

Minutes of the Franklinville Town Board Meeting held on January 13, 2026 at 7:00 P.M., at the Town Hall, 11 Park Square, Franklinville, NY.

ROLL CALL:

Catharyn Campbell.....	Supervisor
Sharon Hahn.....	Councilwoman
Dave Furman.....	Councilman
Terry McClory.....	Councilman
Mike Forward.....	Councilman
Scott Stanbro.....	Highway Supt.
Andrea Stanbro	Town Clerk

The meeting was called to order by Supervisor Campbell at 7:00 P.M.

The Pledge of Allegiance was recited.

Petitions and requests from the floor

None

Resolutions

Resolution # 1-2026

On a motion of Mr. McClory, seconded by Mrs. Hahn, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Establishing the Annual Appointments, Salaries and Payment Schedule for the Year 2026.

Resolution # 2-2026

On a motion of Mrs. Hahn, seconded by Mr. McClory, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Establishing the Dates of Official Meetings of the Franklinville Town Board for the year 2026.

Resolution # 3-2026

On a motion of Mr. McClory, seconded by Mr. Furman, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Establishing Rules of Order and Procedure for official meetings of the Franklinville Town Board; Referred to as "RULES OF ORDER 2026"

Resolution # 4-2026

On a motion of Mr. McClory, seconded by Mr. Furman, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

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Resolution Delegating the administrative and supervisory duties of Town and Special District Functions to the Supervisor.

Resolution # 5-2026

On a motion of Mr. Furman, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing the Supervisor to Invest Town of Franklinville Monies pursuant to law and investment policy 2026.

Resolution # 6-2026

On a motion of Mrs. Hahn, seconded by Mr. McClory, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing the Substitution of the Supervisors Annual Report with the Annual Update Document submitted to the NYS Comptroller 2026.

Resolution # 7-2026

On a motion of Mr. McClory, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Establishing the Official Depositories for the Town of Franklinville for the year 2026.

Resolution # 8-2026

On a motion of Mrs. Hahn, seconded by Mr. Furman, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Establishing the Official Newspaper of Record for the Town of Franklinville for the year 2026.

Resolution # 9-2026

On a motion of Mrs. Hahn, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Establishing Reasonable Amount of Mileage Reimbursement Rates for Officers and Employees in 2026.

Resolution # 10-2026

On a motion of Ms. Campbell, seconded by Mr. McClory, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing a Mileage Reimbursement Form to be used by Employees requiring Reimbursement for Travel 2026.

Resolution # 11-2026

On a motion of Mr. McClory, seconded by Mr. Furman, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

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Resolution Re-Appointing expired members; also Authorizing Payment for members of the Board of Assessment Review and its Clerk 2026.

Resolution # 12-2026

On a motion of Mrs. Hahn, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Reappointing expired term and Authorizing Payment for Members and Clerk of the Zoning Board of Appeals 2026.

Resolution # 13-2026

On a motion of Mr. Furman, seconded by Mr. McClory, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Establishing a Time Sheet for Hourly Town Employees and Adoption of the 2026 Payroll Calendar.

Resolution # 14-2026

On a motion of Mrs. Hahn, seconded by Mr. McClory, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Re-Appointing Scott D. Stanbro to the position of Highway Superintendent 2026.

Resolution # 15-2026

On a motion of Mr. McClory, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Establishing Certain Town Board Committees for the Year 2026 and setting scopes of responsibilities.

Resolution # 16-2026

On a motion of Mr. McClory, seconded by Mrs. Hahn, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing Supervisor to Purchase Basic Membership from Southern Tier West Regional Planning and Development Board and the cost of website development and maintenance from same 2026.

Resolution # 17-2026

On a motion of Mr. McClory, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing Re-Appointment of, Donald "Ben" McDonnell as Code Enforcement Officer and Zoning Officer for the year 2026

Resolution # 18-2026

On a motion of Mr. Furman, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

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Resolution Authorizing Supervisor to Execute Contract with the Law Firm Hancock Estabrook, LLP for Legal Services on behalf of the Town Board for the year 2026.

Resolution # 19-2026

On a motion of Mr. Forward, seconded by Mr. Furman, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing Supervisor to Contract for Special Counsel Legal Services.

Resolution # 20-2026

On a motion of Mr. McClory, seconded by Ms. Campbell, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution reappointing Dog Control Officer and Assistant Dog Control Officer 2026

Resolution # 21-2026

On a motion of Mrs. Hahn, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing Supervisor to Execute Contractual Agreement with the Phoenix humane Society of the Greater Cattaraugus, INC 2026.

Resolution # 22-2026

On a motion of Mr. Forward, seconded by Mr. Furman, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing Supervisor to Contract with Auctions International, Inc. for sale of Government Assets by Online Auction.

