Mina Town Board
Regular Meeting
Agenda
Thursday, August 13, 2026
7:00 pm

I. Call to Order
II. Pledge of Allegiance
III. Approval of Minutes (July 9, July 16, July 30)
IV. Public Comment re: Agenda Items (Citizens Present & Citizens Not Present)
    a. Odor Control from Farming Operations
V. Sewer Project Update – Matt Zarbo/Andrew Meyerhofer Square Engineering
    a. Public Meeting Friday, Sept. 4, Easement Signing
    b. DEC SPDES Permit for Waste Water Treatment Plant – Notice of Complete Application
    c. Municipal Solutions – Revenue Anticipation Note
    d. Municipal Solutions – EFC Closing & Processing Requests for Reimbursement
VI. 2288 Shadyside Shoreline Stabilization Project – Makey Family/Nathan Radka of EcoStrategies
VII. Grants Report
    a. ARPA Funds Closed Out
VIII. Old Business
    a. Klondyke Road Update
    b. Zoning Law – Additional Changes – Brumagin & Sullivan
    c. NYS STR Law – County Registry – Update from Public Hearing July 13, 2026
    d. NYMIR Risk Assessment Results
    e. Insurance Vehicle Replacement Cost – NYMIR/Carriers
    f. Cannabis Payment from County
    g. Status of Fireproof Room for Records Storage
IX. Correspondence
    a. Chautauqua County Overdose Awareness Week
    b. Chautauqua Co. Board of Health – Battery Energy Storage Systems & Wind Energy Facilities
X. Reports
    a. Highway/Cemetery Committee – Dick Watrous (Rules/Cremation Guidelines, Remove Trees)
    b. Highway Superintendent – Alvin Kopta (Auction International – Meeting August 13th) Equipment Purchase - Mower, High Lift
    c. Parks & Recreation Committee – Nancy Roche (Clean Courts, Summer Rec, Gym Rules)
    d. Assessor – Heather Young-Deyell
    e. Town Justice – Denis Cooper – JCAP Grant for Fire Proof File Cabinets, Painting
    f. Community Center – (Air Conditioner for Cafeteria, Generator, Cafeteria Floor)
    g. Town Clerk/Tax Collector – Marcy Park (DocuPet, Cemetery Software, Hunting Licenses)
    h. CEO/Building Inspector – Tom McNinch (STR Letters)
    i. Dog Control Officer – Kelly Thornton – (Deputy Dog Control Officer)
    j. Economic Development Leadership Team – Meeting with Westfield Economic Development Corporation Director, Debriefing with State August 21st
    k. Supervisor – Rebecca Brumagin (Annual Financial Report Filed, July Financials/Investments, 2027 Budget Process/Schedule October Work Session)
    l. Southern Tier Graphics IT/Cybersecurity – (Training, NYMIR Insurance Application)
XI. Community Updates
    a. FL Volunteer Fire Dep't – Jeff Park (Acquisition of Used Fire Truck, Widen Station Overhead Doors, Store Equipment at Gateway Park while Construction Takes Place, MOUs for Disposition of Fire Station and Operations, BESS Moratorium, Disaster Coordinator)

b. FL Watershed Foundation – Ed Mulkearn (SUNY Oneonta Grad Student Henry Meeder from Sherman – 2 Year Thesis Project, Chautauqua County Approved 2027 Grant $50,000 for Curly-Leaf and Sago Pondweed, Driveway Improvements Needed Town Park Property)
c. Climate Smart Communities – Kelly McDonald, Coordinator
d. Maplevale Farms – Progress
e. National Grid – Community Upgrade – next meeting in Sept

XII. New Business
a. Highway Department – Vacation Accrual Policy/OT Policy
b. Harvest Festival – Close Pleasant Street, Liquor License Pine Junction
c. Chautauqua County Brownfield Opportunity Area – Municipal Participation
d. Policy on Personal Use of Town Vehicles
e. Four Towns - Building Inspector Reciprocal Agreement
f. Zoning Permits for Projects on Town of Mina Property
g. Resolution – Workers Compensation Coverage for Fire Fighters & Ambulance Workers
h. Letters to State Departments and Officials regarding Odor Control from Farming Operations – Chad Schofield Presentation at Community Connections on Thursday, Sept. 10th at 1 pm

XIII. Payment of Monthly Claims

XIV. Executive Session re: Proposed Acquisition, Sale or Lease or Real Property and Litigation

XV. Other Business/Actions
a. Upcoming Meetings – Public Meeting/Easement Signing, Friday, September 4, 4-6 pm, Regular Board Meeting Thursday, September 10, 7 pm, Schedule Budget Work Session

XVI. Public Comment (Citizens Present & Citizens Not Present)

XVII. Adjournment