

TOWN OF CARROLLTON
Tuesday, February 17th, 2026
Monthly Meeting 6:00PM
641 Main Street Limestone, NY 14753

Present: Supervisor Jay Little, Councilwoman Deputy Supervisor Diane Benjamin, Councilman Jeff Case, Councilman Lynn Case, Councilman Adam Dowd, Town Clerk Julie Carlson, Bookkeeper Diane Frick, CWO/Sewer/Maint. Rick Dixon, Hwy Supt. Mike Fox, Planning Board Chair Wendy Johnston, CEO/Bldg. Ben McDonnell (6:50). **Residents:** Don Jacoby, Bonnie Spry, Matt Cunningham, Brian Neal. **Not Present:** DCO John Balcarczyk, Assessor Chris Holewinski.

Monthly Meeting:

Supv. Jay Little called the meeting to order following the Pledge of Allegiance.

Correspondence: 1) Records Retention Agreement from Jillian Crouse-in the amount of \$5,000.00 including what should be disposed of, kept permanently. Supv. Little stated he would like to talk to the court and J. Crouse before making any decisions. The project is tabled at this time. 2) NYS Agricultural Markets Municipal Shelter -The SPCA in Catt. County inspected on 1/27/26; inspection results were unsatisfactory. Currently the Town of Carrollton is not in contract with the facility. 3) Cattaraugus County Directory information for the Town Board and Offices was verified and approved by the Board and Supervisor to send back to the County.

Resolution 29-2026 Monthly Written Reports

On motion of Councilwoman Diane Benjamin, 2nd by Councilman Adam Dowd the following resolution was ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, A. Dowd-aye, Supv. Little-aye.

Resolved that the Board approves the written reports submitted for review by Town Justices, Hwy Superintendent, Town Clerk, Dog Control, Grant Masters, and the Bookkeeper Financial Reports.

Resolution 30-2026 January 20, 2026 Monthly Meeting Minutes

On motion of Councilman Adam Dowd, 2nd by Councilman Jeff Case the following resolution was

ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, A. Dowd-aye, Supv. Little-aye.

Resolved that the Board approves January 20, 2026 Monthly Meeting Minutes as written.

Resolution 31-2026 Authorize Audit of Claims

On motion of Councilman Lynn Case, 2nd by Councilwoman Diane Benjamin the following resolution was

ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, A. Dowd-aye, Supv. Little-aye.

Resolved the Town authorizes payment of February Audit of Claims for Abstract #2 be paid as follows:

2026 Bills Presented

- General \$ 22,466.94 v#17-40
- Highway \$ 9,339.94 v#3-16
- Sewer 1 \$ 3,326.77 v#1-3
- Sewer 2 \$ 749.25 v#7-14
- Water \$ 5,440.81 v#6-13
- Capital \$ -0-
- Total \$ 41,303.71**

Resolution 32-2026 Checks Received 1/21/-02/17/2026 On motion of Councilwoman Diane Benjamin, 2nd by Councilman Lynn Case the following resolution was ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, A. Dowd-aye, Supv. Little-aye.

Resolved the following Checks Received were recorded for 1/21-02/17/2026

- \$ 90.00 Town Clerk's Acct-January Sales
- 13,500.00 Justice Michael Soper-Fines Collected for January
- 12,091.00 Justice Joseph Crowley-Fines Collected for January
- 4,181.00 Complex Rentals

4,430.00 Union Concrete Water Sales for Spring-Fall 2025
514,158.82 2026 Tax Collector payment to Supervisor for 2026 Tax Warrant
1,045.00 Breezeline franchise fees July 2025-December 2025
23.45 Breezeline refund for Sewer plant internet services
90,079.73 Catt. County Sales Tax Distribution –4th qtr.
142.86 Catt. County Restitution payment

Total \$639,741.86

Town Clerk Julie Carlson: 1) **Water/Sewer 2** – New billing on February 1st. Received the payment from Union Concrete for water usage in 2025 as stated in the Checks Received Report. 2) **Sewer 1**- receiving a few extra full year payments from customers than we have in the past. 3) **640 Main Rentals** –Union Concrete has ended the contract effective 2/28/26 for Room 110. The Heating System- continuing to work with Supv. Little with Siemen's and the Insurance Claims Department.

