

TOWN OF CARROLLTON
Thursday, May 21st, 2026 (rescheduled due to attendance for quorum)
Monthly Meeting 6:00PM
641 Main Street Limestone, NY 14753

Present: Councilwoman Deputy Supervisor Diane Benjamin, Councilman Jeff Case, Councilman Adam Dowd, Town Planning Board Chair Wendy Johnston. **Residents: None. Not Present:** Supervisor Jay Little, Councilman Lynn Case, Clerk Julie Carlson, Bookkeeper Diane Frick, CWO/Sewer/Maint. Rick Dixon, Hwy Supt. Mike Fox, CEO/Bldg. Ben McDonnell, Assessor Chris Holewinski.

Monthly Meeting:

Deputy Supv. Diane Benjamin called the meeting to order following the Pledge of Allegiance.

Deputy Supv. Benjamin stated this meeting is to only review and approve the vouchers for payment, review written submitted monthly reports for departments and review Resolution for the Smart Growth Grant, due to lack of attendance by all Board members.

Resolution 44-2026 Monthly Written Reports

On motion of Councilman Jeff Case, 2nd by Councilman Adam Dowd the following resolution was

ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, A. Dowd-aye, L. Case-absent, Supv. Little-absent.

Resolved that the Board approves the written reports submitted for review by Town Justices, Hwy Superintendent, Town Clerk, Grant Masters, and the Bookkeeper Financial Reports.

Resolution 45-2026 Approval of Concurrent Items

On motion of Councilman Adam Dowd, 2nd by Councilman Jeff Case the following resolution was

ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, A. Dowd-aye L. Case-absent, Supv. Little-absent.

Resolved that the Board approves the April Monthly Meeting Minutes as written. The following

Checks Received were recorded 04/22-05/19/2026:

\$ 458.05 Town Clerk's Acct-April Sales
 8,671.00 Justice Michael Soper-Fines Collected for April
 14,063.00 Justice Joseph Crowley-Fines Collected for April
 35.00 Agnes Popek-sold case of paper towels for 640 Main Street
 59,615.55 Reimbursement #3 for Bridge Project-Highway
 958.01 D. White reimbursement for sluice pipe-Highway
 93,574.00 Cat. County Mort. Tax apportionment-Oct. Sales tax 1st qtr. 2026

Total \$177,374.61

And the Town authorizes payment of May Audit of Claims for Abstract #5 be paid as follows:

2026 Bills Presented

- General \$ 25,747.29 v#98-116
- Highway \$ 21,304.57 v#50-67
- Sewer 1 \$ 3,603.27 v#7-8
- Sewer 2 \$ 1,204.29 v#45-54
- Water \$ 904.33 v#37-43
- Capital \$ -0-

Total \$52,763.75

Correspondence: 1) Thomas Fenner-small claim case scheduled 5/21/2026. 2)Email verifying hiring of an elected position for general part-time cleaning position.

Resolution 46-2026: RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING THROUGH THE 2026 NYS DEPARTMENT OF STATE (NYS DOS) SMART GROWTH COMMUNITY PLANNING GRANT FOR A COMPREHENSIVE ZONING REGULATIONS UPDATE PROJECT

On motion of Councilman Adam Dowd, 2nd by Councilman Jeff Case the following resolution was

ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, A. Dowd-aye, L. Case-absent, Supv. Little-absent.

WHEREAS, the Town of Carrollton has determined it is in the best interests of the community that the Town in concert with its residents and local and regional stakeholders, update the Zoning Regulations utilizing a smart growth framework and smart growth principles for this update; and

WHEREAS, New York State has issued a request for proposals entitled, 2026 New York State Department of State (NYSDOS) Smart Growth Community Planning (SGCP) Grant Program; and

WHEREAS, the Town of Carrollton, has determined that it is desirable and in the public interest to undertake the necessary activities for the submittal of an application under the 2026 NYSDOS Smart Growth Community Planning Grant Program for the development of a comprehensive update of the current zoning replacing the Town's current zoning to align with the newly adopted Plan, which relies on Smart Growth Principles to bring the community forward; and

WHEREAS, the Town is taking the initial steps necessary to establish a zoning update process including the assembling of a formal Smart Growth Comprehensive Zoning Update committee to guide preparation of Updated Zoning Regulations; and

WHEREAS, the Smart Growth Community Planning Grant requires local matching funds equal to at least 10% of the total project cost;

NOW THEREFORE BE IT RESOLVED, that the Supervisor is authorized to submit an application for "Town of Carrollton Comprehensive Zoning Update Project" under the Smart Growth Community Planning Grant Program through NYSDOS and to execute all documents necessary for the implementation of this work relating to the financial and/or administrative processes of the grant program; and

BE IT FURTHER RESOLVED, that the Town of Carrollton has committed to providing the required 10% matching funds associated with the Smart Growth Community Planning Grant Program; and

BE IT FURTHER RESOLVED, to the extent any or all actions hereby authorized have been executed and/or performed by the Supervisor are hereby ratified and confirmed and this Resolution takes effect immediately.

Motion: On motion of Councilwoman Diane Benjamin 2nd by Councilman Lynn Case to adjourn the Monthly Meeting. All Voting: D. Benjamin-aye, J. Case-aye, A. Dowd-aye, L. Case-absent, Supv. Little-absent. Motion carried.

Respectfully Submitted,

Julie Carlson-Town Clerk