TOWN OF MINA

P.O. BOX 38
2883 NORTH RD
FINDLEY LAKE , NEW YORK 14736

Application for Special Use Permit

PERMIT #:		**FEE $:**			
DATE:		**CASH:**		**CHECK:**	
		RECEIPT #:			

****Incomplete Applications Will NOT be Accepted****

INSTRUCTIONS TO APPLICANT:

1. Submit a complete copy of this application and all documents that must be submitted herewith.
2. Type or Print your answers.
3. A Non-Refundable Fee of **$75.00** shall accompany this application.
4. Complete each question fully; If the question does not apply, please mark "N/A".
5. Add pages as needed.

APPLICANT INFORMATION

Applicant's Name: SHANA / Joe DaBoe
Address: 2854 NORTH RD

Phone #: 814-504-5433 Email: Joe.DaBoe@gmail.com

Owner's Name: (if different): N/A
Address:

Phone #: Email: Owner: Shana K. DeBoe (LE.)

PROPERTY INFORMATION

TAX MAP NUMBER: Section: 342.18 Block: 1 Lot: 24
Street Address: 2854 NORTH ROAD FINDLEY LAKE NY 14736
Size of Parcel: 26,468.32 ft
Present Use: 210
Zoning District: HISTORICAL

USE INFORMATION

Describe Specifically The Nature of the Request: WE WOULD LIKE TO PLACE A 8'3" X 10'4" SHED ON THE BACK SIDE OF OUR PROPERTY

Describe in Detail the Separate Activities to be Conducted on the Property along with the Proposed Hours and Seasons of the Operation: N/A

Continued on next page.

Describe Why You Believe the Proposed Use will not be Detrimental to the Character of the Neighborhood and will be in Harmony with the Intent of the Town of Mina Zoning Law.
(For example: In relation to existing noise, and traffic conditions)

THE STRUCTURE IS DONE W/ THE COLOR AND DESIGN W/ OUR HOME IN MIND ALSO THERE WILL BE NO NOISE OR LIGHTING SURROUNDING THIS STRUCTURE.

ADDITIONAL DOCUMENTS SUBMITTED WITH APPLICATION (Mark as Applicable)

- ☐ If available, copies of detailed plans depicting site evaluations, ponds, swamps, streams, and other wetland areas, structures, accessory use areas, water supply and sewage disposal facilites.
- ☐ A plan for the proposed development of the site depicting the location of all streets, sidewalks, buildings, parking areas, means of traffic access and circulation drives.
- ☐ A copy of the deed, lease, or other instrument describing the applicant's property interest.
- ☐ Complete New York State Short Enviromental Assessment Form (EAF)
- ☐ Other (Please List) _____
- ☐ Property Survey

A SPECIAL USE PERMIT, IF GRANTED, DOES NOT PERMIT THE APPLICANT TO CONSTRUCT, ENLARGE, ALTER, IMPROVE, CONVERT, OR CHANGE THE LOCATION OR NATURE OF OCCUPANCY OF ANY BUILDING OR STRUCTURE, FOR WHICH A BUILDING PERMIT WOULD OTHERWISE BE REQUIRED.

IF A SPECIAL USE PERMIT IS GRANTED, THE PROJECT MUST CONFORM TO RESPECTIVE AREA STANDARDS (SET BACKS) - IF NOT, AN AREA VARIANCE PERMIT IS REQUIRED

Applicant's Signature:

I certify that the information supplied on this application is complete and accurate, and that the project described, if approved, will be completed and the premises used as described herein, unless modified by the approving Board.

Signature of Applicant: [signature] Date: 9/2/25

DO NOT WRITE BELOW THIS POINT

APPROVED: ☐ **DENIED:** ☐ **OTHER:** ☐

Affix the following documents to and permanently file with this application:

*Response to Municipal Zoning Referral (if any)
*Negative Declaration and/or Enviromental Impact Statement.
*Specail Use Permit, if needed.
*Notification of Approval/ Denial.

