Town of Mina

Town Board Packet

November 12, 2026 Meeting

#1 of 1

(Agenda and Minutes Are Posted Separately)

TOWN OF MINA

RESOLUTION NO. __ - 26

RESOLUTION TO ESTABLISH A CAPITAL PROJECTS FUND FOR CONSTRUCTION OF THE FINDLEY LAKE SEWER SYSTEM

November 12, 2026

WHEREAS, the New York State Office of State Comptroller requires that local governing boards are responsible for the oversight and management of capital projects, including ensuring that they are properly planned and managed, project funding is authorized and costs are kept within the approved budget; and

WHEREAS, the purpose of a capital projects fund is to account for the financial resources to be used for the acquisition, construction or improvement of major capital assets other than those acquired through proprietary or fiduciary funds; and

WHEREAS, the capital projects fund is a governmental fund that measures the flow of current financial resources, such as cash and other assets, and uses a modified accrual basis of accounting to recognize transactions; and

WHEREAS, a separate capital projects fund should be established for each authorized project; and

WHEREAS, individual accounting records must be maintained for each capital project and should contain sufficient information to track and report a project's complete financial history including general ledger accounts and subsidiary revenue and expenditure accounts; and

WHEREAS, the capital project budget is project-oriented, is for the life of the project, and is typically undertaken separately from the local government's formal annual budget process; and

WHEREAS, once a capital project budget has been established and the project has begun, local officials should monitor the project activity on a regular basis; and

WHEREAS, formation of the Findley Lake Sewer District was approved by a public vote on October 21, 2023 and affirmed by resolution of the Mina Town Board on November 9, 2023; and

WHEREAS, the Town of Mina was awarded funding for the project on May 13, 2024 by NYS Department of Environmental Conservation Water Quality Improvement Program (WQIP) grant in the amount of $10,000,000, on November 1, 2024 by NYS Environmental Facilities Corporation Water Infrastructure Improvement Act (WIIA) grant in the amount of $13,050,000 and on January 3, 2025 NYS Environmental Facilities Corporation Federal Bipartisan Infrastructure Law (BIL) grant in the amount of $13,050,000; and

WHEREAS, all revenue and expenditures for the project have been reported monthly to the Mina Town Board through an operating fund established separately from other operating funds; and

WHEREAS, revenue and expenditures for the project have been reported to the NYS Office of the State Comptroller in the required annual financial report in a separate sewer district operating fund, and

WHEREAS, it is proposed that all revenue and expenses incurred from the inception of the project be transferred from the sewer district operating fund to the capital projects fund; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Mina shall establish a capital projects fund for construction of the Findley Lake Sewer System; and

BE IT FURTHER RESOLVED THAT all revenue and expenditures from the inception of the project with comparison to the project budget will be reported to the Mina Town Board on a regular basis until the project has been finalized and the capital fund closed out.

TOWN OF MINA

RESOLUTION NO. __ - 26

RESOLUTION TO ESTABLISH A CAPITAL PROJECTS FUND FOR THE BAILEY HILL OVER FRENCH CREEK TRIBUTARY CULVERT REPLACEMENT PROJECT

November 12, 2026

WHEREAS, the New York State Office of State Comptroller requires that local governing boards are responsible for the oversight and management of capital projects, including ensuring that they are properly planned and managed, project funding is authorized and costs are kept within the approved budget; and

WHEREAS, the purpose of a capital projects fund is to account for the financial resources to be used for the acquisition, construction or improvement of major capital assets other than those acquired through proprietary or fiduciary funds; and

WHEREAS, the capital projects fund is a governmental fund that measures the flow of current financial resources, such as cash and other assets, and uses a modified accrual basis of accounting to recognize transactions; and

WHEREAS, a separate capital projects fund should be established for each authorized project; and

WHEREAS, individual accounting records must be maintained for each capital project and should contain sufficient information to track and report a project's complete financial history including general ledger accounts and subsidiary revenue and expenditure accounts; and

WHEREAS, the capital project budget is project-oriented, is for the life of the project, and is typically undertaken separately from the local government's formal annual budget process; and

WHEREAS, once a capital project budget has been established and the project has begun, local officials should monitor the project activity on a regular basis; and

WHEREAS, the Mina Town Board authorized the Bailey Hill Over French Creek Tributary Culvert Replacement Project by resolution on May 12, 2022 and entered into an agreement on June 23, 2022 with New York State Department of Transportation for funding through BRIDGE NY in the amount of $998,050; and

