

REGULAR MEETING, TOWN OF EAST OTTO, August 11, 2026

A regular meeting of the Town Board of the Town of East Otto, County of Cattaraugus and the State of New York was held at the Town Hall, 9014 East Otto Springville Rd East Otto NY on the 11th day of August 2026.

PRESENT:

Ann Rugg	Supervisor
Dave Forster	Council Member
Sid Barber	Council Member
Brian Westfall	Council Member
Shannon Jones	Council Member
Tom Benz	Superintendent of Highways
Deanna Bowen	Clerk
Ken Phillips	Planning Board Chairman
Sharon Huff	Planning Board Member

ABSENT:

Jeff Holler	Code Enforcement Officer
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The Meeting was called to order, and the Pledge of Allegiance was recited and led by Supervisor Rugg.

RESOLUTION 60-2026

AUDIT OF CLAIMS

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved that the bills contained on Abstract #8 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract #8			
General Fund	\$	2,088.91	Voucher 55-62
Highway	\$	143,250.84	Voucher 66-75
Capital Projects	\$	974.53	Voucher 8

RESOLUTION 61-2026

MEETING MINUTES

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Barber, Westfall, Jones, Rugg
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Nayes 0

Resolved that the Board approves the meeting minutes from July 14, 2026, as submitted.

HIGHWAY SUPERINTENDENT

- No updates on the new garage door openers
- Still waiting on the new truck
- The freightliner box is being prepped for painting.
- Traffic Street is down to one lane. DEC will be evaluating it.

TOWN CLERK

- Clerk Bowen submitted the monthly report for July 2026 to the Board. A check was submitted to the Town Supervisor for \$. The report is on file with the Clerk's Office.
- Clerk Bowen gave out Annual Estimate forms to all departments to be filled out and submitted to the Town Supervisor.

Supervisor Rugg told the Board she will be taking a grant writing class along with Melissa Huber (representing the EO Fire Department).

RESOLUTION 62-2026

UTILITY BILLS

On a motion of Councilmember Forster, seconded by Councilmember Jones the following resolution was

ADOPTED	Ayes	5	Forster, Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved to approve the payment of the July utility bills.

RESOLUTION 63-2026

TOWN HALL PAINTING REBIDDING

On a motion of Councilmember Barber seconded by Councilmember Jones the following resolution was

ADOPTED	Ayes	5	Forster, Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved to rebid the painting of the Town Hall.

RESOLUTION 64-2026

TOWN HALL PAINTING BID ADVERTISING

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Barber, Westfall, Jones, Rugg
	Nayes	0	

Resolved to advertise for bids for the Town Hall Painting. Bids to be opened on August 25, 2026 at 6:00pm.

CEO REPORT

- 21 Phone Calls
- 11 Inspections
- 3 Permits for a total of \$1025, deposited to Town Clerk
 - 7932 Mill Street-Pole Building
 - 9354 Snake Run-Demo and Pole Building
 - 8223 Crumb Hill-Single family residence
- Issued 2 addresses
- Attended Planning Board Meeting

PUBLIC COMMENT: Sharon Huff and Ken Phillips spoke regarding concerns from the Planning Board regarding the SEQRA Full EAP Report. Summary of concerns:

- No impact. Depth to water table at this location averages greater than a 3-foot depth. **PV 3 states .69-1.4ft depth.**
- Section 4 of page 7: Impact on groundwater statement: Construction will avoid areas with shallow water tables, and erosion control measures will prevent infiltration of contaminants. Therefore, no significant impact on groundwater is expected. **What is the depth to groundwater; less than 3 feet? How will issue with depth to water table be addressed?**
- Monarch butterfly (*Danaus Plexippus*) exists in this region. (Exhibit D) listed as proposed threatened. **Impact on agricultural resources -18.62 acres of ag land (of which 1.9 acres are MSG 4 soils). How was this determined? PV 3**
- The proposed action may irreversibly convert ag land to non-ag uses, either more than 2.5 acres if located in an ag district.
 - **How was the 1.9 acres determined?**
 - **Exhibit B-Full EAP Part 2-8a the proposed action may impact soil classified as group 1 through 4 of the NYS Land Classification system-NO**
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With no further business, on a motion from Councilmember Barber, seconded by Councilmember Westfall the meeting was adjourned at 7:07 PM.
Carried unanimously.

The next meeting will be held on August 25, 2026, at 6:00pm.

Respectfully Submitted

Deanna Bowen/Town Clerk