Mina Town Board
Regular Meeting
Agenda
Thursday, January 8, 2026
7:00 pm

I. Call to Order
II. Pledge of Allegiance
III. Approval of Minutes (December 11)
IV. Public Comment re: Agenda Items (Citizens Present & Citizens Not Present)
V. Sewer Project Update – Square Engineering
VI. Grants Report
VII. Organizational Meeting Follow-up
  a. Health Insurance Opt-Out Policy and Procedure
  b. Full-Time Motor Equipment Operator Benefit Schedule
  c. Mileage Reimbursement
  d. Cybersecurity Policy
  e. Code of Ethics Policy
  f. Fee Schedules
  g. Parks & Recreation Committee
VIII. Old Business
  a. Proposed Local Law: Town of Mina Property Boat Dock Rental – Review with Attorney
  b. Website & Email Accounts – Change to .gov (Heather)
  c. Zoning Law – Additional Changes
  d. Clinton Brown – Historic Barn Survey Proposal
  e. NYS STR Law – Status of County Registry
  f. Action on Proposed Local Law #1-2026 Regulating the Control of Livestock
  g. Action on Proposed Local Law #2-2026 Revision to the Zoning Law for District R1 Pole Building/Pole Structures
  h. Architect Cost Estimates – Highway Building & Renovation for Fire Station
IX. Correspondence
  a. NYS Department of State – More Restrictive Local Standards for Construction/Energy Codes
X. Reports
  a. Highway/Cemetery Committee – Dick Watrous (Rules, Update Tree Trimming & Removal)
  b. Highway Superintendent – Alvin Kopta
  c. Parks & Recreation Committee – Nancy Roche
  d. Assessor – Heather Young
  e. Town Justice – Denis Cooper (2025 Justice Audit)
  f. Community Center – (Front Entryway Enclosure/Generator Grant, Gym Roof Estimate)
  g. Town Clerk/Tax Collector – Marcy Park (DocuPet, Tax Collection Dates)
  h. CEO/Building Inspector – Tom McNinch (STRs Update, Fire Inspection List)
  i. Dog Control Officer – Kelly Thornton – Dog Holding Facility, Local Laws re: Dogs Barking/Kennel Licensing, Research Proposed Court Fees, Shared Services Grant)
  j. Economic Development Leadership Team
  k. Supervisor – Rebecca Brumagin (December Financials/NY Class, Harassment Training)
XI. Community Updates
  a. FL Volunteer Fire Dep't – Jeff Park (MOUs for Disposition of Fire Station and Operations)
  b. FL Watershed Foundation – Ed Mulkearn
  c. Climate Smart Communities – Kelly McDonald, Coordinator
  d. National Grid Substation Upgrade/Maplevale Farms – Project Construction

XII. New Business
   a. Justice Court Audit/Resolution
   b. Town Official Payments for 2025
   c. Shared Services Grant for Dog Kennel with French Creek, Clymer & Ripley
   d. Per diem Reimbursement for Use of Personal Cell by Highway Superintendent
   e. Cybersecurity Contract
   f. Proposed Local Law #3-2026 Prohibit Unreasonable Noise in the Town of Mina
   g. Proposed Local Law #4-2026 Local Government Code Enforcement Program
   h. Federal DOT Regulations on Drug Testing When Driver in Accident
   i. Business Insurance – Cost to Upgrade Policy to Replacement Cost for Vehicles
   j. Amendments to Uniform Prevention & Building Code and State Energy Conservation Construction Code
   k. Veterans' Exemption for 100% Disability
   l. Supervisor's Bookkeeper Audit – 2/10/25 Meeting
   m. Historian Annual Report – Due 1/31/26
   n. Findley Lake Fire Department Annual Report – Due 1/31/26
   o. Decibel Reader to Support Proposed Local Law #3-2026

XIII. Payment of Monthly Claims

XIV. Executive Session re: Personnel Matters & Potential Litigation

XV. Other Business/Actions
   a. Upcoming Meetings – Regular Meeting Thursday, February 12, 2026, 7 pm)

XVI. Public Comment (Citizens Present & Citizens Not Present)

XVII. Adjournment