Resolution # 23-2026

On a motion of Mr. Furman, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing Purchase of Material and Equipment under Cattaraugus County Bid Awards and new York State Office of General Services (OGS) State Contract Awards.

Resolution # 24-2026

On a motion of Mr. McClory, seconded by Mr. Furman, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing the use of piggybacking in purchasing 2026.

Resolution # 25-2026

On a motion of Mrs. Hahn, seconded by Mr. McClory, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution to appointing Town Clerk as Records Management Officer 2026

Resolution # 26-2026

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On a motion of Ms. Campbell, seconded by Mr. Furman, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing the Use of Email for the Delivery of Proposed Local Laws

Resolution # 27-2026

On a motion of Mr. Forward, seconded by Mrs. Hahn, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution authorizing Online Payment of Bills by the Town Supervisor.

Resolution # 28-2026

On a motion of Mr. Furman, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing Supervisor to perform administrative duties on behalf of the Town Board.

Resolution # 29-2026

On a motion of Mrs. Hahn, seconded by Mr. McClory, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution of Appointment of Town Constables

Resolution # 30-2026

On a motion of Mrs. Hahn, seconded by Ms. Campbell, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Re-Adopting the Town of Franklinville Procurement Policy

Resolution # 31-2026

On a motion of Mrs. Hahn, seconded by Mr. McClory, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Designation the FOIL Appeals Officer for the Town of Franklinville for 2026

Resolution # 32-2026

On a motion of Mr. Furman, seconded by Mr. Forward, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorization of Town Credit Card Use and Internal Controls 2026

Resolution # 33-2026

On a motion of Mr. McClory, seconded by Mrs. Hahn, the following resolution was
Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Reaffirmation of the Town of Franklinville Fee Schedule for 2026

Resolution # 34-2026

On a motion of Ms. Campbell, seconded by Mrs. Hahn, the following resolution was

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Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Adoption of Updated Town of Franklinville Code of Ethics

Resolution # 35-2026

On a motion of Mr. Furman, seconded by Mrs. Hahn, the following resolution was

Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Adopting a Social Media, Website, and Electronic Communication Policy

REGULAR SESSION RESOLUTIONS

Resolution # 36-2026

On a motion of Mr. McClory, seconded by Mr. Forward, the following resolution was

Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing the Appropriation of Unappropriated General Townwide Fund Balance for Highway Garage Window Purchase

Resolution # 37-2026

On a motion of Ms. Campbell, seconded by Mr. McClory, the following resolution was

Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Adopting Town Board Audit for Fiscal Year 2025

Resolution # 38-2026

On a motion of Ms. Campbell, seconded by Mr. McClory, the following resolution was

Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Resolution Authorizing Hancock Estabrook, LLP to Commence a Declaratory Judgement Action Regarding Insurance Coverage

Petitions and requests from the floor

None

Approval of Minutes

Ms. Campbell made a motion to accept December 10, 2024, minutes, seconded by Mrs. Hahn.

Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Approval of Abstracts

Mr. McClory made a motion to pay Abstract #1 General vouchers # 1-29 in the amount of \$69,564.84 and Highway vouchers # 1-11 in the amount of \$29,077.70 seconded by Mr. Furman.

Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

Highway Superintendent

Mr. Stanbro reported:

- The new Pick up and 1-ton are in Ohio, unknown date that they will arrive in Little Valley.

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- The salt and sand are going fast but we were ahead of the game.
 - Moriarty's have already had 5 vehicles in their yard even with all the new signage, they would still like to see flashing lights on the Bryant Hill Corner.
 - The windows will be installed when the roads are not being plowed
 - The Cemetery step railings quotes
 - o Septembers quote from Maple Grove - Pipe railing \$7,430 for one set
 - o Bruce Pagels (Multiple Products Company) - Iron Railing 120ft \$3,600 for one set
 - o Weld All - \$8,964 for two sets and to install \$3,456
- Discussion on the plaques for the recognition of donations

Mr. McClory made a motion to award Multiple Products Company the job of building the railing for the cemetery stairs, seconded by Ms. Campbell.

Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn
Nays-0

Mr. McClory asked Mr. Stanbro if we have received a trade in value for the pick up yet. Mr. Stanbro replied that we have to wait on the new pickup and the plow to arrive.

Ms. Campbell lead the discussion on the Cemetery program presented by the Chronicle. Quote from the Chronicle is much cheaper than All Funeral Services

Once-off Project and Implementation Cost Excluding License Fees	\$13,804 (once)
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Recurring Annual License Fee	\$2,350 per year
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The Cemetery CD was discussed to see if that could be utilized to pay for the initiation of the program. Adding another Columbarium was discussed.

Cemetery Sexton

None

Code Enforcement Officer

Mr. McDonnell reported:

- working on the Special Use Permits for dog kennels

Dog Control Officer

None.

