TOWN OF CARROLLTON
Tuesday, September 15, 2026
Monthly Meeting 6:00PM
641 Main Street Limestone, NY 14753.

Monthly Meeting:
Present: Supervisor Jay Little, Councilman Lynn Case, Clerk Julie Carlson, Councilwoman Diane Benjamin, Councilman Jeff Case, Town Planning Board Chair Wendy Johnston, Bookkeeper Diane Frick, Hwy Supt. Mike Fox, CEO/Bldg. Ben McDonnell. **Residents:** Don Jacoby.
Not Present: Councilman Adam Dowd, CWO/Sewer Maintenance Rick Dixon, Dog Control Officer Codi Deemer, Assessor Chris Holewinski.

Supv. Jay Little called the meeting to order following the Pledge of Allegiance.

Resolution 75-2026 Monthly Written Reports
On motion of Councilman Lynn Case, 2nd by Councilman Diane Benjamin the following resolution was ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent.
Resolved that the Board approves the written reports submitted for review by Town Justices, Hwy Superintendent, Town Clerk, Grant Masters, and the Bookkeeper Financial Reports.

Resolution 76-2026 Approval of Concurrent Items
On motion of Councilwoman Diane Benjamin, 2nd by Councilman Lynn Case the following resolution was ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye. A. Dowd-absent.
Resolved that the Board approves the August Monthly Meeting Minutes as written. The following Checks Received were recorded 08/19/2026-09/15/2026:

$ 836.36	Town Clerk's Acct-August Sales
17,123.00	Justice Michael Soper-Fines Collected for August
761.00	Justice Joseph Crowley-Fines Collected for August
42.44	Verizon-refund for credit balance on acct 2517647030001-Hwy phone
2,760.00	NYS-OSC ACH credited to General Fund
481.36	Town of Carrollton Fire District -Fuel Sales

Total $22,004.16
And the Town authorizes payment of August Audit of Claims for Abstract #9 to be paid as follows:

2026 Bills Presented

- General $ 21,056.81 v#192-215
- Highway $ 25,323.03 v#120-141
- Sewer 1 $ 692.65 v#17-19
- Sewer 2 $ 1,586.61 v#97-109
- Water $ 1,129.75 v#73-81

Total $ 49,788.85

Correspondence: 1) Liberty Renewables announcement/invite to Hemlock Hollow Wind Community Open House on Wednesday, September 9th, 3-6pm. The purpose is to inform the public about the proposed project and anticipated submission date for the project.

Bid Opening-New Generator at the Municipal Building located at 641 Main Street, Limestone, NY:
Clerk Carlson presented the OTH Legal Notice, stated the Notice was posted on Bulletin Board at Complex and Post office, and the Town Website. One bid was received.
Supv. Little opened the bid from Steve White Electric in the amount of $16,474.84. This bid included a 200 AMP Transfer switch, 24KW Generac Generator with prefab concrete pad and battery conduit, fasteners, control wire and power cable gas line, fittings and fasteners, and labor at prevailing wage.
The Board discussed the breakdown of the bid, and all agreed to reject the bid.

Resolution 77-2026 Generator Bid Rejection
On motion of Councilwoman Diane Benjamin, 2nd by Councilman Jeff Case the following resolution was ADOPTED:
All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent.
Resolved that the Board rejected all bids submitted for the new generator and installation located at the Municipal Building at 641 Main Street, Limestone, NY 14753.

The Board discussed the coordination of purchasing a generator similar to the Highway Department's. Supv. Mike Fox stated he could purchase and deliver the generator to 641 Main Street.

