TOWN OF MINA

P.O. BOX 38
2883 NORTH RD
FINDLEY LAKE , NEW YORK 14736

Application for Special Use Permit

PERMIT #:		**FEE $:**			
DATE:		**CASH:**		**CHECK:**	
		RECEIPT #:			

****Incomplete Applications Will NOT be Accepted****

INSTRUCTIONS TO APPLICANT:

1. Submit a complete copy of this application and all documents that must be submitted herewith.
2. Type or Print your answers.
3. A Non-Refundable Fee of **$75.00** shall accompany this application.
4. Complete each question fully; If the question does not apply, please mark "N/A".
5. Add pages as needed.

APPLICANT INFORMATION

Applicant's Name: Rodney & Bonnie Jones
Address: 2131 Stradyside Road
Clymer, NY 14724
Phone #: (716) 450-7981 Email: rodandbonniejones@yahoo.com

Owner's Name: (if different):
Address:

Phone #: Email:

PROPERTY INFORMATION

TAX MAP NUMBER: Section: 376.00 Block: 2 Lot: 23
Street Address: Size of Parcel: 1 acre
Present Use: Residence
Zoning District: R1

USE INFORMATION

Describe Specifically The Nature of the Request:
We would like to build a 12 x 20 pole structure with a 8 x 20 attached pavilion.

Describe in Detail the Separate Activities to be Conducted on the Property along with the Proposed Hours and Seasons of the Operation:

Continued on next page.

Describe Why You Believe the Proposed Use will not be Detrimental to the Character of the Neighborhood and will be in Harmony with the Intent of the Town of Mina Zoning Law.
(For example: In relation to existing noise, and traffic conditions)

Our shed will stay in concert with the neighborhood.

ADDITIONAL DOCUMENTS SUBMITTED WITH APPLICATION (Mark as Applicable)

- ☐ If available, copies of detailed plans depicting site evaluations, ponds, swamps, streams, and other wetland areas, structures, accessory use areas, water supply and sewage disposal facilites.
- ☐ A plan for the proposed development of the site depicting the location of all streets, sidewalks, buildings, parking areas, means of traffic access and circulation drives.
- ☐ A copy of the deed, lease, or other instrument describing the applicant's property interest.
- ☐ Complete New York State Short Enviromental Assessment Form (EAF)
- ☐ Other (Please List) _____
- ☐ Property Survey

A SPECIAL USE PERMIT, IF GRANTED, DOES NOT PERMIT THE APPLICANT TO CONSTRUCT, ENLARGE, ALTER, IMPROVE, CONVERT, OR CHANGE THE LOCATION OR NATURE OF OCCUPANCY OF ANY BUILDING OR STRUCTURE, FOR WHICH A BUILDING PERMIT WOULD OTHERWISE BE REQUIRED.

IF A SPECIAL USE PERMIT IS GRANTED, THE PROJECT MUST CONFORM TO RESPECTIVE AREA STANDARDS (SET BACKS) - IF NOT, AN AREA VARIANCE PERMIT IS REQUIRED

Applicant's Signature:

I certify that the information supplied on this application is complete and accurate, and that the project described, if approved, will be completed and the premises used as described herein, unless modified by the approving Board.

Signature of Applicant: Date:

DO NOT WRITE BELOW THIS POINT

APPROVED: ☐ **DENIED:** ☐ **OTHER:** ☐

Affix the following documents to and permanently file with this application:

*Response to Municipal Zoning Referral (if any)
*Negative Declaration and/or Enviromental Impact Statement.
*Specail Use Permit, if needed.
*Notification of Approval/ Denial.