WHEREAS, all revenue and expenditures for the project have been reported monthly to the Mina Town Board through the highway operating fund; and

WHEREAS, revenue and expenditures for the project have been reported to the NYS Office of the State Comptroller in the required annual financial report in the highway operating fund, and

WHEREAS, it is proposed that all revenue and expenses incurred from the inception of the project be transferred from the highway operating fund to the capital projects fund; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Mina shall establish a capital projects fund for the Bailey Hill over French Creek Tributary Culvert Replacement Project; and

BE IT FURTHER RESOLVED THAT all revenue and expenditures from the inception of the project with comparison to the project budget will be reported to the Mina Town Board on a regular basis until the project has been finalized and the capital fund closed out.

TOWN OF MINA

RESOLUTION NO. __ - 26

RESOLUTION TO ESTABLISH A CAPITAL PROJECTS FUND FOR THE WEST MINA ROAD OVER DARROW CREEK CULVERT REPLACEMENT PROJECT

November 12, 2026

WHEREAS, the New York State Office of State Comptroller requires that local governing boards are responsible for the oversight and management of capital projects, including ensuring that they are properly planned and managed, project funding is authorized and costs are kept within the approved budget; and

WHEREAS, the purpose of a capital projects fund is to account for the financial resources to be used for the acquisition, construction or improvement of major capital assets other than those acquired through proprietary or fiduciary funds; and

WHEREAS, the capital projects fund is a governmental fund that measures the flow of current financial resources, such as cash and other assets, and uses a modified accrual basis of accounting to recognize transactions; and

WHEREAS, a separate capital projects fund should be established for each authorized project; and

WHEREAS, individual accounting records must be maintained for each capital project and should contain sufficient information to track and report a project's complete financial history including general ledger accounts and subsidiary revenue and expenditure accounts; and

WHEREAS, the capital project budget is project-oriented, is for the life of the project, and is typically undertaken separately from the local government's formal annual budget process; and

WHEREAS, once a capital project budget has been established and the project has begun, local officials should monitor the project activity on a regular basis; and

WHEREAS, the Mina Town Board authorized the West Mina Road Over Darrow Creek Culvert Replacement Project by resolution on July 22, 2025 and entered into an agreement on August 25, 2025 with New York State Department of Transportation for funding through BRIDGE NY in the amount of $950,000; and

WHEREAS, all revenue and expenditures for the project have been reported monthly to the Mina Town Board through the highway operating fund; and

WHEREAS, revenue and expenditures for the project have been reported to the NYS Office of the State Comptroller in the required annual financial report in the highway operating fund, and

WHEREAS, it is proposed that all revenue and expenses incurred from the inception of the project be transferred from the highway operating fund to the capital projects fund; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Mina shall establish a capital projects fund for the West Mina Road over Darrow Creek Culvert Replacement Project; and

BE IT FURTHER RESOLVED THAT all revenue and expenditures from the inception of the project with comparison to the project budget will be reported to the Mina Town Board on a regular basis until the project has been finalized and the capital fund closed out.

TOWN OF MINA

RESOLUTION NO. __ - 26

RESOLUTION TO ESTABLISH A CAPITAL PROJECTS FUND FOR THE BUESINK'S CREEK STREAM RESTORATION PROJECT

November 12, 2026

WHEREAS, the New York State Office of State Comptroller requires that local governing boards are responsible for the oversight and management of capital projects, including ensuring that they are properly planned and managed, project funding is authorized and costs are kept within the approved budget; and

WHEREAS, the purpose of a capital projects fund is to account for the financial resources to be used for the acquisition, construction or improvement of major capital assets other than those acquired through proprietary or fiduciary funds; and

WHEREAS, the capital projects fund is a governmental fund that measures the flow of current financial resources, such as cash and other assets, and uses a modified accrual basis of accounting to recognize transactions; and

WHEREAS, a separate capital projects fund should be established for each authorized project; and

WHEREAS, individual accounting records must be maintained for each capital project and should contain sufficient information to track and report a project's complete financial history including general ledger accounts and subsidiary revenue and expenditure accounts; and

WHEREAS, the capital project budget is project-oriented, is for the life of the project, and is typically undertaken separately from the local government's formal annual budget process; and

WHEREAS, once a capital project budget has been established and the project has begun, local officials should monitor the project activity on a regular basis; and