Bookkeeper Diane Frick: 1) **Bank Acct. Fund Balances** were provided to date. Also provided the 2025 Financials. 2) **Highway Fund**-the short-term loan was transferred back from Highway Fund A630.1 to General Fund A391.3.

Highway Supt. Mike Fox: reviewed the Monthly report for January. 1) Plowed and/or sanded 23 times, and we did some patching as weather permitted. 2) The allotment of 240 tons of salt was delivered from NYSDOT. 3) All The Highway Departments in the County received letters from DEC to register online for their heavy duty trucks the town owned. He stated that he had been to a Hwy Superintendent's meeting, and not one department was able to register their trucks due to the site not working properly. He stated that once the state resolves the issue, he will register the department trucks. 4) The heater #2 in the Highway garage was replaced. 5) Hwy Dept. was awarded a grant through Catt. County Soil and Water to replace the straight plow cutting edges with live edge spring loaded cutting edges. They are 12-inch-long sections that float with the contour of the road effectively cleaning snow and slush off the road. As a result, this system may possibly use less treatment on the roads.

Hwy Supt. Mike Fox told Supv. Jay Little and the Town Board that Leonard Eidson had taken the scrap sluice pipe that was in the dirt from the Town on Jesse Eidson's property to Metalico. He asked how the Town Board wanted to handle the money that was received for it. He stated it was around \$60.00. Did they want them to turn the money received over to the Town? Supv. Jay Little stated that he can just keep it. But don't let it happen again.

CWO/Sewer/Maintenance Rick Dixon: 1) **Sewer 1**-The grinder pump was replaced. He stated that a cloth rag was the culprit of the old pump's damage. It was wrapped around the grinder. He provided a photo. 2) **Water**-He had 3 call outs to shut the water off, due to leaks on personal property. One of his call outs was not within his hours, he stated the customer expected a bill for a call out fee. 3) **640 Main St**-He has been working with Supv. Little with heater repairs.

Councilman Jeff Case passed along the information he had for water rates he had researched from Bradford City for comparison.

The Board discussed having a form for the resident/owner when he has a call out to sign acknowledging the fee. They also discussed a form for the resident/owner to do a walk through their home when looking for leaks upon resident request. Supv. Little asked if the Town was reimbursed for water sold to Union Concrete in 2025. Clerk Carlson stated yes, that is what the payment is listed on the checks received this month.

Supv. Little asked if we received payment for the water purchased from the customer this past summer to fill a pool. CWO Dixon stated he doesn't have the usage amount, and he was not working when they filled it. He knows they came up with one of their own truck loads to start with. Clerk Carlson stated that she did not receive a metered usage amount to bill the customer. Supv. Little stated that he would contact the customer.

Supv. Little and Councilwoman Diane Benjamin thanked Rick for his time and work put into the building repairs. Councilwoman Diane Benjamin thanked Hwy Supv. Mike Fox for his assistance with replacing the gym light bulbs, with the donation of the forklift from Kessel Construction, and Curtis Peters helping.

Planning Board: PB Chair Wendy Johnston- 1) Smart Grant-We did not receive the grant-at her request the Grant writer set up a debriefing phone conference with NYS-to find out where we could improve our submission. Clerk Carlson stated she included the NYS responses in the Grant Writer Report this month. NYS suggested that if we set up a public hearing to get the public input, we could then compile the responses for the next grant. The next Smart Grant is opening to apply in May 2026.

Clerk Carlson informed PB Chair and the Board that she had confirmation from Jessica Baker that she is resigning from the Planning Board.

