Mina Town Board
Regular Meeting
Agenda
Thursday, February 12, 2026
7:00 pm

I. Call to Order
II. Pledge of Allegiance
III. Approval of Minutes (January 6, January 8)
IV. Public Comment re: Agenda Items (Citizens Present & Citizens Not Present)
    a. Maplevale Farms Construction Work
    b. County Health Department – Requiring Hookup for Failing Septic
V. Historian Annual Report – Mary Norcross, Historian
VI. Findley Lake Volunteer Fire Department Annual Report – Mark Craffey, Co-Chair
VII. Sewer Project Update – Square Engineering
    a. Easement Form(s) – Being Reviewed by Attorney – Meet with Town Board 3/12
VIII. Grants Report
IX. Organizational Meeting Follow-up
    a. Health Insurance Opt-Out Policy/HRA Increase to Cover Deductibles/Co-Pays
    b. Full-Time Motor Equipment Operator Benefit Schedule
    c. Parks & Recreation Committee Appointment – Anna Miller
    d. Policies - Code of Ethics & Credit Card
    e. Appointment to Findley Lake Forward Board – Christine Craffey
X. Old Business
    a. Website & Email Accounts – Change to .gov - STG
    b. Zoning Law – Additional Changes
    c. Clinton Brown – Historic Barn Survey Proposal
    d. NYS STR Law – Status of County Registry
    e. Proposed Local Law #3-2026 Prohibit Unreasonable Noise in the Town of Mina
    f. Proposed Local Law #4-2026 Local Government Code Enforcement Program
    g. Town of Mina Property Boat Dock Rental
    h. B&L Architect Draft Feasibility Study – Highway Building & Renovation for Fire Station
    i. Highway Superintendent Use of Personal Cell Phone
XI. Correspondence
    a. John Shifler – Retirement from ZBA
    b. Ellen Shifler – Resignation as Zoning Clerk
    c. Community Connections @ Findley Lake – Executive Director Transition/Thank You
    d. Local Law #1 – Animal Control Filing Date – filed 1/27/26
    e. NYMIR – Orientation for Newly Elected Officials
    f. Robb Tanner re: Health Insurance Premium Costs for Employees
XII. Reports
    a. Highway/Cemetery Committee – Dick Watrous (Rules, Tree Removal, Winter Burial)
    b. Highway Superintendent – Alvin Kopta (Federal DOT Regulations on Accident Drug Testing)
    c. Parks & Recreation Committee – Nancy Roche
    d. Assessor – Heather Young (Special Franchise Full Values, Requirements for)
    e. Town Justice – Denis Cooper
    f. Community Center – (Gym Roof Estimate, Wax Floors, Community Hub Grant - Generator)
    g. Town Clerk/Tax Collector – Marcy Park (DocuPet, Cemetery Records, Fireproof Safe)
    h. CEO/Building Inspector – Tom McNinch (STRs, Fire Inspections, Complaints, Annual Report)
    i. Dog Control Officer – Kelly Thornton – Dog Holding Facility, Local Laws re: Dogs Barking/Kennel Licensing, Research Proposed Court Fees)
    j. Economic Development Leadership Team – Project Updates

k. Supervisor – Rebecca Brumagin (December Financials Update, Annual Report Filing, January Financials/NY Class Balances, CCPEG Placemaking/Housing Work Groups, SAM Renewal)
l. Cybersecurity Monthly Report

XIII. Community Updates
a. FL Volunteer Fire Dep't – Jeff Park (MOUs for Disposition of Fire Station and Operations)
b. FL Watershed Foundation – Ed Mulkearn
c. Climate Smart Communities – Kelly McDonald, Coordinator
d. National Grid – Status of Substation Upgrade

XIV. New Business
a. CCS Merger Study – Consultant Dan White Meet with Mina Town Board (March 12th?)
b. Request to Close Klondyke Road
c. Federal DOT Regulations on Drug Testing When Driver in Accident
d. Business Insurance – Cost to Upgrade Policy to Replacement Cost for Vehicles
e. Amendments to Uniform Prevention & Building Code and State Energy Conservation Construction Code
f. Supervisor's Bookkeeper Audit
g. Waiver of 30-Day Notification for Liquor License – Alexander's on the Lake
h. ZBA Chairman Retirement/Vacancy
i. ZBA Clerk Resignation
j. Boy Scouts Charter/Bank Account
k. Deputy Sheriff Mike Williams - Boating Course at Community Center June 20, 2026
l. Tommy Leach (Alexander Findley Descendent and former Pittsburgh Pirate) Tarp Skunks Baseball in July – Maplevale Farms Sponsor – Presentation Prior at Robert H. Jackson Center

XV. Payment of Monthly Claims

XVI. Executive Session re: Personnel Matters & Potential Litigation

XVII. Other Business/Actions
a. Other Business
b. Upcoming Meetings – Regular Meeting Thursday, March 12, 2026, 7 pm, Public Hearings Proposed Local Laws #3 and #4, March 12, 2026?)

XVIII. Public Comment (Citizens Present & Citizens Not Present)

XIX. Adjournment