WHEREAS, the Mina Town Board entered into an agreement on May 13, 2024 with New York State Department of Environmental Conservation Water Quality Improvement Program (WQIP) grant in the amount of $485,000 with a total project cost of $646,667 including a Town of Mina match commitment of 25% (approximately $161,667) of cash or in-kind goods or services; and

WHEREAS, all revenue and expenditures for the project have been reported monthly to the Mina Town Board through the general operating fund; and

WHEREAS, revenue and expenditures for the project have been reported to the NYS Office of the State Comptroller in the required annual financial report in the general operating fund, and

WHEREAS, it is proposed that all revenue and expenses incurred from the inception of the project be transferred from the general operating fund to the capital projects fund; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Mina shall establish a capital projects fund for the Buesink's Creek Stream Restoration Project; and

BE IT FURTHER RESOLVED THAT all revenue and expenditures from the inception of the project with comparison to the project budget (including local match of cash or in-kind services) will be reported to the Mina Town Board on a regular basis until the project has been finalized and the capital fund closed out.

TOWN OF MINA

RESOLUTION NO. __ - 26

RESOLUTION TO ESTABLISH A CAPITAL PROJECTS FUND FOR ENCLOSING THE FRONT ENTRANCE AT THE MINA-FINDLEY LAKE COMMUNITY CENTER

November 12, 2026

WHEREAS, the New York State Office of State Comptroller requires that local governing boards are responsible for the oversight and management of capital projects, including ensuring that they are properly planned and managed, project funding is authorized and costs are kept within the approved budget; and

WHEREAS, the purpose of a capital projects fund is to account for the financial resources to be used for the acquisition, construction or improvement of major capital assets other than those acquired through proprietary or fiduciary funds; and

WHEREAS, the capital projects fund is a governmental fund that measures the flow of current financial resources, such as cash and other assets, and uses a modified accrual basis of accounting to recognize transactions; and

WHEREAS, a separate capital projects fund should be established for each authorized project; and

WHEREAS, individual accounting records must be maintained for each capital project and should contain sufficient information to track and report a project's complete financial history including general ledger accounts and subsidiary revenue and expenditure accounts; and

WHEREAS, the capital project budget is project-oriented, is for the life of the project, and is typically undertaken separately from the local government's formal annual budget process; and

WHEREAS, once a capital project budget has been established and the project has begun, local officials should monitor the project activity on a regular basis; and

WHEREAS, the Mina Town Board entered into an agreement on January 29, 2026 with the Ralph C. Wilson, Jr. Foundation for a "Community Hub" grant in the amount of $155,000; and

WHEREAS, all revenue and expenditures for the project have been reported monthly to the Mina Town Board through the general operating fund; and

WHEREAS, revenue and expenditures for the project have been reported to the NYS Office of the State Comptroller in the required annual financial report in the general operating fund, and

WHEREAS, it is proposed that all revenue and expenses incurred from the inception of the project be transferred from the general operating fund to the capital projects fund; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Mina shall establish a capital projects fund for Enclosing the Front Entrance at the Mina-Findley Lake Community Center; and

BE IT FURTHER RESOLVED THAT all revenue and expenditures from the inception of the project with comparison to the project budget will be reported to the Mina Town Board on a regular basis until the project has been finalized and the capital fund closed out.

TOWN OF MINA

RESOLUTION NO. __ - 26

RESOLUTION TO ESTABLISH A CAPITAL PROJECTS FUND FOR CONSTRUCTION OF NEW HIGHWAY FACILITY ON MANN ROAD

November 12, 2026

WHEREAS, the New York State Office of State Comptroller requires that local governing boards are responsible for the oversight and management of capital projects, including ensuring that they are properly planned and managed, project funding is authorized and costs are kept within the approved budget; and

WHEREAS, the purpose of a capital projects fund is to account for the financial resources to be used for the acquisition, construction or improvement of major capital assets other than those acquired through proprietary or fiduciary funds; and

WHEREAS, the capital projects fund is a governmental fund that measures the flow of current financial resources, such as cash and other assets, and uses a modified accrual basis of accounting to recognize transactions; and

WHEREAS, a separate capital projects fund should be established for each authorized project; and

WHEREAS, individual accounting records must be maintained for each capital project and should contain sufficient information to track and report a project's complete financial history including general ledger accounts and subsidiary revenue and expenditure accounts; and

