Town Board Meeting Minutes
Date: March 17, 2026

Attendees
Joanne Freeland, Nate Woodruff, Bryan Snyder, Cash Davidson, Danyelle O'Brien, Madeleine Seaman, Todd Goho, Wayne Jefferds, Kathleen Conklin, Bill Lockwood

Call to Order
The meeting was called to order at 5:57 PM with the Pledge of Allegiance.

Code Enforcement Report
- Report was provided and attached.

Executive Session (Legal & Personnel)
- Entered: 6:05 PM
- Exited: 6:24 PM

Action:
- Motion by Bryan, seconded by Joanne, to move forward with quoting remote access setup for Madeleine (2 hours at $95/hour, approx. $200).
    - Vote: All in favor — *Motion carried*.

Supervisor's Report
- IRS Form 941 clarification: only a $53 fee owed.

Action:
- Motion to approve $61 purchase of paper towel dispenser by Nate, seconded by Joanne
    - Vote: All in favor — *Motion carried*.

- Motion to accept Supervisor's Report by Joanne, seconded by Bryan.
    - Vote: All in favor — *Motion carried*.

Bookkeeper's Report
- Budget modification needed:
    - From A5132.41 (Garage Utilities) to A1640.4
    - From A3510.1 (DCO Personnel Services) to A3510.4 (DCO Contractual for $937.50 to cover Hornell Humane Society Contract
    - Resolution to be prepared for April meeting.
- Discussion regarding CHIPS projects.

Action:
- Motion to approve Bookkeeper's Report by Nate, seconded by Joanne.
    - Vote: All in favor — *Motion carried*.

Tax Collector's Report
- Report was provided and attached.

- Motion to accept by Joanne, seconded by Nate.
    - Vote: All in favor — *Motion carried*.

Highway Report

- Yield sign changed to stop sign on Emmerson Road.
- Plan to explore and possibly create snowplow turnaround on Henderson Hill Road before railroad tracks.
- Salt purchase minimum not yet met; additional procurement required.

Equipment Discussion

- Current roller (2006 model) issues:
    - ~2,500 hours, leaks, underperforming, dusty operation
    - Requires new tires; cracked manifold; 72” drum
- Proposed replacement:
    - 82” drum roller from George & Swede
    - Cost: $98,000 minus $20,000 trade-in = $78,000
    - Includes 3-year warranty; Cummins engine
    - Comparison: New CAT unit approx. $165,000
- Excavator mower attachment: $18,500

Actions:

- Motion by Joanne for Nate to sign Acting Highway Superintendent contract with Wayne; seconded by Bryan.
    - Vote: All in favor — *Motion carried*.
- Motion to approve Highway Report by Nate, seconded by Bryan.
    - Vote: All in favor — *Motion carried*.

AACSA Report (Todd Goho)

- Pavilion project ongoing:
    - Alfred State unable to complete pavilion build
    - Estimated additional cost: $30,000
    - Exploring alternative flooring (e.g., gravel vs. concrete)
- Update provided on ongoing parent-related issue.
- Gaming license consideration:
    - Not required for fundraisers raising under $5,000
- Park reservations increased by 300%.
- Eagle Scout project completed:
    - 8 picnic tables installed
    - Area pressure washed and stained

Action:

- Motion by Joanne to consult legal counsel regarding AACSA and implications specific to the Town; seconded by Bryan.
    - Vote: All in favor — *Motion carried*.

- Motion by Nate to allow BOCES students to remove firewood for the year; seconded by Bryan.
    - Vote: All in favor — *Motion carried*.

Dog Control Officer (DCO) Report
- German Shepherd adopted.
- Awaiting billing schedule (check-in/check-out dates) from Jude for this year and last year.

Assessor's Report
- Report attached.
- Interest expressed in learning implications of a town-wide revaluation.

Historian Report
- Increased activity on Facebook.
- Noted historical fact: Library established in 1901 with an initial $3 budget for books.

Approval of Abstracts
- Motion by Danyelle, seconded by Nate.
- Vote: All in favor — *Motion carried*.

Resolutions & Policies
- Resolution 2026-4: Authorization of Additional Compensation for Acting Highway Superintendent
    - Motion by Bryan, seconded by Danyelle — *Passed unanimously*.
- Resolution 2026-1:
  Urging review of electronic delivery charges, improved cost controls, transparency, and authorizing complaints to the NYS Public Service Commission
    - Motion by Bryan, seconded by Joanne — *Passed unanimously*.
- Policy Approvals:
    - WEX Card Credit Card Policy
    - Fund Balance Policy
    - Sexual Harassment Policy
    - Motion by Danyelle, seconded by Cash — *Passed unanimously*.

Sexual Harassment Compliance Officers:
- Primary: Danyelle O'Brien
- Secondary: Nathan Woodruff

Old Business
- Cemetery reserve reviewed.
- JM Agreement tabled for further review with the Village.
- Wayne to order signage for the ATV signs "Permits Required – Available at Clerk's Office."

Contracts & Facilities

- Motion to contract with Hornell Humane Society by Nate, seconded by Cash.
    - Vote: All in favor — *Motion carried*.
- Motion authorizing Nate to sign contract by Danyelle, seconded by Cash.
    - Vote: All in favor — *Motion carried*.
- Front door locks require immediate replacement:
    - Nate to contact Jimmy's Locks.

Executive Session (Personnel)

- Entered: 9:03 PM
- Exited: 9:28 PM

Adjournment

- Motion to adjourn by Nate, seconded by Bryan.
- Vote: All in favor — *Meeting adjourned at 9:29 PM*.