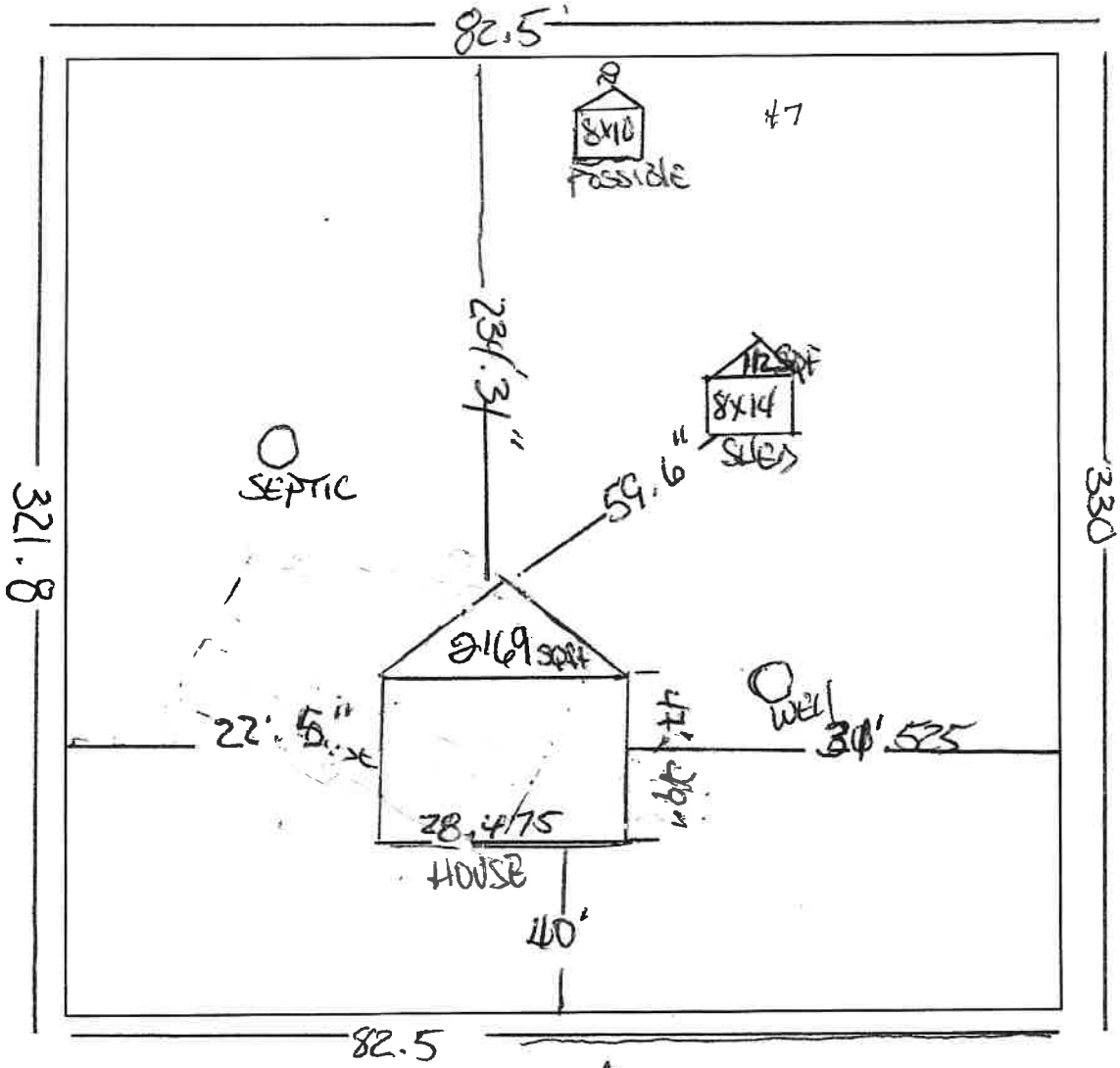
PLOT PLAN

1 An application for a Building Permit, Special Use Permit, or Variance must be accompanied by a plot plan, drawn in ink, denoting property lines, all existing and proposed buildings and structures in relation to the property lines, paved or parking surfaces and appropriate measurements.

2 Show the location of water source or well, septic systems, streets, roads, driveway and any right - of - way.

3 Show the relationship of the parcel to adjacent properties, the distance to the nearest building in all directions, and the use of adjacted buildings.

4 If professional drawings for construction work are available please submit them.



Frontage of Lot: 40

Street Name: NORTH ROAD