WHEREAS, the capital project budget is project-oriented, is for the life of the project, and is typically undertaken separately from the local government's formal annual budget process; and

WHEREAS, once a capital project budget has been established and the project has begun, local officials should monitor the project activity on a regular basis; and

WHEREAS, the Mina Town Board has submitted a grant request to New York State Facilities Capital grant for $150,000 and will be requesting funding (financing and grant funds) from USDA Rural Development; and

WHEREAS, all revenue and expenditures for the project have been reported monthly to the Mina Town Board through the general operating fund; and

WHEREAS, revenue and expenditures for the project have been reported to the NYS Office of the State Comptroller in the required annual financial report in the general operating fund, and

WHEREAS, it is proposed that all revenue and expenses incurred from the inception of the project be transferred from the general operating fund to the capital projects fund; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Mina shall establish a capital projects fund for Construction of a New Highway Facility on Mann Road; and

BE IT FURTHER RESOLVED THAT all revenue and expenditures from the inception of the project with comparison to the project budget will be reported to the Mina Town Board (including in-kind goods and services) on a regular basis until the project has been finalized and the capital fund closed out.

Highway Report Nov. 2024

Getting trucks ready for winter
Had a complaint on Cheney Hill Rd that it's slippery for horses's been working with Suite Cote Hill Ranch and Lake Shore Paving hoping to get a milling machine to Mill Hill
Need board approval to order a new pick up truck been working with few dealers on prices and setting up fleet accounts for better prices
Hoping to get car port up at community center here shortly
working equipment replacement sch. and rough Cost. with Rebecca

#1 2022 Chevy 2500HD pickup 20400 miles
#2 2008 International workstar spare 140216 miles
#4 1994 Road Grader 3293 hours
#5 2022 Volvo VHD Plowtruck 42426 miles
#6 Excavator 2014 2404 hours
#7 International 2016 workstar Plow Truck 79412 miles
#8 6448 hour 1999 New Holland tractor
#9 2015 International workstar Plowtruck 112315 miles
#10 2020 Chevy 1 ton 41197 miles
#11 2003 International spare 104308 miles
#12 1994 Chipper
#15 1986 Chevy water truck / 2014 Genie 1/4 3589

Town of Mina
Highway Equipment Replacement Schedule
Report Update: November 12, 2026

#	Manufacturer	Equipment	Hours	M/H	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
3	John Deere	2020 Loader/USDA Principal	1,560	H	$8,500	$8,500	$8,500	$8,500	$8,500	$8,500	$8,500	$8,500	$8,500	$8,500	$8,500
		2020 Loader/USDA Interest			$2,008	$1,817	$1,626	$1,434	$1,243	$1,052	$861	$669	$478	$287	$96
14	John Deere	2021 Tractor/USDA Principal	793	H	$4,875	$4,875	$4,875	$4,875	$4,875	$4,875	$4,875	$4,875	$4,875	$4,875	$4,875
		2021 Tractor/USDA Interest			$1,152	$1,042	$932	$823	$713	$603	$494	$384	$274	$165	$55
5	Volvo	2022 Plow Truck/USDA Principal	42,426	M	$11,625	$11,625	$11,625	$11,625	$11,625	$11,625	$11,625	$11,625	$11,625	$11,625	$11,625
		2022 Plow Truck/USDA Interest			$2,746	$2,485	$2,223	$1,962	$1,700	$1,439	$384	$915	$654	$392	$131
1	Chevy	2022 Pickup	70,500	M		$38,000	$0	$0	$20,000	$0	$0	$20,000	$0	$0	$20,000
10	Chevy	2020 Pickup/One Ton Truck	41,197	M					$50,000						
9	International	2015 Plow Truck	112,315	M					$300,000						
7	International	2016 Plow Truck	79,412	M						$310,000					
6		2032 Excavator									$200,000				
6	Hyundai	2014 Excavator	2,404	H							($40,000)				
11	International	2003 Plow Truck Backup	104,308	M					($15,000)						
2	International	2008 International Plow Backup	140,216	M						($15,000)					
8	New Holland	1999 Tractor	6,488	H											
12	Eager Beaver	1994 Wood Chipper	?	H											
4	Champion	1994 Grader	3,292	H											
x	Genie	2014 High Lift	3,569	H	$23,292										
15	Chevy	1976 Fire Truck Tanker	23,662	M											
x	Brush Hound	2026 Brush Shredder	-	-	$28,966										
		Total			$83,164	$68,344	$29,781	$29,219	$383,656	$323,094	$186,739	$46,968	$26,406	$25,844	$45,282

