Mina Town Board
Regular Meeting
Agenda
Thursday, July 9, 2026
7:00 pm

I. Call to Order
II. Pledge of Allegiance
III. Approval of Minutes (June 11)
IV. Public Comment re: Agenda Items (Citizens Present & Citizens Not Present)
V. Buesink's Creek Update – Barton & Loguidice
VI. Sewer Project Update – Matt Zarbo/Andrew Meyerhofer Square Engineering
    a. Update on Project Design, Easements, Bid Status
    b. Contract Addition for Grinder Pump for 5-year Warranty, Upgraded Control Panel & Stainless Steel Shut-off Valve/Check Valve - $108,837.00
    c. Status of DEC Final SPDES Permit
VII. Grants Report
    a. Ralph Wilson Foundation Community Hub Grant –
        1. Entryway Cover to South End of Building/Remove Shrubs/Move Drop Box
        2. Design to Incorporate Gym Roofline and Main Building Roofline
        3. Process for Construction Bid
        4. Film Crew to Findley Lake on July 30
    b. Oxygenation Design Timeline – Princeton Hydro 7/7/26 Meeting
    c. Dog Kennel Ripley/Mina/Clymer/French Creek
    d. Bailey Hill Culvert Completion, West Mina Road Culvert Timeline
    e. Cost Estimates & USDA Rural Development Application – Highway Building/Fire Station
    f. Welcome to Findley Lake 1st Sign on School Street Park Property
VIII. Old Business
    a. Zoning Law – Additional Changes – Brumagin & Sullivan
    b. NYS STR Law – County Registry Public Hearing July 13, 2026
    c. Abandonment of of Klondyke Road – Joe Calimeri regarding easement for use
    d. NYMIR Risk Assessment
    e. Insurance Vehicle Replacement Cost – NYMIR/Other Carriers
    f. Boy Scouts – Eagle Projects
IX. Correspondence
    a. Univera – Proposed Premium Rate Change 12.70%
    b. County Foreclosure Properties – Auction Begins July 17th
    c. FEMA re: Appeal of Proposed Flood Hazard Determinations
    d. Resilient Chautauqua County – Community Visioning Workshop – July 16th
X. Reports
    a. Highway/Cemetery Committee – Dick Watrous (Rules, Removal of Additional Trees)
    b. Highway Superintendent – Alvin Kopta
    c. Parks & Recreation Committee – Nancy Roche (Playground Borders, Clean Courts, CSG Summer Rec July 13-August 6, Gym Rules)
    d. Assessor – Heather Young-Deyell (Final Equalization Rate 100%)
    e. Town Justice – Denis Cooper – JCAP Grant for Fire Proof File Cabinets
    f. Community Center – (Generator, Cafeteria Floor)
    g. Town Clerk/Tax Collector – Marcy Park (DocuPet, Cemetery Records, Safe for Permanent Records, Move Fire Proof Storage Room to Gym North Closet)
    h. CEO/Building Inspector – Tom McNinch (Building Inspector Reciprocal Agreement w/Clymer, French Creek)

i. Dog Control Officer – Kelly Thornton – (Deputy Dog Control Officer, Paradise Bay Incident)
j. Economic Development Leadership Team – Project Priorities
k. Supervisor – Rebecca Brumagin (Annual Report Filing, June Financials/NY Class Investments)
l. Southern Tier Graphics IT/Cybersecurity – (Monthly Report, Training, NYMIR Insurance)

XI. Community Updates
a. FL Volunteer Fire Dep't – Jeff Park (MOUs for Disposition of Fire Station and Future Operations, BESS Moratorium, Disaster Coordinator, Rescue Boat Winter Location, Fire Fighter/EMS Training)
b. FL Watershed Foundation – Ed Mulkearn (July 18th Annual Meeting
c. Climate Smart Communities – Kelly McDonald, Coordinator
d. Maplevale Farms – Easement for Green Energy (NEA Cross)
e. National Grid – Boutique Substation – Grading Work Start July 6-10 – next meeting in Sept

XII. New Business
a. Garbage Collection & Dumpster Options – with Passing of Jim Parnell of 2J's Trucking
b. Senior Exemption $30,000 to $32,000
c. Resolution – NYS Retirement Work Day – Denis Cooper, Alvin Kopta, Tom McNinch
d. Deputy Dog Control Officer
e. Short Term Rental Resolution for Enforcement
f. Building & Grounds Maintenance Position – Mowing Contract
g. Highway Department – Vacation Accrual Policy/OT Policy
h. Cannabis Payment from County
i. Heather Young-Deyell – Bonus for Final Equalization Rate 100%
j. Data Center Moratorium – New York State Legislature
k. Gym Roof Replacement
l. Dispose of Floor Waxing Machine
m. Move FLWF File Cabinets for Cafeteria Closet
n. Town Board Vacancy
o. ZBA Vacancy
p. Resolution for Grinder Pump Contract Addition

XIII. Payment of Monthly Claims

XIV. Executive Session re: Proposed Acquisition, Sale or Lease or Real Property

XV. Other Business/Actions
a. Upcoming Meetings – Regular Board Meeting Thursday, August 13, 7 pm

XVI. Public Comment (Citizens Present & Citizens Not Present)

XVII. Adjournment