PLOT PLAN (SAMPLE)

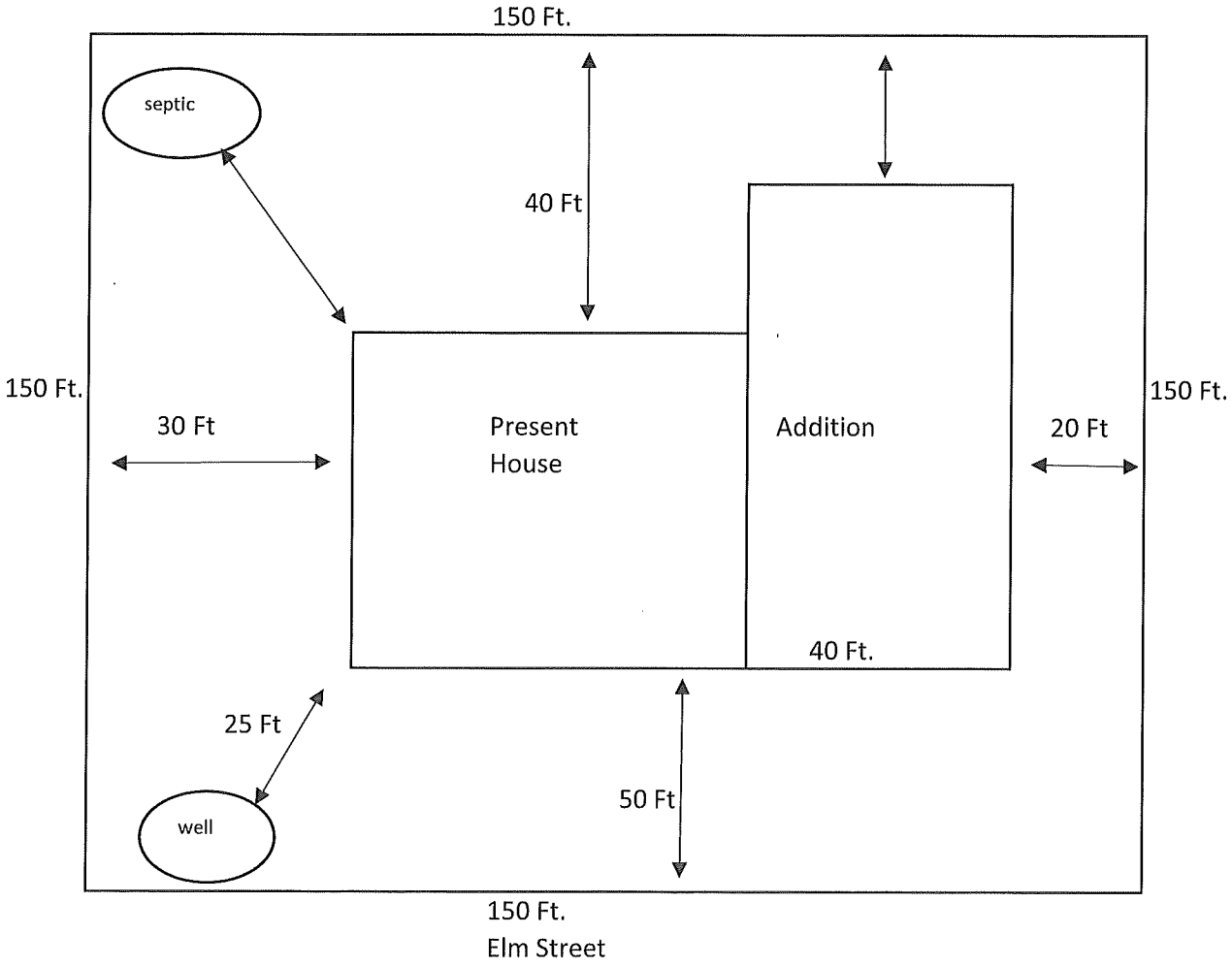
1 An application for a Building Permit, Special Use Permit, or Variance must be accompanied by a plot plan, drawn in ink, denoting property lines, all existing and proposed buildings and structures in relation to the property lines, paved or parking surfaces and appropriate measurements.

2 Show the location of water source or well, septic systems, streets, roads, driveway and any right - of - way.

3 Show the relationship of the parcel to adjacent properties, the distance to the nearest building in all directions, and the use of adjacted buildings.

