ALMOND TOWN BOARD MEETING
1 Marvin Lane, Almond NY
April 21, 2026

THE Board Meeting was called to order at 6:00 pm with the Pledge to the Flag. Present were Supervisor Nate Woodruff, Council members Bryan Snyder, Jo-Anne Freeland, Cash Davison, Deputy Supervisor Danyelle O'Brien and Town Clerk/Tax Collector Julie Phillips. Also present were: Code Officer Jim Myers, Deputy Highway Superintendent Wayne Jefferds, Town Historian Kathleen Conklin, Village Representative Bill Lockwood, Keith Stanley, Bill Ells, and School Board Candidate Mark Bloxam

Code Enforcement: Code Officer updated the Board as to the status of C Gaynor, W Flaitz and the trailer park. Needs a written complaint for property maintenance. Informed the Board about possible buyer for the old farm stand, wants to put a salon in. It is allowable under the town codes/zoning. Discrepancy in the property description between survey and County tax maps. Currently anything other than a 1 or 2 family home needs to have Planning Board approval. Needs to be amended in the Town Codes, as well as perpetual yard sales.

Mark Bloxam addressed the Board. He is a candidate for the Alfred-Almond school Board. He addressed various concerns of the Board members.

Minutes: The minutes of February 17 and March 17 were approved with a motion by Jo-Anne, second by Bryan. Motion passed.

Supervisor Report: Working on the ARPA report. Has access to update more items on the Town website., website ADA, contacted IB Designs regarding the amount of "spam" emails. Jo-Anne motioned to accept the Supervisor's report. Danyelle seconded and motion passed.

Bookkeeper Report: Jo-Anne and Nate will meet with Baldwin Business Services May 12, 2026 regarding various questions on both the revenue and expenses.

Town Clerk: The Clerk reconciled with the County on Property taxes, gave a check to the Supervisor representing Interest and Penalties owed. Gave an update on the new state requirement – donation requests on all dog license renewals. Asked for permission to order a numbering stamp for the check stubs. Bryan motioned to accept the Clerk Report with a second by Nate. Motion passed.

Highway: Provided a written report. Update as to plowing, scrap of excavator, salt purchase, storms causing loss of pipes and various roads, upcoming CHIPS projects, Have 2 quotes for the purchase of a new roller. Ammann was $13,000.00 higher but safer. Discussion of using CHIPS money to help pay for the roller. Cash motioned to approve the purchase of the Ammann roller for $120,000.00 minus the trade in of $28,000.00. Jo-Anne seconded the motion, motion passed. Julie will work with Wayne on using the Highway version of Williamson Law program. Discussion of possible new CHIPS projects.
Nate motioned to approve the Highway report, Jo-Anne made the second. Motion passed.

DCO: Nate reported that Alfred has also contracted with Hornell Area Humane Society. Jude will be getting his things out of the kennel and turn in his keys. Nate will connect NYS Ag and Markets and inform them the kennel is no longer being used. The kennel boarding reports for 2025 were not presented in a timely matter. As such, Nate motioned not to bill Alfred for the fees from 2025. Danyelle made the second, motion passed.

Assessor: No Report

Historian: Not much going on. The Historical Society is looking for members, $15.00 per year or lifetime membership for $250.

Review of Abstract:

Abstract #4, April 2026 was presented.

General Fund A claims in the amount of $13,799.40
General Fund B claims in the amount of $149.35
General Fund DA claims in the amount of $11,977.71
General Fund DB claims in the amount of $2,977.83
- Joint Municipal Fund JM claims in the amount of $289.36

Fire Protection District SF claims in the amount of $0
Trust and Agency in the amount of $0

Abstract 4: Abstract in the amount $29,193.65, Nate motioned to accept the Abstract with the changes and additions added noted, with a 2nd by Bryan. Motion passed.

Budget modifications on Resolution 5 of 2026- Jo-Anne motioned to approve, Bryan made the second, motion passed.

New Business:

Kier Dirlam has asked for a letter of cooperation from the Town for the study of a sewer project from Almond to Alfred. After discussion, Danyelle motioned for the letter of cooperation to state the Board will cooperate with reservations and would like community input. Cash seconded the motion. Motion passed by a 3 to 2 vote. Jo-Anne and Bryan voted nay, Nate, Danyelle and Cash voted aye. Danyelle suggested the outcome of the vote is included in the letter of cooperation.

Transfer of $5,000.00 to JM ($1,500 to Checking and $3,500 to the Capital account). Nate will do the transfer.

$3,000 transfer to the Bridge Reserve – leave for now.

Quotes for re-keying Replacing Entry in the municipal building and the highway garage:

Hold off on rekeying the main door to the Municipal building as all keys have been returned.
The Highway building has 5-man doors keyed differently. The quote of $475.00 is to replace locks on 4 doors and rekey the 5th. All locks will be keyed the same. A coded lock box on the exterior with spare keys inside. Bryan motioned to have the locks replaced with a second by Jo-Anne. Motion passed.

Quote for replacing the electronic locks and the Clerk, Court and adding one to the Supervisor's office. Needs to be presented to the Village as well as it will be paid from the JM account. Tabled

Need to ask BBS about the financials showing that JM owes the town money, need to find out why and when.

Park got a $50,000.00 grant to help with the pavilion and the survey of the park.

Danyelle informed the Board Alfred State is holding an Air-brake Certification course.

Old Business:

Roller Purchase – addressed earlier

ATV Law Revisions – Committee for Revisions, Bryan agreed to be on it, should a Highway employee (Steve) and a rider of the Ride for a Reason also be on it? New signs – permits available in the Clerk's office?

Bryan informed the Board about upcoming ATV/UTV rides. Potential for possibly 2 coming on a Town road. Possible amnesty for no permit on the day of the ride? Nate asked about oversight of ride, insurance, liability of town? Town's official stance is permits are required. Bryan suggested that Ryan Road is brined to keep the dust down before the 8/24/2026 Birdsall Inn ride.

JM Agreement – tabled

.gov website – in process, Email update will have timeline at next meeting.

Village Representative: Nothing

Town Representative: Nothing

7:50 Nate motioned to enter Executive Session with a second by Bryan. Purpose of session is Personnel matters.

8:35 Returned to regular meeting.

Motion by Jo-Anne approve to pay the Court Clerk and additional $20.00 per hour up to 100 hours for extra work clearing old cases. Second by Nate, motion passed.

Board will schedule interviews for the Highway Superintendent position.

Meeting adjourned at 8:40 by a motion from Nate, a second by Bryan. Motion passed.

Respectfully submitted,
Julie Phillips, Town Clerk