly report for April 2026 to the Board. A check was submitted to the Town Supervisor for \$111.50. The report is on file with the Clerk's Office.
- Clerk Bowen told the Board about the Memorial Day parade on Sunday May 24 and invited them to participate on a float provided by Burdick Blueberries.
- Clerk Bowen read a letter from the Preservation Group requesting the Town Board to pay for the hot dogs, rolls, condiments, water, ice cream and napkins for the Memorial Day Parade.

RESOLUTION 42-2026
MEMORIAL DAY PARADE

On a motion of Councilmember Westfall, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	4	Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved to provide hot dogs, rolls, condiments, water, ice cream and napkins to serve after the Memorial Day Parade on 5/24/26.

CEO REPORT

- 21 Phone Calls
- 7 Inspections
- 2 Permits for a total of \$575, deposited to Town Clerk
 - 8244 Rohr Hill Road-Pole Building
 - 9919 Utley Road-Generator

RESOLUTION 43-2026
SUPPORT 2025 CATTARAUGUS COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE

On a motion of Councilmember Barber, seconded by Councilmember Jones, the following resolution was

ADOPTED	Ayes	4	Barber, Westfall, Jones, Rugg
	Nayes	0	

WHEREAS the Town of East Otto recognizes the threat that natural hazards pose to people and property within the Town of East Otto; and

WHEREAS Cattaraugus County has prepared a multi-hazard mitigation plan, hereby known AS Cattaraugus County Multi-Jurisdictional Hazard Mitigation Plan Update July 8, 2025, in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Cattaraugus County Multi-Jurisdictional Hazard Mitigation Plan Update July 8, 2025, identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of East Otto from the impacts of future hazards and disasters; and

WHEREAS adoption by the East Otto Town Board demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Cattaraugus County Multi-Jurisdictional Hazard Mitigation Plan Update July 8, 2025,

NOW THEREFORE, BE IT RESOLVED:

The East Otto Town Board adopts the Cattaraugus County Multi-Jurisdictional Hazard Mitigation Plan Update July 8, 2025, Be it further

RESOLVED This plan approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

RESOLUTION 44-2026

DESIGNATION OF EMERGENCY SHELTER

On a motion of Councilmember Westfall, seconded by Councilmember Jones, the following resolution was

ADOPTED	Ayes	4	Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved to designate the East Otto Firehall located at 8990 Reed Hill Road East Otto, NY as the Emergency Shelter for the Town of East Otto.

RESOLUTION 45-2026

PAY INCREASE FOR PLANNING BOARD

On a motion of Councilmember Barber, seconded by Councilmember Westfall, the following resolution was

ADOPTED	Ayes	4	Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved to increase the amount for planning board members per meeting to \$50 and \$100 for planning board chairman.

PUBLIC COMMENT: NONE

With no further business, on a motion from Councilmember Barber seconded by Councilmember Jones the meeting was adjourned at 7:04 PM.
Carried unanimously.

The next meeting will be held on June 9, 2026, at 6:00pm.
Respectfully Submitted

Deanna Bowen/Town Clerk