PB Chair Wendy Johnston stated that she is questioning the window tint here at the new offices. She thinks it may be reversed because of when people can see in and how it mirrors at night. Councilman Jeff Case stated it was put in correctly and that if anyone wanted it removed or replaced then it can be.

PB Chair Wendy Johnston asked CEO Ben McDonnell if there are any updates for the pole barn on Main Street that is being built. She stated she wanted to be sure the proper steps were being taken. CEO McDonnell stated there are not any changes at this time.

Matt Cunningham, owner of the property, stated that he is a year out from moving further along with the property for a business. PB Chair stated that there is a process once he applies –plans submitted, meetings, public hearings and send his plans to the County Planning Board, due to the distance from Rt. 219 before any permits are issued. She just wanted him to be informed that there is a process when he applies for a special use permit.

CEO Ben McDonnell: 1) Provided his verbal report and stated he asked the board for their thoughts on a temporary storage container for a business that needs it to put their supplies in until they are finished with the work inside their business. The Board stated that if it is temporary, they will approve it. **2)FEMA-**he updated the Board on the FEMA report progress; he stated that they are really going to expand it and it will not be for the benefit of our town. Ex. -flood insurance will need to be purchased in more areas. He did send in an appeal months ago; however, it did not get us anywhere. He stated he would like to make an appeal because the comment period is going to open back up again. He suggested getting help from our Town Attorney. Ben also requested that if anyone has any information to please contact him.

Old Business:

640 Main Street - Supv. Little provided update from the Realtor that the buyer has stated the funds should be available any day.

New Business:

Lighting Outside at 641 Main Street-Hwy Supt. Mike Fox updated the Board stating that he has put in a request to National Grid to have a quote for the cost of putting up a light post on the electrical pole out front across the street of the Municipal offices. He stated he would let everyone know once he receives any information.

Organizational Minutes 2026-Liaisons

Supv. Little stated that he wanted to make it clear that he is not the only one to be called for any expenses or emergencies. That for whatever department that there are other liaisons listed that can be called.

Clerk Carlson asked if there is something that needs to be amended? Supv. Little stated no; he is just making it clear that each department is aware of it.

Councilman Jeff Case stated that he is working on retiring from his postal job so he will be more available.

Town Attorney-position tabled.

Open Forum:

Paton Drive- Residents in attendance asked CEO McDonnell if there are any updates on the homes that are out of code. CEO McDonnell stated that he coordinated with Attorney Firkel to move forward with the properties. Residents asked more questions that CEO McDonnell stated it cannot be discussed. Residents continued to ask questions and complain about the roofs that are not in code, partially condemned homes that are attached and being used. McDonnell stated to please call him, write a letter, or stop by when he is in the office to discuss the complaint.

Maintenance Position-CWO/Sewer /Maintenance Rick Dixon asked on behalf of Jerry Peterson, Maintenance, if the Board knows when they will be hiring someone for the position and what is the plan? The Board stated that they need to

review the position and post the opening. They asked if he was willing to stay on temporarily until they do so. Rick stated he would ask Jerry.

Clerk Carlson stated she would pull the previous job description that was last used for advertising the position the last time so it can be reviewed.

Resident Matt Cunningham stated to PB Chair that she could FOIL request the winners of the SMART GROWTH Grant, to get more information to help write the grant.

Executive Session:

Motion: On motion of Councilwoman Diane Benjamin, 2nd by Councilman Adam Dowd to enter Executive session with CEO Ben McDonnell for Code Enforcement. All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, A. Dowd-aye, Supv. Little-aye. Motion carried.

Motion: On motion of Councilwoman Diane Benjamin, 2nd by Councilman Adam Dowd to exit Executive Session and reconvene to regular session. All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, A. Dowd-aye, Supv. Little-aye. Motion carried.

Motion: On motion of Councilwoman Diane Benjamin 2nd by Councilman Adam Dowd to adjourn the Monthly Meeting. All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, A. Dowd-aye, Supv. Little-aye. Motion carried.

Respectfully Submitted,

Julie Carlson-Town Clerk