ALMOND TOWN BOARD MEETING
1 Marvin Lane, Almond NY
January 20,2026

THE Board Meeting was called to order at 6:00 pm am with the Pledge to the Flag. Present were Supervisor Nate Woodruff, Council members, Bryan Snyder, Jo-Anne Freeland, Deputy Supervisor Danyelle O'Brien, Town Clerk/Tax Collector Julie Phillips. Also present were Town Historian Kathleen Conklin, Village Resident Paul Gabrial, and Town Resident Mark Wojtkowiak.

Absent were Code Enforcement Officer Jim Myers, Highway Superintendent Jamie Mansfield and Village Resident Bill Lockwood.

Code enforcement: Memorandum of Understanding- tabled for Code Officer to revise. The Board wants monthly reports. Motioned by Danyelle and second by Jo-Anne. Passed.

Town Resident Mark Wojtkowiak addressed the Board about the ATV law and the Birdsall Benefit ATV Run. He claims there was some damage to the road at his house. He stated that very few had registered their machines with the Town. He also noted the law is unenforceable and either needs to be fixed or repealed.

Minutes: Bryan motioned to accept the minutes of January 5th with noted corrections, second by Jo-Anne. Motioned passed. Danyelle motioned to accept the minutes of January 12th with the noted corrections, second by Jo-Anne. Motion passed.

Supervisor:

Nate and Debi are working on the AFR.

Bookkeeper: The books for Fiscal year 2025 are closed. Need to ask about allocating the interest to each fund. Discussion regarding the 1099-NECs. Danyelle motioned to approve the Bookkeeper's report. Bryan seconded, motion passed.

Town Clerk: Nate motioned to accept the Clerk's report. Jo-Anne seconded, motion passed.

Highway: No report.

DCO: No report.

Assessor: No report.

Historian: Gave verbal update. Noted that the Almond Community Church is now Calvary Chapel of Almond. Nate motioned to accept the report with the second by Jo-Anne. Motion passed.

Review of Abstract:
Abstract # 1 of January 20, 2026 was presented.

General Fund A claims in the amount of $41,951.57 plus $550.00 with the correction of voucher #13
General Fund B claims in the amount of $164.23

General Fund DA claims in the amount of $11,691.42 minus the $550.00 correction of Voucher #13.
General Fund DB claims in the amount of $0
Joint Municipal Fund JM claims in the amount of $0
Fire Protection District SF claims in the amount of $0
Trust and Agency in the amount of $$260.00

Abstract 1: Abstract #1 in the amount $54,067.22 with the corrections noted above, was accepted by the motion by Nate and the second by Danyelle. There was a discussion as to the clothing allowance be taxable as income.

New Business:

Ambulance Contract – Bryan motion to renew., Nate seconded, motion passed.
Fire Contract – Bryan motioned to renew, Nate seconded, motion passed.
Village Contract – Nate motioned to renew. Jo-Anne seconded and motion passed.
Birdsall Inn ATV Run – discussion regarding the run being a fundraiser.
Master Key Code locks for Office doors and Boardroom – Nate will get a quote from Tinkertown Hardware.
Update and or create new required policies. Credit Card Policy needs to be updated.

Old Business:

Dog Kennel: Record keeping, Required Facility Improvements. Looking for a proposal from Hornell Humane Society as Town Dog Control.
Road Use Agreement: Tabled for Jamie to review.
.gov Website and Emails: domain name “almondny.gov” has been submitted. Consider changing the Supervisor and Town Clerk emails.
Designation of Lion’s Park as an actual park. Research to find agreement, etc.
Camera System Updating/Repair – tabled.
Plan for Review of Reserve Documents: tabled. Will review 1 or 2 in February meeting. Possible Dog Control and Youth
Joint Municipal Contract – Tabled.
Upcoming Goal: 1 project completed at a time. Immediate – AFR, .gov, Kennels and ATV Law.

Meeting adjourned at 7:50 by a Motion from Bryan and seconded by Nate.

Respectfully submitted,
Julie Phillips, Town Clerk