Julie Carlson, Town Clerk-Water/Sewer 2/Sewer 1: 1) Water/Sewer Billing: Penalties were applied for the 8/01/2026 billing cycle: Open Accounts Totals are Water $11,521,.18, Sewer 2 $12,965.93, Arrears Total for Water and Sewer 2 are $24,487.11. Sewer 1 $22,153.30 is due through November 2026; not all penalties have been updated. **2)** Sewer 1-a detailed notice was mailed explaining the Sewer 1 billing process along with the invoice balance for a property purchased at the Catt. County Tax foreclosure sales providing the delinquent balance on account that the County states is the new owner's responsibility. **3)**Clerk Carlson reported that CWO/Sewer Maintenance Rick Dixon has set up to flush all Fire Hydrants the week of September 21-25th, between 7am and 2pm. Notices are posted on the Town website, post office and the Town bulletin board. **4)** Board of Assessment Review position-Jim Rounsville term ends on 9/30/2026. Mr. Rounsville stated he is not interested in being reappointed at this time. Clerk Carlson stated the replacement will need to be appointed and will have to do training with Real Property Services. **5)** Clerk Carlson presented the proposed Local Law 1-2026 "Providing for a Real Estate Tax Exemption for Homeowners Making Capital Improvements to Residential Buildings" and proposed Local Law 2-2026 "Tax Cap for the year 2027" for the Board to review, stating Public Hearing dates can be set for October 20th, prior to the Monthly Board Meeting if the Board approves the proposed laws. **6)** Correction of Sewer 2 Fund- Voucher 64 NYSEG Invoice, total was $42.86, amount withdrawn was $-0-, Abstract 6 Sewer 2 Fund Total was $2,745.13, new total $2,702.27. **7)** Clerk Carlson requested Executive Session with the Board prior to adjourning the meeting.

Grant Masters-Mike Salada, grant writer-Clerk Carlson requested the Board to review his report and provide interest in the new grants available.

Resolution 78-2026 Board Approval to authorize change in Abstract 6, Sewer Fund 2 Voucher 64 NYSEG
On motion of Councilman Diane Benjamin, 2nd by Councilman Jeff Case the following resolution was
ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent.
Resolved that the Board approves the **c**orrection of Sewer 2 Fund- Voucher 64 NYSEG Invoice, total was $42.86, amount withdrawn was $-0-, Abstract 6 Sewer 2 Fund Total was $2,745.13, new total $2,702.27.

Resolution 79-2026 Notice of Public Hearing to present proposed Law 1-2026 "Providing for a Real Estate Tax Exemption for Homeowners Making Capital Improvements to Residential Buildings"
On motion of Councilman Diane Benjamin, 2nd by Councilman Jeff Case the following resolution was
ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent.
Resolved a Public Hearing will be held before the Town of Carrollton Board on October 20th, 2026 at 5:30PM to hear all people interested in proposed Local Law No. 1-2026.

Resolution 80-2026 Notice of Public Hearing to present proposed Law 2-2026 "Tax Cap for the year 2027"
On motion of Councilman Diane Benjamin, 2nd by Councilman Lynn Case the following resolution was
ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent.
Whereas, according to the New Yorks State's Property Tax Cap legislation, if a town government decides to adopt a budget with a property tax levy that exceeds the level set by the State, the town government must pass a local law to override that cap, and;
Whereas, adopting said local law is not predictive of the final tax levy but will provide the Carrollton Town Board flexibility to exceed the Property Tax Cap if it is deemed necessary, and to ensure that any State recalculation of the applicable limit will not make the Town inadvertently out of compliance, and;
Resolved a Public Hearing will be held before the Town of Carrollton Board on October 20th, 2026 at 5:45PM to hear all people interested in proposed Local Law No. 2-2026.

Highway Supt. Mike Fox: 1) Review of Written Report for August. **2)** Bridge Beams Replacement-Hwy Supt. Fox stated he had provided the 3rd quote from Steve Longo following the last Board meeting to Supv. Little and Board members and the decision was to work with McCracken Welding for $5,275.04. **3)** Supt. Fox stated he and Supv. Little worked together with Viking Cives (USA) to request a quote for the 14' Material Body for the 2014 International, customer installed. Viking Cives (USA) Quote totals $21,694.28.

Resolution 81-2026 Board Authorizes purchase of the 14' Material Body from Viking Cives (USA) for the 2014 International Truck.
On motion of Councilman Diane Benjamin, 2nd by Councilman Lynn Case the following resolution was
ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent.
Resolved that the Board authorized Hwy Supt. Mike Fox to purchase the 14' Material Body from Viking Cives (USA) for the 2014 International Truck dump body replacement.