TOWN CLERK'S MONTHLY REPORT

TOWN OF MINA, NEW YORK — OCTOBER, 2026

TO THE SUPERVISOR: — PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255					
	14	DECALS		111.87	
	1	MARRIAGE LICENSES	NO. 26014 TO 26014	17.50	
	2	MARRIAGE OFFICIANTS	NO. 000010 TO 000011	50.00	
	2	CERTIFIED COPIES		20.00	
			TOTAL TOWN CLERK FEES		**199.37**
A2110					
	2	ZONING PERMITS		150.00	
			TOTAL A2110		**150.00**
A2190					
	1	CEMETERY PLOTS		600.00	
			TOTAL A2190		**600.00**
A2192					
	2	CEMETERY SERVICES		1,750.00	
			TOTAL A2192		**1,750.00**
A2410					
	6	BUILDING RENTAL		700.00	
			TOTAL A2410		**700.00**
A2440					
	2	STR RENEWAL		200.00	
			TOTAL A2440		**200.00**
A2544					
	33	DOG LICENSES		164.00	
			TOTAL A2544		**164.00**
A2590					
	7	BUILDING PERMITS		2,189.00	
			TOTAL A2590		**2,189.00**

TOWN CLERK'S MONTHLY REPORT

OCTOBER, 2026

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	5,952.37
PAID TO NYS DEC FOR DECALS	1,920.13
PAID TO AG & MARKETS FOR DOG LICENSES	41.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	22.50
PAID DONATION TO LOCAL ANIMAL SHELTER	10.00
TOTAL DISBURSEMENTS	**7,946.00**

NOVEMBER 2, 2026 _____ , SUPERVISOR

REBECCA BRUMAGIN

STATE OF NEW YORK, COUNTY OF CHAUTAUQUA, TOWN OF MINA

I, MARCELLANNE T. PARK , being duly sworn, says that I am the Clerk of the TOWN OF MINA that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

Marcy Park

Town Clerk

_____ day of _____ 20___

_____

Notary Public

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF MINA:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of October, 2026:

DATED: November 9, 2026

SUPERVISOR

	Balance 09/30/2026	Increases	Decreases	Balance 10/31/2026
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING 3025	59,255.84	54,167.04	101,012.79	12,410.09
CASH - SAVINGS MM 2758	5,089.88	6.27	0.00	5,096.15
CASH - HRA ACCOUNT 6628	61.52	0.00	0.00	61.52
NYCLASS07 - GENERAL OPERATING	757,322.62	26,403.36	48,000.00	735,725.98
NYCLASS02 - COMM CNTR CAP	30,785.78	99.55	0.00	30,885.33
NYCLASS03 - HWY BLDG CAP	30,785.78	99.55	0.00	30,885.33
NYCLASS05 - SPECIAL PROJECTS	34,869.29	112.75	0.00	34,982.04
NYCLASS06 - CEMETERY	13,479.83	43.60	0.00	13,523.43
CASH - YOUTH PROGRAM	739.80	0.00	0.00	739.80
PETTY CASH	225.00	0.00	0.00	225.00
TOTAL	932,615.34	80,932.12	149,012.79	864,534.67
DA HIGHWAY FUND				
CASH - CHECKING 3033	111,125.53	206,823.11	298,173.96	19,774.68
CASH - SAVINGS MM 1112	5,186.40	6.38	0.00	5,192.78
CASH - HRA #6628	230.08	0.00	80.06	150.02
NYCLASS08 - HWY OPERATING	566,047.33	96,977.34	190,600.00	472,424.67
NYCLASS04 - HWY EQUIP CAP	30,785.78	99.55	0.00	30,885.33
TOTAL	713,375.12	303,906.38	488,854.02	528,427.48
H FINDLEY LAKE SEWER CAPITAL				
CASH - CHECKING	0.00	1,900,000.00	1,614,337.77	285,662.23
TOTAL	0.00	1,900,000.00	1,614,337.77	285,662.23
SF FIRE PROTECTION DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL STREET LIGHTING DISTRICT				
CASH - CHECKING 3025	3,358.38	0.00	1,795.80	1,562.58
TOTAL	3,358.38	0.00	1,795.80	1,562.58
SS SEWER DISTRICT				
CASH - CHECKING 4234	-32,932.67	0.00	66,647.64	-99,580.31
NYCLASS01 - SEWER OPERATING	5,147.92	16.63	0.00	5,164.55
TOTAL	-27,784.75	16.63	66,647.64	-94,415.76