4 If professional drawings for construction work are available, please submit them.

(Example not shown to scale)



For any additional information or questions, please contact the Building/ Zoning Officer.

Tom McNinch
(716)456-1674 - cell
(716)769-7204 Ext 4 - Office
rulesandregsmina@gmail.com
Office Hours - Wednesdays 9am - 2pm/ Other times by Appointment

PLOT PLAN

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Frontage of Lot: _____

Street Name: _____

TOWN OF MINA

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Application for Area Variance

PERMIT #:		**FEE $:**			
DATE:		**CASH:**		**CHECK:**	
		RECEIPT #:			

****Incomplete Applications Will NOT be Accepted****

NOTE: If Area Variance is approved, you will be required to obtain a Building Permit.

INSTRUCTIONS TO APPLICANT:

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2. Type or Print your answers.
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4. Complete each question fully; If the question does not apply, please mark "N/A".
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APPLICANT INFORMATION

Applicant's Name: Rodney & Bonnie Jones
Address: 2131 Shadyside Rd.
Clymer, NY 14724
Phone No: (716)450-7981 Email: rodandbonnie Jones@yahoo.com

Owner's Name (If Different from Applicant): _____
Address: _____
_____
Phone No: _____ Email: _____

Property Information

TAX MAP NUMBER: Section: 376.00 Block: 2 Lot: 23
Street Address: 2131 Shadyside Road
Size of Parcel: 1 acre
Present Use: Residence
Zoning District: R 1

Variance Information

State What Type and Size of Area Variance You are Requesting (ex. 3 foot side yard variance):
6 Foot side yard variance

State the Reason You are Applying For An Area Variance:
We would like to build our shed closer to property line.

Describe the Character of the Neighborhood:

Applicant's Signature

I certify that the information supplied on this application is complete and accurate, and that the project described, if approved, will be completed and the premises used as herein, unless modified by the approving Board.

Signature of Applicant: Date:

DO NOT WRITE BELOW THIS POINT - OFFICE USE ONLY

Decision Appealed From (this section completed by Code Enforcement Officer)

The Applicant's Appeal from a Decision of the Zoning Enforcement Officer, or on Direct Appeal from the Appeal from the Planning Board as Permitted by State Law, Concerns the Following:

_____ Denial of Application for Building Permit - Attached to Application

_____ Denial of Application for Certificate of Occupancy - Attached to Application

Date of Zoning Enforcement Officer Decision: _____

For The Proposed Activity: _____

Denial was Made Because of a Violation or Conflict with the Following Sections of the Zoning Code:

Date of Appeal:	
Date of Recept by ZBA:	
Date of Public Hearing:	
Negative/Positive Declaration Adopted:	
Publication of Legal Notice of Hearing:	
Date of ZBA Decision:	

APPROVED ☐ **DENIED:** ☐

Affix the Following Documents to and permanently file with this Application:

* Response to Municipal Zoning Referral (if any)
* Negative Declaration and/or EIS (if any)

PLOT PLAN (SAMPLE)

