



JANUARY 2ND – 31ST AG. DISTRICT INCLUSION PERIOD

Application Period for 2026

Chautauqua County Agricultural & Farmland Protection Board will be accepting applications from landowners to have their predominately viable agricultural lands included in a New York State Certified Agricultural District. Application must be received by no later than 4:30pm on January 31st to Lauren Sharp at sharppl@chqgov.com or mail to the Department of Planning & Development.



For more information contact Lauren Sharp at sharp@chqgov.com or go to bit.ly/CHQaginclusion.

Ag. District Inclusion Checklist

Complete an Ag.
District Inclusion
Worksheet
Available at:
bit.ly/CHQaginclusion

Provide relevant
portion of tax map
Available at:
bit.ly/CHQgis

Submit to
sharppl@chqgov.com



Chautauqua County

Department of
Planning & Development

201 West Third St Suite 115
Jamestown, New York 14701
716-661-8900

Planningchautauqua.com

Public Notice

30-day period of the inclusion of
predominantly viable agricultural lands
into existing agricultural districts

Per New York State Agriculture and Markets Law Section 303-b, the Chautauqua County Legislature has designated January 2 through January 31 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district.

The Chautauqua County Department of Planning and Development will accept applications from January 2 through January 31. Please submit all inclusion requests to the Department of Planning and Development, Attn: Lauren Sharp, BWB Center, 201 West Third Street Suite 115 Jamestown, NY 14701 or email to sharp1@chqgov.com on or before 4:30 PM on January 31, 2026. Any questions on this process should be directed to the Chautauqua County Department of Planning and Development.

The Agricultural District Inclusion Worksheet, current Agricultural Districts Map, and additional information can be found on the Chautauqua County Department of Planning and Development website at bit.ly/CHQaginclusion.

At the end of the thirty (30) day period, the proposed parcels requested for inclusion will be submitted to the Chautauqua County Agricultural and Farmland Protection Board (AFPB). Based on the AFPB's recommendations, a report will be prepared for the Planning and Economic Development (PED) Legislative Committee's review. After review by the PED Legislative Committee, the recommendation will be forwarded to the County Legislature for a public hearing. Following the public hearing, the Legislature will vote via resolution to accept the recommendations made by AFPB. The County Legislature will then send the resolution and supporting materials to the NYS Department of Agriculture and Markets to certify the inclusion of lands or not. If the Commissioner certifies the inclusion of the parcels, the land will become part of the Agricultural Districts.

An agricultural district is a geographic area which consists predominantly of viable agricultural land. Agricultural operations within the district are the priority land use and afforded benefits and protections to promote the continuation of farms and the preservation of agricultural land. This should not be confused with the agricultural assessment program which allows eligible farmland to be taxed at its agricultural assessment. Landowners should see their local assessor to find out more information on agricultural assessment for their parcel(s).

Contact:

Lauren Sharp, Senior Planner
Chautauqua County Department of Planning & Development
BWB Center 201 West Third Street, Suite 115
Jamestown, New York 14701
Phone: (716) 661-8245
Email: sharp1@chqgov.com

Chautauqua County Agricultural District Inclusion Worksheet

This worksheet is to be completed by a landowner(s) who wish to include a parcel(s) of predominantly viable agricultural land into one of Chautauqua County's Certified NYS Agricultural Districts. This worksheet, accompanied by a copy of a map which included the parcel(s) identified by tax number, must be received no later than 4:30pm on January 31, in the offices of the Chautauqua County Department of Planning and Development at the address below.

TO BE COMPLETED BY LANDOWNER

1. Complete and sign worksheet and attach a copy of the tax map which included the identified parcel(s).
2. Return to Chautauqua County Department of Planning and Development no later than January 31 at 4:30pm.

LANDOWNER DESCRIPTION

Landowner(s) _____ Telephone # _____

Mailing Address _____ City _____ State _____ Zip _____

Email Address _____

PROPERTY DESCRIPTION

Fill in the following information about the parcel(s) you are requesting to be added to the Agricultural District. If you are unsure of your SBL number or whether or not a parcel is currently receiving an Agricultural Assessment, please check your most recent tax bill or with your local assessor.

SBL Number (Tax ID)	Street Address	Town	Acres	Agricultural Assessment (Yes/No)
100.01-1-1.01	1 Sample Street	Anytown	10.1	No

Describe the current agricultural activity the parcel(s) are being used for: _____

SIGNATURE

I/we attest that the above information is correct to the best of my knowledge and hereby officially request that my property, which is predominantly viable agricultural land be included in the Certified NYS Agricultural District Program. I/we recognize that such lands, once officially included in the Agricultural District, may not be removed until the next eight-year review period for that Agricultural District. I/we understand that this is not an application for an agricultural tax assessment. I/we also acknowledge that this request is subject to review by the Chautauqua County Agricultural and Farmland Protection Board, a public hearing, action by the Chautauqua County Legislature, and certification by the NYS Department of Agriculture and Markets.

SIGNATURE OF LANDOWNER(S): _____

DATE: _____

Please return this worksheet to:

Chautauqua County Department of Planning & Development
Lauren Sharp, Senior Planner
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Jamestown, New York 14701
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