Mina Town Board
Regular Meeting
Agenda
Thursday, October 8, 2026
7:00 pm

I. Call to Order
II. Pledge of Allegiance
III. Approval of Minutes (September 10)
IV. Public Comment re: Agenda Items (Citizens Present & Citizens Not Present
V. Public Hearing – Local Law NYS Tax Cap Override (Legal Notice)
VI. Update from Barton & Loguidice Engineers on the Buesink's Creek Project (via Zoom)
VII. Sewer Project Update – Matt Zarbo/Andrew Meyerhofer Square Engineering
    a. Advertising for Bids – October 14th
    b. Draft – Sewer Use Law
VIII. Proposed Actions:
    a. Adoption – Local Law NYS Tax Cap Override
    b. Resolution – Extend Battery Energy Storage Systems Moratorium for Six Months
    c. Resolution – Extend Wind Energy Systems Moratorium for Six Months
    d. Resolution – Acquire Code Enforcement Software Cloudpermit
    e. Resolution – Acquire NYMIR Recommended Highway Software HelixCMMS
    f. Resolution – Contract with Elavon in Cooperation with Community Bank to Process Credit Transactions
IX. Grants Update
X. Old Business
    a. Zoning Law – Additional Changes
    b. NYS STR Law – County Registry – Update from Public Hearing July 13, 2026
    c. Insurance Vehicle Replacement Cost – NYMIR/Carriers Contact Kevin Goree
    d. Correction of Cannabis Payment from County
    e. Status of Room for Records Storage – Close off Gym Doors, Inside the Office Door
    f. Building Inspector – Reciprocal Agreement (Clymer, French Creek, Mina, Sherman)
    g. Submission of NYMIR Cybersecurity Insurance
XI. Correspondence
    a. NYS DOH – Energy Affordability Program
XII. Reports
    a. Highway/Cemetery Committee – Dick Watrous (Rules/Cremation Guidelines)
    b. Highway Superintendent – Alvin Kopta (Storage Building, Mower, High Lift, Conference)
    c. Parks & Recreation Committee – Nancy Roche (Gym Rules)
    d. Assessor – Heather Young-Deyell
    e. Town Justice – Denis Cooper – JCAP Grant
    f. Community Center – (Cafeteria Air Conditioner/Floor Replacement, Generator, Replace Tiles for Community Connections Rooms)
    g. Town Clerk/Tax Collector – Marcy Park (DocuPet, Cemetery Software)
    h. CEO/Building Inspector – Tom McNinch (Fine Letters for Delinquent STR Properties)
    i. Dog Control Officer – Kelly Thornton – (Dog Control Officer – Clymer, French Creek, Mina)
    j. Economic Development Leadership Team – Priorities/Public Input
    k. Supervisor – Rebecca Brumagin (September Financials/Investments, 2027 Preliminary Budget Public Hearing, Project Coordinator and Building & Grounds Position Descriptions)
    l. Southern Tier Graphics IT/Cybersecurity – (Training Report)
XIII. Community Updates

a. FL Volunteer Fire Dep't – Jeff Park (Widen Station Overhead Doors, MOUs for Disposition of Fire Station and Operations, Fire Dep't Banquet October 17th – Guest Speaker Dalton Anthony/Senator Borrello's Office)
b. FL Watershed Foundation – Ed Mulkearn
c. Climate Smart Communities – Kelly McDonald, Coordinator
d. Maplevale Farms – Construction
e. National Grid – Boutique Substation

XIV. New Business
a. Mark Geise County IDA re: Maplevale PILOT Agreement Extension
b. Senior Exemption $30,000 to $32,000 – Chautauqua County
c. Full Disability Veterans 100% Exemption – Chautauqua County
d. Dan Pacos, Supervisor Town of Pomfret - Health Insurance Analysis – Towns & Villages
e. Resolution – NYS Retirement Work Day – Denis Cooper, Alvin Kopta, Tom McNinch
f. Dog Control Officer & Deputy, Dog Kennel MOU
g. Highway Department – Vacation Accrual Policy/OT Policy
h. Chautauqua County Brownfield Opportunity Area – Municipal Participation
i. Policy on Personal Use of Town Vehicles
j. SEQRA Changes in NYS Enacted Budget
k. Single Audit Filing – Solicit Accounting Firm Bids
l. Trick or Treat Hours/Trick or Trunk Hours

XV. Payment of Monthly Claims

XVI. Executive Session re: Proposed Acquisition, Sale or Lease of Real Property

XVII. Other Business/Actions
a. Upcoming Meetings – Regular Board Meeting and Preliminary Budget Public Hearing Thursday, November 12, 7 pm

XVIII. Public Comment (Citizens Present & Citizens Not Present)

XIX. Adjournment