		Balance 09/30/2026	Increases	Decreases	Balance 10/31/2026
TA PAYROLL					
CASH - CHECKING 3040		1,394.67	32,172.12	0.00	33,566.79
	TOTAL	1,394.67	32,172.12	0.00	33,566.79
TOTAL ALL FUNDS		1,622,958.76	2,317,027.25	2,320,648.02	1,619,337.99

NYCLASS

Town of Mina

PTMA Financial Solutions
2135 City Gate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

Monthly Activity Summary

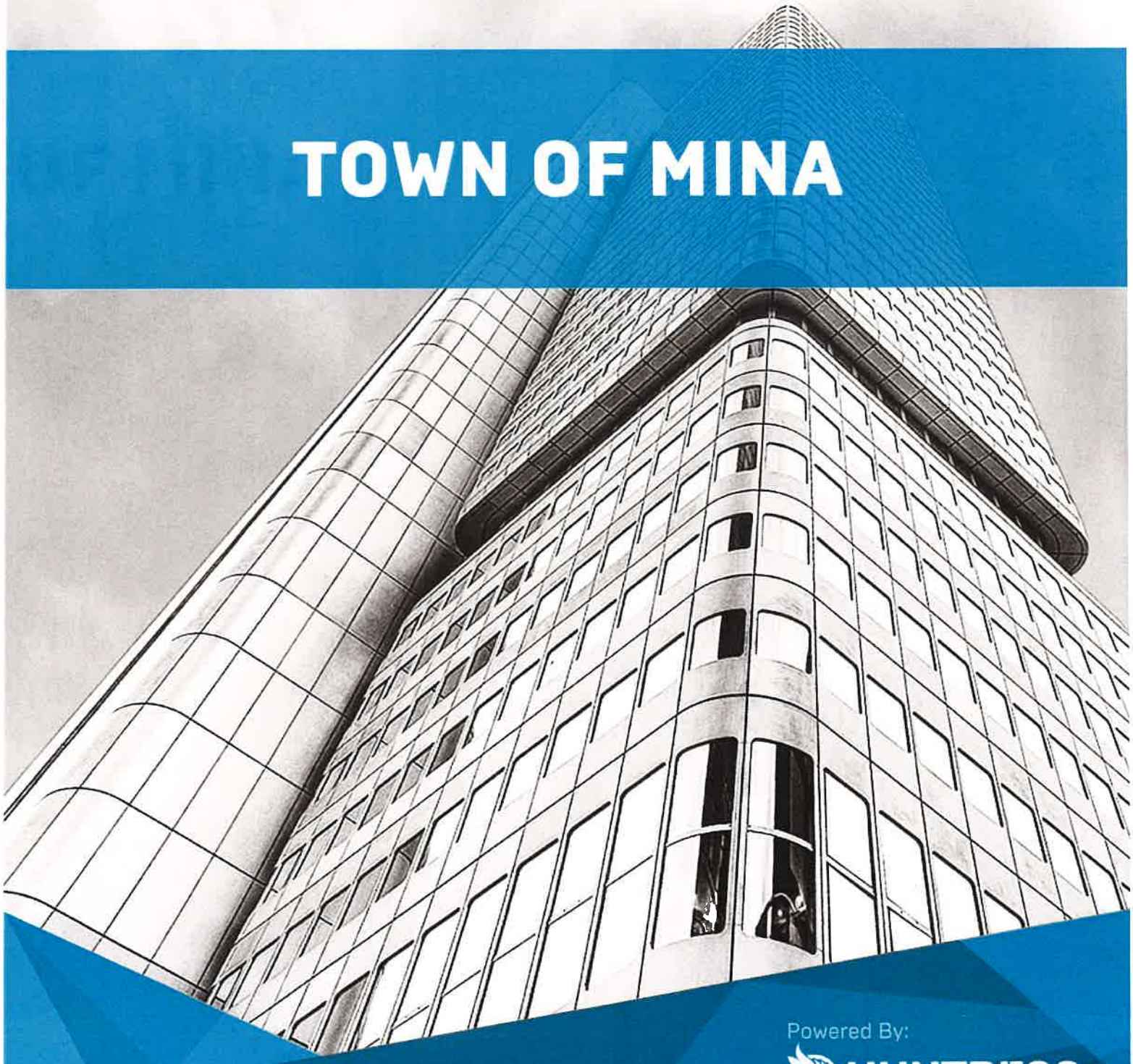
10/1/2026 - 10/31/2026

Class	Account	Beginning Balance	Contributions	Dividends YTD	Dividends	Withdrawals	Month End Balance
NYCLASS	NY01-02062-0001 Sewer Project	$5,147.92	$0.00	$3,923.71	$16.63	$0.00	$5,164.55
NYCLASS	NY01-02062-0002 General Community Center Capital	$30,785.78	$0.00	$788.50	$99.55	$0.00	$30,885.33
NYCLASS	NY01-02062-0003 General Highway Building Capital	$30,785.78	$0.00	$788.50	$99.55	$0.00	$30,885.33
NYCLASS	NY01-02062-0004 Highway Equipment Capital	$30,785.78	$0.00	$788.50	$99.55	$0.00	$30,885.33
NYCLASS	NY01-02062-0005 General Special Projects	$34,869.29	$0.00	$356.66	$112.75	$0.00	$34,982.04
NYCLASS	NY01-02062-0006 General Cemetery	$13,479.83	$0.00	$397.58	$43.60	$0.00	$13,523.43
NYCLASS	NY01-02062-0007 General Operating	$757,322.62	$0.00	$22,622.09	$2,403.36	($24,000.00)	$735,725.98
NYCLASS	NY01-02062-0008 Highway Operating	$566,047.33	$0.00	$24,556.66	$1,677.34	($95,300.00)	$472,424.67
		$1,469,224.33	**$0.00**	**$54,222.20**	**$4,552.33**	**($119,300.00)**	**$1,354,476.66**

Threat Report

2026-10-01 - 2026-10-31

TOWN OF MINA



Powered By:

HUNTRESS

Threat Report 2026-10-01 to 2026-10-31
TOWN OF MINA

SUMMARY

During the time frame of this report, your cybersecurity platform **analyzed 2,583,209 events** from **19 entities** on your network.

Of those events, there were **158 signals detected** through automated and human analysis. None of the detected signals were suspicious in nature, thus no further investigation was warranted by your security team. This defense strategy continues to reduce your risk, which maximizes your security and minimizes cyberattack damage to your business.