Planning Board Chair Wendy Johnston: 1) The Public hearing was held on September 8th, 2026 for the Special Use Permit at 1500 North Main Street, Limestone, NY owned by Joe Goho, for the intended use to be a Readi-mix Concrete Plant. The hearing was successful, residents surrounding the area where the plant will be located were in attendance and were very happy with the incoming business. The questions they asked were answered by the Readi-mix Concrete Plant representative who was also in attendance. PB Chair Johnston stated that the next step is the County Planning Board to review the plans, along with the SEQR that had to be completed by the prospective business. She has sent 80% of the plan to the Planning Board, however she needs to get the site plan over to the County prior to their meeting. She informed the Town Board the site plan is available here to review if they are interested.

CEO Ben McDonnell: Reported he has issued four building permits that are for roofs, wrap- around porches, and solar panel installation. He has 6 violations out, and a couple court appearances coming up in late September and October.

Diane Frick Bookkeeper: 1) Bank Acct. Fund Balances and Bank reconciliations provided to date. **2)** Reported that has a direct deposit into the General Fund for $2,760.00 from the Department of the Office of State Comptroller and she does not have a email or any information as to what the deposit is for. She Requested Supv. Little to review his emails to see if there is a letter from OSC. **2)** Received information from CWO/Sewer Rick Dixon from ALS for a sludge test with the cost being $1500.00, she is not sure if this is something to be done this year, and if we need removal, we will need to know the time frame and cost of the removal to budget in for 2027. Supv. Little stated he would get more details from Rick. **3)** Provided handouts with the Bridge Project expenses to date. **4)**Provided handouts with the Assets to date.
5) Budget Workshop Session scheduled for October 1st, 2026 at 6:00PM at the Municipal Building.

New Business: N/A

Old Business: Project List-Items to complete 641 Main Street Municipal Offices:
1) Replace Heating /AC for front of Building-Supv. Little provided quote from Stade Construction-$11,175.00.
2) C/O Fire Alarms for hallway and front offices-needs to be installed, can be battery operated.
3) Generator-Bid rejected. Purchasing by town, hiring electrician.
4) Clerk's Door-install window-Supv. Little stated he did have Josie stop down and look at the wooden doors, he is checking into stripping down and redoing them.
5) Additional Outdoor lighting-no update.
6) Window Treatments -no update.
7) Paving around the building for additional parking-no update.
8) Playground maintenance and upgrades-no update.
9) Replace side back door that leads to the basement-Supv. Little stated Josie provided price of $2785.00 with panic hardware. We will purchase the door, and Josie is still on our payroll to do the installation.
New to the list:
10) Handicap accessible front door operations
Resolution 82-2026: Accept Strade Construction LLC to Install New Furnace/HVAC Equipment at 641 Main Street Municipal Building.
On motion of Councilman Diane Benjamin, 2nd by Councilman Lynn Case the following resolution was
ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent.

Resolved that the Board accepts the Estimate from Strade Construction LLC for $11,175.00, proposing to disconnect and remove existing furnace system and AC condensers. Replace with 96% 120k btu single stage luxaire furnace with a 4-ton 14 seer 454b condensing unit. Replace existing lineset with new, consolidate ductwork to match new equipment, install any necessary electrical, drainage, and venting. Perform necessary start up procedures to ensure functionality of system. System will carry 1 year workmanship and 5-year warranty for parts.

Open Forum: N/A

Executive Session:
Supv. Jay Little called Executive Session with Clerk Julie Carlson, and Julie requested Bookkeeper Diane Frick to attend. On Motion made by Councilman Jeff Case, 2nd by Councilwoman Diane Benjamin to enter Executive Session with Town Clerk Julie Carlson. All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent. Motion carried.

On Motion made by Councilman Jeff Case, 2nd by Councilwoman Diane Benjamin to exit Executive Session.
All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent. Motion carried.

Resolution 83-2026: Accept Resignation of Julie Carlson, Town Clerk/ Tax Collector/Registrar
On motion of Councilman Lynn Case, 2nd by Councilwoman Lynn Case the following resolution was ADOPTED: All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent.
Resolved that the Board accepts the Resignation of Julie Carlson, Town Clerk/Tax Collector/Registrar, effective September 15th, 2026, with a 2-week notice, last day of work will be October 1st, 2026.

On Motion made by Councilwoman Diane Benjamin, 2nd by Councilman Lynn Case to Adjourn the Monthly Meeting.
All Voting: D. Benjamin-aye, J. Case-aye, L. Case-aye, Supv. Little-aye, A. Dowd-absent. Motion carried.

Respectfully Submitted,

Julie Carlson-Town Clerk