

Town of Angelica
49 Park Circle, PO Box 338
Angelica, NY 14709
APPLICATION FOR USE OF TOWN FACILITIES

Today's Date: _____ Date(s) Requested: _____

Facility Requested: _____

INFORMATION ABOUT YOUR GROUP

Name of Organization or Individual: _____

Time: _____ to _____. Your supervisor in charge: _____

Mailing Address: _____

Telephone: (Day) _____ (Night) _____

INFORMATION ABOUT YOUR INTENDED USE OF TOWN FACILITIES

Purpose of Use: _____

Approximate number of people expected: _____

Is an admission fee charged? Yes _____ No _____

If so, what will proceeds be used for? _____

AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulation and agrees to comply with them. He/She agrees to be responsible to the municipality for the use and care of the facilities. He/she on behalf of the above named organization or individual does hereby covenant and agree to defend, indemnify and hold harmless the Town of Angelica from and against any and all liability, loss, damages, claims, or action (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out to or in connection with the actual or proposed use of the Town Of Angelica's property, facilities and/or services by the organization or individual named above.

Signature of Organization's Representative or
Individual Named Above.

Address: _____
Telephone Number: _____

READ ATTACHED REQUIREMENTS AND RETURN APPLICATION TO:

TOWN OF ANGEICA
49 PARK CIRCLE, PO BOX 338
ANGELICA, NY 14709
ATTENTION: TOWN SUPERVISOR

The following BASICS are in place to help maintain and preserve the beauty and appearance of this historic site.

- **NO SMOKING** Is allowed inside the building.
- All equipment shall be returned to the area in which it was originally located.
- No hardware fasteners can be used such as nails, staples, screws, etc., **NOR tapes**, like duct tape & masking tape.
- **Be careful!** Avoid bumping or marking walls, woodwork, ceiling and floors.
- **ALL AREAS USED** must be cleaned, afterwards AND all trash removed.
- Be aware, any repairs and/or clean up expense required after your use will be billed to you.

Thank you for your cooperation and enjoy your day!

RENTAL FEES - Individual or Group:

TOWN OF ANGELICA Applicants	\$ 200.00 per day
OUTSIDE OF ANGELICA APPLICANTS	\$ 275.00 per day
FEE TO SET UP THE DAY/NIGHT BEFORE	\$ 25.00

Rental Fee must be paid in full at least **ten (10) days PRIOR** to the requested date.
Note: The date of the rental does not count as a day.

MEETINGS and other uses:

- TOWN OF ANGELICA applicants, \$25.00 two hours or less add \$10.00 for each hour thereafter.
- OUTSIDE TOWN applicants, two hours or less \$35.00, add \$20.00 for each hour thereafter.

RENTAL AGREEMENT FOR USE OF TOWN OF ANGELICA GRANGE:

I (we) the undersigned, hereby agree to the above rules and regulations.

Name of Responsible Party Or Organization: _____

Signature

Phone No.: _____

Mailing Address: _____

Date(s) Requested: _____

Deposit must be paid in Full By: _____

*** Checks should be made payable to the Town of Angelica and mailed to:
Town of Angelica, PO Box 338, 49 Park Circle, Angelica, NY 14709

There is also a drop box for use at the Town Hall or drop off to Pamela Cockle,
Town Clerk during open hours.