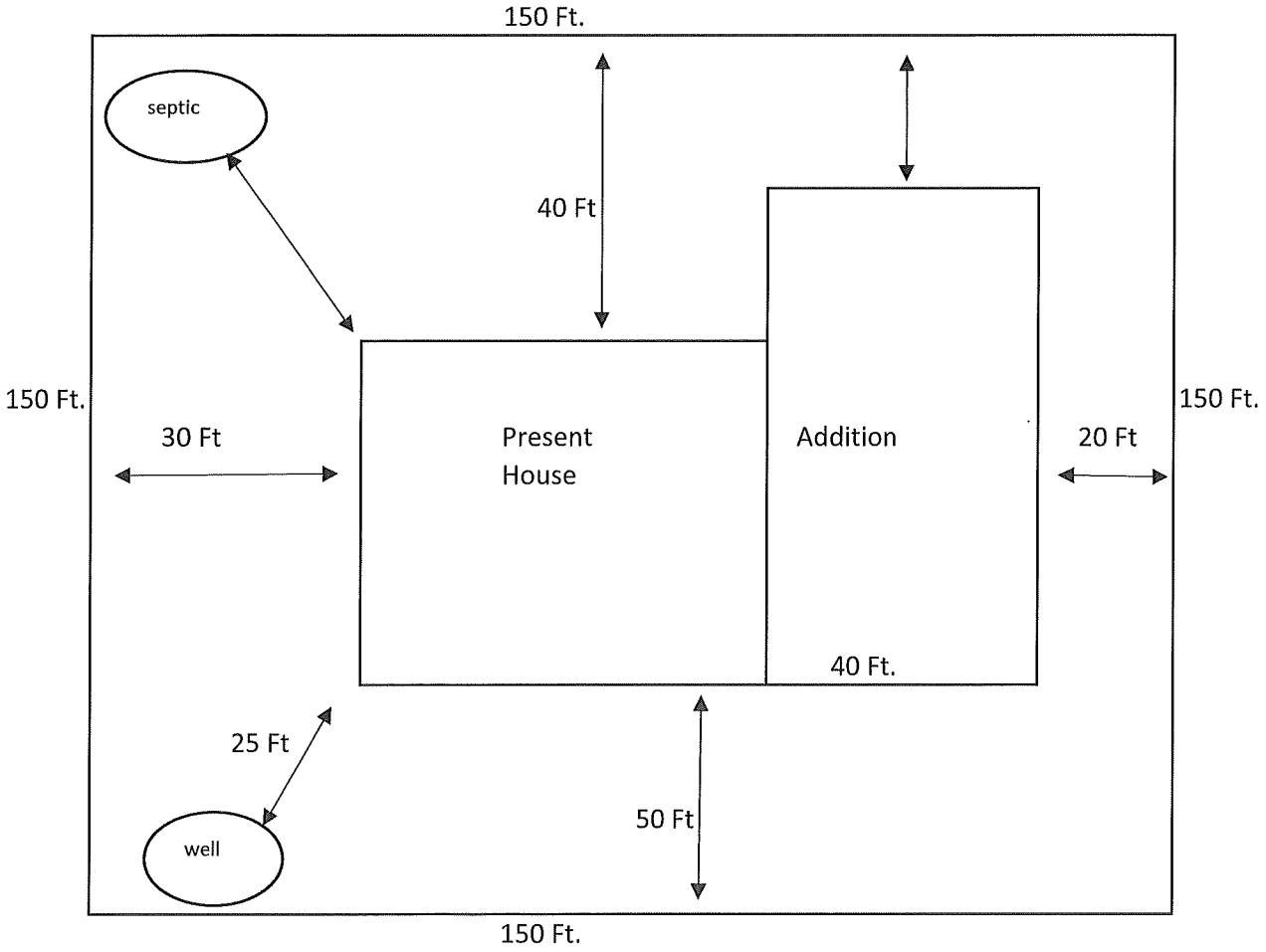
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(Example not shown to scale)



Elm Street

For any additional information or questions, please contact the Building/ Zoning Officer.

Tom McNinch
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(716)769-7204 Ext 4 - Office
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3 Show the relationship of the parcel to adjacent properties, the distance to the nearest building in all directions, and the use of adjacted buildings.