ENTITIES PROTECTED

10

9



ANALYST NOTES



HERBIE ZIMMERMAN
MALWARE ANALYST

GLOBAL THREATS

- RMM
- MAV ALERTS

This month, trial-licensed remote monitoring and management (RMM) installs drove our alert volume. Attackers registered ScreenConnect services on endpoints, launched binaries staged in temp folders, and aimed service commands at relay domains outside any hosted instance. Antivirus flagged trojans being dropped on those same hosts. We'd suggest confirming which remote access tools are approved and alerting when new service installations occur.

New York Municipal Insurance Reciprocal
Insurance Built by Local Government, For Local Government

Cyber Liability & Breach Response Coverage Quote[1]

QUOTE OVERVIEW

Municipality	Town of Mina
Policy Term	1/1/2027-1/1/2028
Quote Date *This offer expires in 45 days.*	10/21/2026
Policy Limit Options & Deductibles	☒$250k Aggregate/ $1k Dec ☒$250k Aggregate/ $5k Dec ☒$500k Aggregate/ $1k Dec ☒$500k Aggregate/ $5k Dec ☐$1M Aggregate/ $1k Dec ☐$1M Aggregate/ $5k Dec ☐$2M Aggregate/ $10k Dec

For questions regarding cyber coverage, quote options, or binding coverage, please contact Elisabeth DuBois, NYMIR's Cyber Risk Specialist, at edubois@wrightinsurance.com. When requesting a quote or binding coverage, please include the desired option, coverage limit, and any other relevant information.

COVERAGE SUMMARY & OPTIONS

The following coverage summaries and quote options represent the cyber insurance solutions currently available. Renewal business will automatically renew at the expiring coverage option and limit unless otherwise requested by the insured. For new business or insureds seeking to modify coverage, please select the desired option, coverage limit, and corresponding premium, and contact Elisabeth DuBois at edubois@wrightinsurance.com to proceed.

