Regular Board Meeting
Of the Town Board of the Town of Cuba
Held at the Cuba Town Hall, 15 Water Street, Cuba, NY 14727

Present:	
Supervisor:	Lee James
Council Persons:	Jonathan Enzinna, Bill Beck, Melodie Farwell
Also Present:	Allesia Heslin, Town Clerk, Dustin Burch, Chief of Police, Chad Smith, Highway Superintendent, Trevor Hollenbeck, Dog Control Officer
Absent:	Aaron Appleby, Ambulance Administrator, David Decker, Council Person

Supervisor James called the meeting to order at 7:00pm.
Supervisor James asked Heslin to perform a roll call of present members: Chad Smith, Dustin Burch, Jonathan Enzinna, Bill Beck, Lee James, Melodie Farwell.
Board Comments: Enzinna wished everyone a safe and fun Halloween and encouraged everyone to go vote on election day.
Beck wished everyone a safe October and stated that there are a lot of cool activities coming up-check your local calendars.
S**upervisor Comments:** James echoed council member Enzinna and Beck's thoughts and mentioned there are also local businesses that will be hosting trunk or treats.
Minutes for 09/08/2026, Supervisor's Report for September & General, Highway and Assessor Abstract #10: When asked, board members responded yes, they had reviewed the minutes, reports and abstracts.
The Supervisor's Report showed the general fund received $103,279.01. The highway fund received $4,399.18. The assessor consortium received $141.91. Disbursements include $139,756.49 for general, $27,448.30 for highway and $17,026.94 for assessor consortium.
The September Abstract #10 dispersed $130,922.23 from the General Fund, $328,013.05 from the Highway Fund and $1,215.39 from the Assessor Consortium.
On the motion of Farwell and seconded by Beck the reports were accepted as presented.
Clerk Comments:

- There will be a fall pill drop Saturday, October 24th, 10am to 2pm at the Cuba Fire Department. The flyer is on the website.
- Heslin read a letter from The Allegany County Office of Planning asking for a letter of support for their application through the NYS Department of State Countywide Resilience Implementation Strategy Program. The grant would allow the county to build on the planning work already completed throughout Allegany County and focus on moving identified priorities forward. The board agreed to send a letter of support.

Police Department Comments: In the month of September, the department conducted 37 traffic stops. There were 331 calls for service. The full report is on the website.

- Burch met with Kevin White-everything went well with Garlic Festival.
- The department will be participating in a trunk or treat at Econo Automotive on October 24th.
- Burch gave further information regarding the pill drop and reminded everyone that there is always a pill drop and needle drop in the Town Hall lobby.
- Trick or treating time has been set in the village. Burch will put the information on social media.
- The department will have use of force deescalation range training on Friday. This is required yearly by the state.
- Burch got information on kratom, that was discussed at the last board meeting. Burch will put information on social media. Burch went with a member of Partner of Prevention Allegany County and they did purchase powder that is used for tea, extract, capsules, energy shots and a drink. This substance is not illegal and can be purchased at gas stations, etc. if you are over 21. There is a push to make it illegal. If

taken it acts as a stimulant but it can have an opioid effect if taken in high doses. Narcan will allegedly work if too much is ingested.

- Burch read a thank you note from resident Cindy Resch. The department responded when a tree fell on Resch's home.

Ambulance Comments: The Cuba Ambulance Service responded to a total of 50 calls to service in September of 2026. 34 of those calls were taken to Olean General Hospital, 7 were taken to Jones Memorial Hospital and 8 were sign offs, 1 was taken by Mercy Flight and 0 were DOA. 37 of these calls were critical care with Cuba handling 34 and Olean 10/MTS handling 3. 24 of these calls were in the Village of Cuba, 18 were in the Town of Cuba, 1 was on the lake, 0 was mutual aid to Friendship, 0 was mutual aid to Clarksville, 0 was mutual aid to Ischua, 7 were to New Hudson, 0 was mutual aid to Rushford and 0 were on I-86.

- One member is currently enrolled in the basic EMT class and is doing well.
- Completed standbys for both youth and school level football games. Also completed garlic festival standbys and taught hands only CPR to attendees of the festival.
- Gabe Horton has passed his EMT basic certification. Congrats!
- Our agency renewal and narcotics renewal will be due in January. I am starting to work on this now as it is quite a lengthy process.
- Participated in the Homecoming parade, and plan to participate in the Trunk or Treat on 10/24.

Highway Comments:

- Graveled part of Summit
- Cut brush on Summit
- Ditched on Summit
- Blacktop patching roads

Equipment Repairs:

- Working on broom
- Replaced O-ring on roller
    - New hire Tim LaFever will start next Monday.
    - There is a large tree in the Smith Road Cemetery that will need to be taken down, it is split down the middle. Smith will get bids to remove it.