Town Clerk

Mrs. Stanbro told the Board the foundation block on the Town building has moved more than when it was noticed last year.

- Discussion on trying to find grants for insulation or weatherization grants

Justices

None.

Supervisor

Supervisor Campbell reported:

- The supervisor presented a monthly financial snapshot for the Board's review.

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-The Town Board discussed correspondence received from the Town's insurance Carrier regarding withdrawal of coverage related to pending litigation and upon advice of counsel, adopted a resolution authorizing legal action to seek a declaratory Judgement.

-The FEMA project received 67 comments which resulted in modifications to the flood hazard mapping. They currently do not have any funding for the next phase of the project, so the study is temporarily on pause.

-More restrictive local standards for Construction/more restrictive local energy codes: in July there were major updates to the Uniform code and state energy code, effective 12/31/25. I spoke to the attorney and he said if we do not enact additional building code standards then he didn't think we needed to do anything.

-Supervisor Campbell spoke to Julie from the DEC for an update on the Creek and GLC. The discussion on the National Damage Claim has not been completed yet. GLC is to do an Environmental Benefit Project, something that benefits the community and that in some way is connected to the DEC. They have not submitted anything to DEC yet, which will then need to be approved by DEC. As far as we know GLC is back and up to running at full capacity and GLC has implemented protective measures, including an on-site engineer and instream monitoring. The advisory, as we know, has been lifted. Mrs. Hahn and Mr. Forward asked if we could utilize this opportunity to build the walking path around Case Lake.

-The Cattaraugus County Land Bank (CCLBC) is requesting input from all county municipalities to identify the most distressed properties for potential acquisition, rehabilitation, or demolition. Our goal is to eliminate blight and revitalize communities by converting problem properties into valuable assets. Completed questionnaires should be submitted by Friday, February 13, 2026. Board discussed several potential properties.

-A resident reached out regarding a new Senate bill exempting Veterans. Supervisor Campbell reached out to VA Services and the County Assessor to present. They suggested waiting as the State is changing the criteria.

-The Water District Bond payment will be finalized in 2027.

Law Review Workshop dates for the local zoning laws:

- **Workshop date: None**
- These workshops are open to the public
- Law Review Committee Workshop dates for the local zoning laws:
- Because we have limited time during these workshops, it would be helpful to receive any suggestions regarding the zoning laws in writing or email prior to the meetings.

Communications/Calendar

- Town Clerks office will be closed February 16th for Presidents Day
- Case Lake Park rented for Private Event:
 - No upcoming dates
- Veterans Service Agency:
 - February 17, 2026, 1:30-4pm Appointments required

Reports from Board members

None

Old Business

None

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New Business

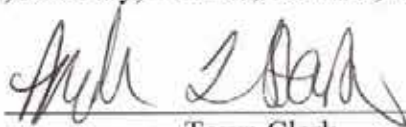
None

Adjournment

Ms. Campbell made a motion to adjourn at 8:41pm, seconded by Mr. McClory.

Motion carried Ayes-5 Campbell, McClory, Furman, Forward, Hahn

Nays-0

A handwritten signature in cursive script, appearing to read "Mike Z. Hahn", is written over a horizontal line.

Town Clerk



CATTARAUGUS COUNTY REAL PROPERTY SERVICES

207 Rock City Street, Suite 101 • Little Valley, New York 14755 • (716) 938-2224 • Fax (716) 938-2758

Elizabeth Lerow, Assessor

Assessor@cattco.org

TO: Town of Franklinville Supervisor & Board
FROM: Your Assessor
DATE: January 9, 2026
RE: Monthly Report for December

The December report is as follows:

- Renewal applications for Agricultural Assessment and Senior Citizen Exemption are being submitted and processed. Thus far 58% of Agricultural Assessments and 5% of Senior Citizen renewal applications have been returned.
- These applications are due March 1, 2026. Applicants are encouraged to contact the Assessor's Office Monday – Friday, 8:00 am – 5:00 pm with any questions. Our extended town hall hours for exemption season continue through February and can also be found online at:
<https://maps.cattco.org/taxes/assessors.php>
- The Assessing Office has corresponded with several property owners about their assessments, tax bills, and exemptions.
- You may have heard about a new Veterans with 100% disability exemption. This bill was passed in December by Albany. It's an opt-in exemption, meaning that all taxing entities have the option to allow it. If a taxing jurisdiction does not adopt it, the exemption does not apply within that jurisdiction. This is a very poorly written law that is causing much confusion. There are a number of restrictions that have to be met. One of them is that they must qualify for the VA's specially adapted housing grant. When we asked the county's Veteran Services Director about it, he stated that in 14 years he has only known two vets that qualified for it and they are both no longer in our area.
- There were 9 property transfers in November. You can find more information about these sales here:
<https://www.cattco.org/real-property-and-gis/sales>

Thank you.

END OF REPORT