[1] THIS CYBER INSURANCE QUOTE PRESENTATION SUMMARIZES THE PROPOSED COVERAGE, PREMIUM, AND KEY TERMS FOR THE MUNICIPALITY. THE QUOTE IS BASED ON INFORMATION PROVIDED DURING THE APPLICATION AND UNDERWRITING PROCESS, AND ANY RELATED SUBMISSIONS OR CLARIFICATIONS.

THE PROPOSED CYBER INSURANCE PROGRAM IS INTENDED TO HELP ADDRESS FINANCIAL LOSS, OPERATIONAL DISRUPTION, LIABILITY EXPOSURE, AND RESPONSE COSTS ASSOCIATED WITH COVERED CYBER EVENTS, SUBJECT TO THE TERMS, CONDITIONS, EXCLUSIONS, RETENTIONS, LIMITS, SUBLIMITS, AND ENDORSEMENTS OF THE ISSUED POLICY.

Description	$1,000 Deductible Per Claim	$5,000 Deductible Per Claim
Policy Aggregate Limit of Liability	$250,000	$250,000
First Party Loss		
• Business Interruption Loss	$25,000	$250,000
• Cyber Extortion Loss (*Ransomware*)	$25,000	$250,000
• Data Recovery Costs	$25,000	$250,000
• Reputational Loss	$25,000	$250,000
Third Party Liability		
• Data & Network Liability	$250,000	$250,000
• Regulatory Defense & Penalties	$50,000	$250,000
• Payment Card Liabilities & Costs	$15,000	$250,000
• Media Liability	$250,000	$250,000
E-Crime		
• Fraudulent Instruction	$25,000	$50,000
• Funds Transfer Fraud	$25,000	$50,000
• Telephone Fraud	$25,000	$50,000
• Criminal Reward	$25,000	$50,000
Breach Response Aggregate Limit of Coverage	$250,000	$250,000
Premium	**$855**	**$940**

Description	$1,000 Deductible Per Claim	$5,000 Deductible Per Claim
Policy Aggregate Limit of Liability	$500,000	$500,000
First Party Loss		
• Business Interruption Loss	$50,000	$500,000
• Cyber Extortion Loss (*Ransomware*)	$50,000	$500,000
• Data Recovery Costs	$50,000	$500,000
• Reputational Loss	$50,000	$500,000
Third Party Liability		
• Data & Network Liability	$500,000	$500,000
• Regulatory Defense & Penalties	$50,000	$500,000
• Payment Card Liabilities & Costs	$20,000	$500,000
• Media Liability	$500,000	$500,000
E-Crime		
• Fraudulent Instruction	$50,000	$100,000
• Funds Transfer Fraud	$50,000	$100,000
• Telephone Fraud	$50,000	$100,000
• Criminal Reward	$25,000	$100,000
Breach Response Aggregate Limit of Coverage	$375,000	$500,000
Premium	**$1,194**	**$1,373**

Memorandum of Understanding (MOU) between

Town of Mina (Town) & Findley Lake Volunteer Fire Department (FLVFD)

Updated: November 09, 2026

Purpose: The purpose of this MOU is to outline the expectations of the Town and FLVFD in regard to collaboration on relocating the FLVFD fire station from Main Street to property owned by the Town on Mann Road with the goal of the FLVFD entering into a long-term agreement with the Town to occupy a renovated or newly constructed fire station.

Responsibilities of the Town:

Assist FLVFD with sale, transfer or long-term lease of current fire station – following NYS Attorney General requirements, if so desired.

Oversee the renovation or new construction of the current highway building, or new construction, in keeping with an agreed upon design and use of the building

Seek and secure grant funding and/or long-term financing for the renovation/new construction.

Work collaboratively with the FLVFD to fundraise for renovations, building, moving expenses, and set up of renovated or newly constructed facility

Draft long-term agreement between the two parties including shared services with the Town Highway Department and responsibility for operational/capital expenses

Obtain an architect with collaboration from FLVFD for the project with fire station design experience.

Responsibilities of FLVFD:

Assist Town with sale, transfer or long-term lease of current fire station – following NYS Attorney General requirements, if so desired.

Work collaboratively with the town to renovate the current highway building, or newly constructed building, as agreed upon design and use of the building

Work collaboratively with the Town to fundraise for renovations, moving expenses, and set up of renovated or newly constructed facility or independently seek and secure grant funding and/or long-term financing for new building construction, if applicable