4 If professional drawings for construction work are available please submit them.

5 Please see checklist on pg. 5 for completeness of plot plan.

Frontage of Lot: _____

Street Name: _____

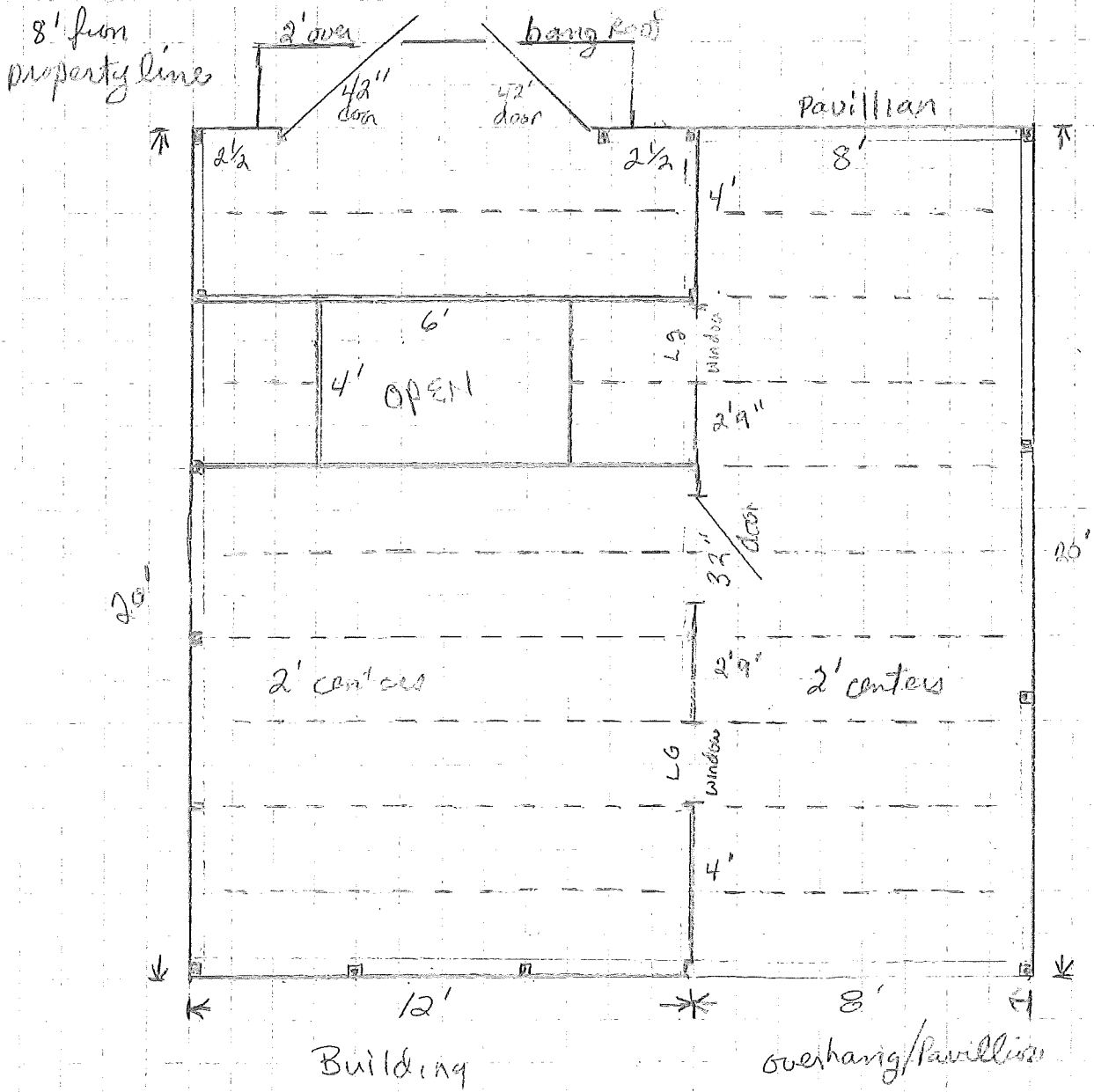
CHECKLIST

Applications must include **ALL** of the following property information to enable the Zoning Board of Appeals to evaluate your request effectively.

