ALMOND TOWN BOARD MEETING
1 Marvin Lane, Almond NY
July 21, 2026

THE Board Meeting was called to order at 6:00 pm am with the Pledge to the Flag. Present were Supervisor Nate Woodruff, Deputy Supervisor Danyelle O'Brien, Council members Bryan Snyder, Jo-Anne Freeland, Cash Davison, and Town Clerk/Tax Collector Julie Phillips. Also Present were: Highway Superintendent Jeremy Morton, Town Historian Kathleen Conklin, Village Representative Bill Lockwood, Village Resident Paul Gabriel, and Keith Stanley. Dawn Wildrick-Cole for Executive session.

Absent were Code Officer Jim Myers

Code Enforcement: Written Report. Motion by Nate to approve the report. Second by Cash. Motion passed.

Minutes: The minutes of April 21 and June 16, 2026 approved by a motion from Bryan and a second from Danyelle. Motion passed. Minutes of May 19 and June 10 to be presented at the August meeting.

Supervisor Report: There was a question regarding the CHIPS payment scheduling. The Fiscal Year 2027 Budget initial meeting will be held September 3, at 3pm in the municipal building. Danyelle motioned to accept the Supervisor's report with a second by Jo-Anne. Motion passed.

Bookkeeper Report: Nate motioned to accept the Bookkeeper's Report with a second by Danyelle. Motion passed

Town Clerk: Clerk reported there were to Clerk checks from June that have not cleared, so they will be reissued after a stop payment. Cost of postage has already gone up so ordering right now is not necessary. Brief discussion about a postage meter. It is not legal proof of mailing because the item can be withheld from mailing for any period of time. The Clerk Report was approved by a motion from Nate with the second from Jo-Anne. Motion passed.

Highway: Provided a written report. Jeremy will take MSHA training in the fall. Provided quotes for grader blade. DB Street contractual is going to go over budget quickly due to cost of fuel. The blade can be paid out of the DA 5130.4. Cash motioned to approve the purchase of the blade from Northern Supply. Bryan made the second. Motion passed. 284 Agreement – revised amount for Brown Road, Roll over for CHIPS will be about $168,204.00. Nate motioned to approve the 284 Agreement, Danyelle made the second. Motion passed.

DCO: No report.

Assessor: No Report.

Historian: Alfred Almond Bible Church just celebrated 50 years. There is a Historian Roundtable meeting on the 23rd. Nate motioned to approve the Historian report. Cash made the second. Motion passed.

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Review of Abstract:

Abstract #7, July 21, 2026 was presented in the total amount of $34,468.05

General Fund A claims in the amount of $ 18,290.32
General Fund B claims in the amount of $ 103.28
General Fund DA claims in the amount of $2,163.92
General Fund DB claims in the amount of $13,910.53
- Joint Municipal Fund JM claims in the amount of $0

Fire Protection District SF claims in the amount of $0
Trust and Agency in the amount of $0

Discussion regarding the gasoline charged on the WEX card. Gas is for mowing and various tools (chainsaws, etc). Discussion about closing the Wex account and the advantage of keeping it. Nate motioned to approve the Abstract with the noted corrections. Bryan made the second, motion passed.

Resolutions:

New Allegany County Intermunicipal Agreement - Add Jeremy.
Upon investigation, Wayne cannot be Deputy Highway Superintendent as he is not a town resident. Wayne may retire in a few years, so it's not feasible to pass a local law. Wayne is fine not being Deputy. After discussion with the employees, Jeremy has appointed Joe McMahon as Deputy. He will be listed as 2nd contact. He will need to come into the office for Oath of Office.

New Business:

Cyber Security Training is now mandatory. Training will be held July 28 at 9:00 am.

Courtroom purchases (AC, Shredder) – Dawn to get pricing.

Planning Board – met with Kier from the County regarding the zoning law. Revisions are being worked on, Solar, Wind, BESS, Data Centers and smelly industrial waste ponds. Would like to have suggested revision to the Town Board in September. Would like an Attorney to review.

Moratorium on Solar, BESS, and Data Centers – New York State has placed a one year moratorium on Data Centers. See above.

WEX card – discussed earlier

Lawnmower – damage due to hitting a rock

Integrated Systems – Danyelle explained how the invoices should be split and what the services do. May be able to reduce the Microsoft Office cost, not using Co-Pilot, Teams, etc.
Will be getting quotes for phone and email services. Costs would come from the prepaid credits.
Discussion regarding upgrading the windows 10 laptops. Everyone needs to contact them to set up a time for the upgrade.

Old Business:
ATV Law Revisions – Committee – There will be more meetings

.gov – the website is up and running – Townofalmondny.gov
Integrated suggested removing individual emails from the website and using a contact button to reduce the amount of spam.

Village Representative: Paul spoke about the heavy trucks using engine brakes, speeding, atvs and utvs on Main Street.

Town Representative: Keith Stanley was asked about a permit to close the State Road for the Community Day parade. The is a planning meeting next Tuesday at the fire hall.
He has been approached by various residents regarding certain properties and possible code violations.

At 7:27, the Board went into Executive Session regarding matters leading to the appointment, employment, promotion, demotion, discipline, suspension or removal of a person or corporation, by a motion by Nate, second by Danyelle and motion passed.

Respectfully submitted,
Julie Phillips, Town Clerk