Sewer Committee: none

Facilities:

- Tim LaFever will be leaving the school and the cleaning staff will be short staffed making it difficult for them to continue cleaning the Town Hall. The school would prefer not to continue cleaning the Town Hall. The cost of a new cleaner would be around $8,000 per year due to state retirement, workers compensation, etc. and the proposed new cleaner would not be able to be hired as an independent contractor because she is not registered as a business and would need to be hired as an employee. The town was averaging around $500 per month through the school for cleaning and the town would have to purchase cleaning supplies. Discussion continued. The school is still willing to wax the floors once a year as the Town does not have the equipment. Beck motioned to hire Theresa Bell as a cleaner for Town Hall two to three days a week pending a background check and finger printing. Seconded by Enzinna. All in favor, passed.
- The slab is ready for the generator and concrete will be poured Monday.
- National Grid has tentatively set October 27th as the day to switch the electrical service for Town Hall. The power will be out for several hours. Burch will let everyone in the building know when he receives the set date.
- The heater will be installed within the next two weeks. It will take a few days to install.
- Burch received a bill from Worth Smith-he isn't sure who ordered the items. He has asked everyone that works for the Town and will give Worth Smith a call to figure it out.

Dog Control Comments:

- There have been eleven calls since September 1st.
- Hollenbeck had his NYS Ag and Markets inspection September 1st and passed.

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- There is one ongoing court case.
- There was a call regarding dogs that had been left in a condemned house on Hill Street. Hollenbeck left a note and the owners called him back stating that they are taking care of the dogs three times a day until they can find them a new home.
- Hollenbeck thanked the Cuba PD for their help with a dog on Medbury.

Code Enforcement Comments:

- Reed is in the hospital but the town does have a covering code officer. James will find out when Reed will return.

Assessor's Comments:

- The assessors continue to input the information from the revaluation into the database. Within 8 weeks the state will complete their part.

Planning Board:

- The board is reviewing a BESS facility law from the Town of Willing for use in Cuba.
- The town board would like a couple of amendments to the property maintenance local law and then have it resubmitted to the town board.
- Comprehensive plan update-Kier Dirlam mentioned to James that the last week of the month is the best for Stacy to come over to help get the board going on that. James will re-email all the contacts and ask the planning board to get that first meeting initiated.
- The next meeting will be October 27th at the Town Hall if there is electricity in the building.
- Three board members are registered for the Southern Tier West planning board training.

Old Business:

- The 911 address project is complete.
- Ambulance/dog shelter-the fire department is still holding the lot open on Center Street if the town would like to build there. Don Glover reached out about the building that he has for sale and the location has been walked through several times. With the attorney's feedback on that the Town would need an environmental that would cost $2,800 for phase I. There is adequate room for two ambulances and a fly car, space to divide off for a town office (there is a lot of congestion in the current Town Hall), an engineer would need to come in and tell the Town how we could adequately partition it off so that expense would need to be considered. One more bathroom would need to be added. The old ice cream building has been used for storage but would be adequate space for a dog shelter. It already has electric and water. A mini split for heat and air conditioning would need to be installed. The state was offering a grant for dog shelters which will need to be researched. There is also space behind the building to install an impound facility. Burch mentioned that he received a response from Superintendent Carlos Guildemeister at the school about selling the building the ambulances are currently stored in but the school uses the building for storing their salt trucks and a solution would have to be figured out before a decision could be made. Glover negotiated the price down to $350,000; this amount would have to be BANed out but James believes it is pretty well set up for the ambulance needs. James stated that if that was the direction the board wanted to move, she could put together an official offer contingent upon phase I and the BAN. Farwell asked about the cost of buying this building compared to building a new facility. Farwell did not believe we would get the same amount of facility for $350,000. James agreed and mentioned that the parking lot goes all the way to the road and there is a whole side lawn that goes with the building for additional space. Farwell stated that the only downside would be taking the Glover building off the tax roll. If there were another offer, the Town would pivot to the other plan to keep the building on the tax roll. Farwell motioned to pursue making a purchase offer on the Glover property contingent upon Phase I engineering study and the BAN. Seconded by Beck. All in favor, passed.

New Business:

- A budget public hearing was set for Thursday, October 22 at 6:00pm at the Town Hall.
- The next board meeting was changed to November 17th at 7pm at the Town Hall due to Farwell being out of town on the original date.

Public Comments: none

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With no further business to discuss, Farwell motioned to adjourn, seconded by Enzinna. All in favor.

Respectfully submitted,
Allesia A. Heslin, Town Clerk

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