- ☐ Lot Dimensions - **ALL** sides (Provide copy of Land Survey)
- ☐ Deimensions of **ALL** EXISTING structures on the property.
  (Including existing dwelling, garages, sheds, decks, accessory buildings, ect.)
- ☐ Dimensions of **ALL** NEW proposed construction.
  (Including existing dwelling, garages, sheds, decks, accessory buildings, ect.)
- ☐ Height and number of stories of proposed construction.
- ☐ Distance from road to the nearest structure. - Measured from edge of road;
  (Includes existing dwelling, garages, sheds, decks, accessory buildings, ect.)
- ☐ Distance from rear property line.
- ☐ Distance from **BOTH** side property lines.
- ☐ Distance from lake, if applicable.
  (Measured from edge of lake at the high water/ summer level.)
- ☐ Plot Plan should show all existing structures, including deck(s), and proposed new structure(s), and include measurements of structure(s) and setbacks.

Information on Town of Mina Zoning Laws may be obtained at www.TownofMina.info

North 42' from house

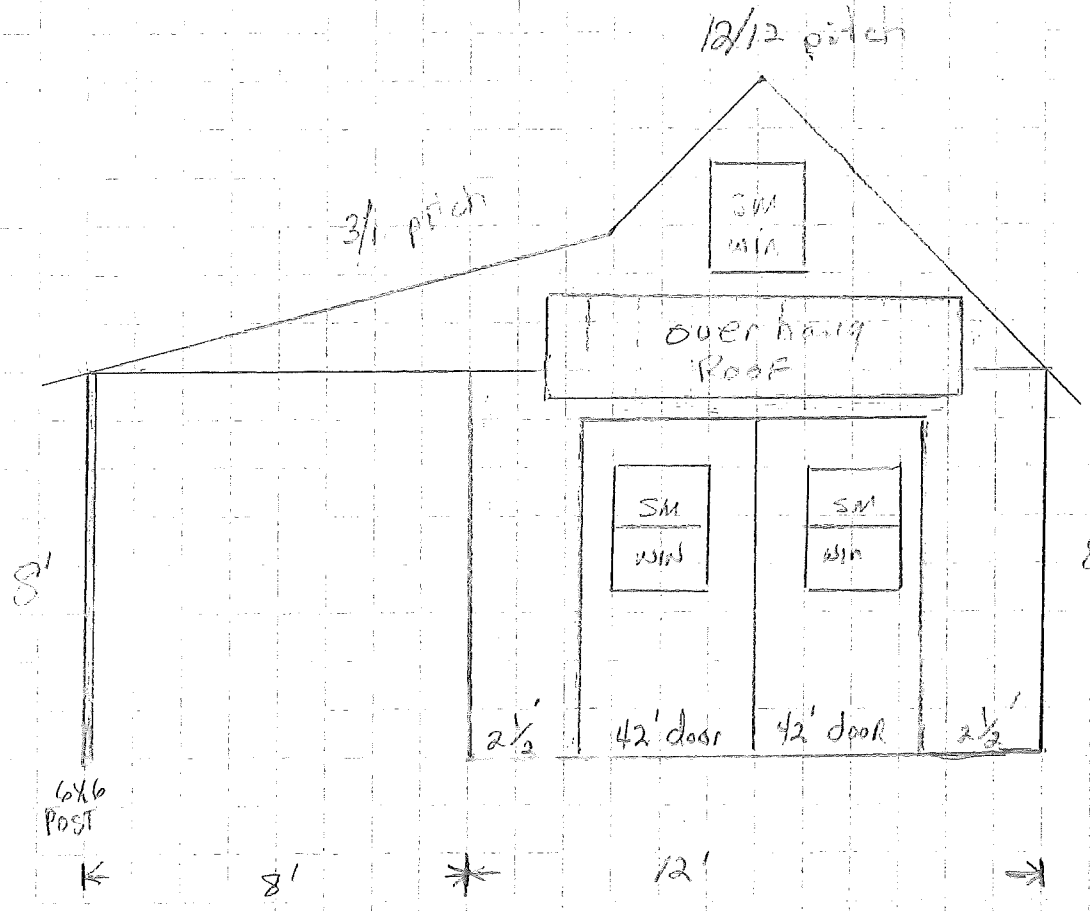


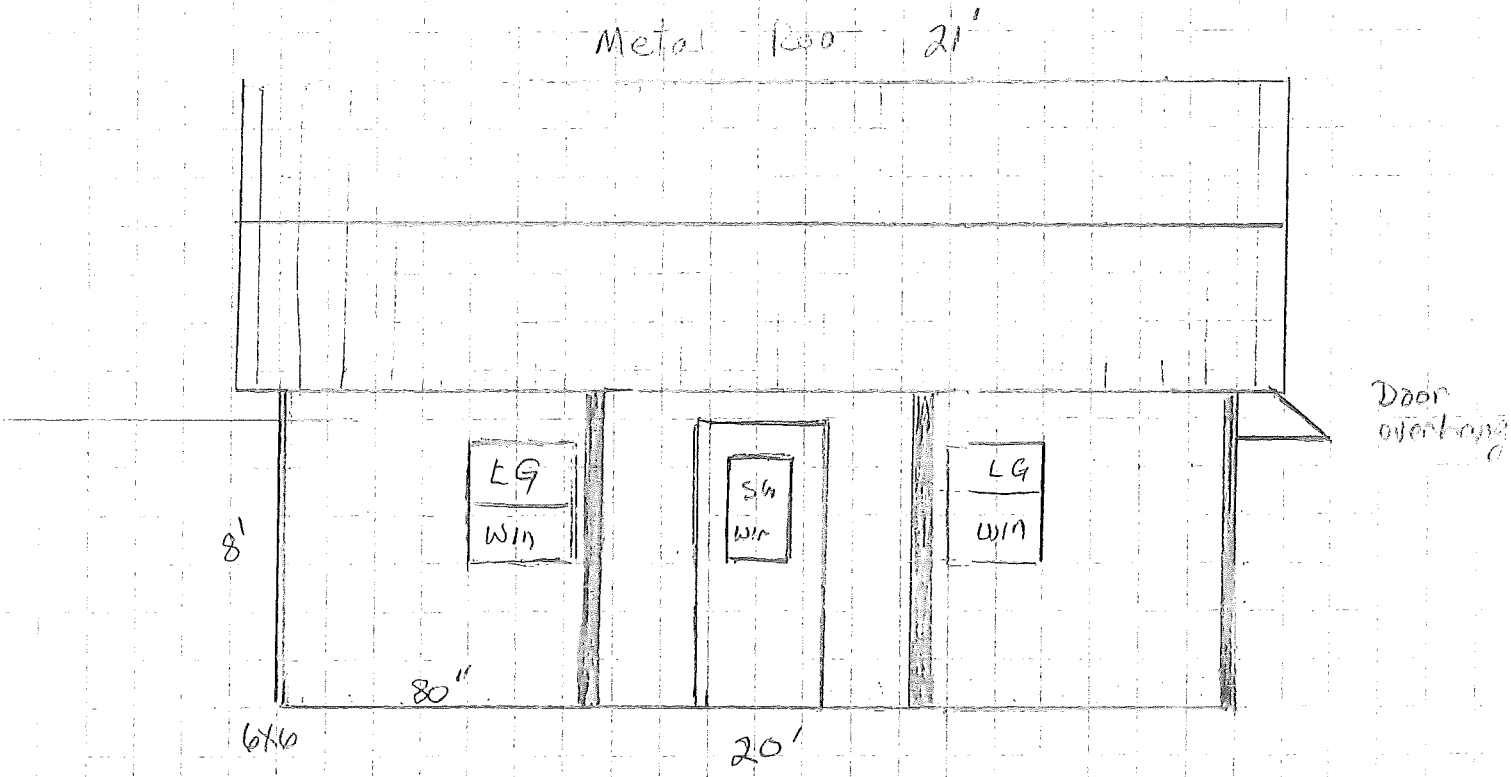
INTERIOR Poles 4X6 = 16 2' center
EXTERIOR Poles 6X6 = 4 6' center
2' space on rafters (attic rafters)
overhang on pavillion

South

Foot Print Shed

FRONT View (NORTH SIDE)
Looking South





EAST SIDE