NOTICE TO CONTRACTORS

SEALED BIDS for the 2025-2026 Tree Cutting and Chipping Contract to be completed by December 31, 2025 for the Village of Cuba, New York can be mailed by regular mail to Village of Cuba, 17 East Main Street, Cuba, New York 14727. Information for bidders, specifications, proposal form etc. are ready to be picked up at The Village Hall Clerk's Office; 17 E Main St. Cuba, NY 14727. Itemized sealed bids can be hand delivered during regular business hours 7-noon & 12:30-4:30 Mon.-Weds. and 7:30-11:30 on Fridays. There is also an "overnight drop slot". Bid shall be submitted in a sealed envelope marked "BID FOR TREE WORK". An executed "Non-Collusive" Bidding Certificate shall accompany each proposal. The Village of Cuba reserves the right to accept or reject any and all bids, to waive technicalities, or to readvertise for bids, if the best interest of the Village will be served thereby. Bids are due by 10:00 am 9/16/2025 and will be opened at that time and then presented /awarded at the Village of Cuba, NY Board Meeting beginning at 6:00 pm 9/16/25.

Equal Opportunity Employer

VILLAGE OF CUBA TREE WORK 2025-2026

The following is a brief overview of how the work is expected to be performed while working in the Village.

1) The contractor is responsible for setting up the work zone and the safety of the public during all operations.
2) The contractor is responsible for the chipping of all brush.
3) The contractor will cut all pieces into manageable sizes and deliver them behind the DPW garage.
4) The contractor will be responsible for grinding the stump out (if the open sidewalk if heaved up, the DPW will assist in removing the sidewalk blocks so the roots can be ground down) and hauling away the grinding. (at least 8" below ground level)
5) The contractor will be responsible for all lawn cleanup.
6) The contractor will be responsible for any damage to any Village Street/sidewalk due to tree work (proof of insurance needed)
7) All trees to be removed will be clearly marked with a white " X ". (Separate sheet with address is attached)
8) When submitting your bid, please itemize each number tree/stump removal.

TREES TO BE REMOVED 2025-2026

Please itemize each line item

1. **2 trees at 71 South St. intersection of South St. and Stevens Ave. - full removal and stump removal**
2. **4 Chapel St.**
3. **19 Chapel St.- full removal and stump removal**
4. **129 W Main St. - full removal and stump**
5. **137 W Main St.- full removal and stump removal**
6. **3 Orchard St.- full removal and stump removal**
7. **85 E Main St. - full removal and stump removal**

STUMPS TO BE GROUND at least 8 inches below ground level- IN ADDITION

8. **16 Maple St. - just stump removal**
9. **77 Maple St. - just stump removal**
10. **120 W Main St. – just stump removal**
11. **11 Bristol St. - just stump removal**
12. **25 Bristol St.- just stump removal**

All trees to be removed have a white "X" on them. Should you have any questions please feel free to call (585)808-6051.

Kris Krzos
Superintendent of Public Works
Village of Cuba, NY

INSURANCE REQUIREMENTS:

Prior to award of contract the successful bidder shall supply copies of insurance certificates as follows:

1) Insurance covering claims under workers compensation, disability benefit and other similar employee benefit acts, against himself/herself or any of them, or by anyone for whose acts any of them may be liable.

2) Contractor's General Liability Insurance:

Each Occurrence	$ 1,000,000
Damage to Rented Premises (each occurrence)	$ 1,000,000
Medical Expense (any one person)	$ 5,000
Personal & Adv. Injury	$ 1,000,000
General Aggregate	$ 2,000,000
Products – Comp/Op Agg	$ 2,000,000

3) Automobile Liability Insurance:

Combined Single Limit (each accident)	$ 1,000,000

4) Excess/Umbrella Liability:

Each Occurrence	$ 5,000,000
Aggregate	$ 5,000,000

5) Worker's Compensation and Employers Liability:

E.L. Each Accident	$ 100,000
E.L. Disease – Each Employee	$ 100,000
E.L. – Policy Limit	$ 500,000

6) Endorsements on all insurance, there shall be attached to and made, a part of every policy or Certificate of insurance required hereunder, as the case may be, an endorsement stating that "The Insurance Company agrees that policy number_____ shall not be cancelled or allowed to lapse until sixty (60) days after the owner has received written notice of the cancellation or change or lapse, as evidenced by return receipt or certified or registered letter, and it is agreed further that as to lapsing such notice will not be valid if mailed more than 15 days prior to the expiration date shown on this policy".

7) The certificate must name the Village of Cuba as additional insured.

HOLD HARMLESS CLAUSE:

The contractor shall save and hold harmless the Owner from and against all suits or claims, which may be based upon any injury or death of any person or persons or damage to property, which may occur, or which may be alleged to have occurred in the course of the performance of this agreement by the contractor, whether such sum claimed shall be made by an employee of the contractor, by a third person, or their representatives, and whether or not it shall be claimed that the said injury, death, or damage were caused through a negligent act, or omission, of the contractor; and the contractor shall, at his own expense, defend any and all such actions, and shall at its own expense pay all charges of attorneys and all costs and other expenses, arising therefrom, or incurred in connection therewith; and, if any judgement shall be rendered against the Owner in any such action, or actions, the Contractor shall, at its owns expense, satisfy and discharge the same.

NON-COLLUSIVE BIDDING CERTIFICATION

BY SUBMISSION OF THIS BID OR PROPOSAL, THE BIDDER CERTIFIES THAT:

(1) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor.

(2) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder competitor or potential competitor.

(3) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal.

(4) The person signing this bid or proposal certifies that he fully informed himself/herself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf.

_____

BIDDER

BY:_____

DATED:_____