Unapproved

Village of Cuba Board of Trustees Meeting Minutes 7/13/2026

Date: July 13, 2026

Location: 17 East Main St. Village of Cuba, NY Board Room

Committee Meeting- 5:30 p.m. Discussion took place regarding the CBA, an account correction needed for line F8340-6- should have been F8340-46, The upcoming Planning and Zoning meeting for 19 Center St- UR Jones Business,

Roman Cavalletti arrived at 5:45 p.m., Chris Dalton arrived 5:47 p.m.

Mayor Morrison reported he will be inaccessible for two weeks in July and five days in August. He will be checking his email as his schedule allows.

Call to Order & Attendance-The monthly meeting of the Village of Cuba Board of Trustees was called to order at 6:00 p.m. by Mayor Jason Morriosn. All present stood for the Pledge to the Flag.

Also Present: Clerk Treasurer Corine Bump, DPW Superintendent Kris Krzos, STP Operator Roman Cavalletti, Community Members- Cindy Colley, Tina Dalton- Cuba Library (left 6:04 p.m.) Ed Meehan (arrived 6:06 p.m.) Daryl Smith- Plumber for B & R Food Mart, and the property owners- (arrived 6:40 p.m.)

Guests: Cindy Colley commented on behalf of several concerned community members regarding the use of e-bikes in the village. Concern was expressed about the safety of the e-bike users which look to be children under the age of 16, some with helmets, some without, on sidewalks and in the roads, darting into traffic, nearly causing several accidents. Mayor Morrison told Clerk Treasurer Bump to Email Chief Burch with the concerns before their monthly meeting tomorrow.

Tina Dalton of the Cuba Library was in to address the Board regarding the welcome bags The Chamber of Commerce and the Cuba Library have prepared for new residents of the Community. She left one on site to show to people as they come in to set up services and asked that the Board and Clerk's Office direct them to the library when they speak with them. (Tina left at 6:04 p.m.)

Excused: N/A

Minutes- TRUSTEE MILLER MADE A MOTION TO APPROVE THE JUNE 8TH AND JUNE 25th, 2026, MINUTES WITH A SECOND OFFERED BY TRUSTEE DALTON, ALL IN FAVOR AND THE MOTION CARRIED.

Bills- All vouchers and reports were submitted via shared drive and physical packets prior to the meeting.

A Fund-$ 38,603.92
F Fund-$ 23,887.08
G Fund-$21,662.00
WIP- NA

It was noted that the voucher to Pleasant Valley Greenhouse was for the purchase of trees in May FY 25-26 and Fund Balance from 25-26 will be used to pay the invoice due to the timing of the invoice/ and statement- line A8560-4. A correction to the accounting line F8340-6 is required as it was used in error to pay A.L. Blades- The corrected account line should be F8340-46.

TRUSTEE WILD MADE A MOTION TO PAY THE JULY ABSTRACT WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

Code Report- Full report on File- Brief discussion took place. Mayor Morrison reported the financial report was sent to him.

Additional discussion took place regarding code visiting properties, sidewalk letters, and an application for both the Planning and Zoning Boards for a new business in an area that is Zoned Light Industrial on Center St. Both meetings will be 7/20/26 at 6:00 and 6:30 p.m. The ZBA advertising was completed timely last week. County Planning and Code Enforcement will also be in attendance.

Mayor Morrison has asked Code to hold off until March of 2027 sending out sidewalk notices to "level 3" property owners. Trustee Miller asked everyone to keep watch if anyone on the list repairs their sidewalks before the mailing in March to ensure accuracy of distribution of the letters.

Wastewater Plant Report: DMR was sent in for the month of May, and all was within limits.

Mowing weed whacking and hosing as needed

Had to buy new batteries for the generator

Plant is running well flows are extremely low

He thanked Kris for spending the time assisting in the rescue of eight baby ducks out of the clarifier.

Discussion took place regarding the previously approved quote at the June 26 Board Meeting from IDEXX- for the Fecal coliform analysis equipment in the amount of $7,889 (quoted-October 2025). The new quote is in the amount of $9,045.40 and dated June 9, 2026. Roman stated the change in price included a five-year warranty, and the equipment is already on order. **MAYOR MORRISON MADE A MOTION TO PROCEED WITH THE PURCHASE THROUGH IDEXX AFTER THE UPDATED QUOTE FOR THE FECAL COLIFORM ANALYSIS EQUIPMENT WAS EMAILED ON JUNE 9TH. TRUSTEE RAUB OFFERED A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.**

Superintendent of Public Works Report: SPW Krzos reported that storm drains are done, milling of streets will be done the third week of August, there was a fourth water leak on Prospect St. The Allegany County Department of Health has approved the DPW to repair 250 feet of water main, and it will be the first water main line repaired in the Village since 2002. He also reports the DPW has been finding manholes buried under black top 8" to 12" in the ground.

Prior to the meeting tonight, the Board review quotes (on File) sent via email by SPW Krzos for a skid steer, and enclosed trailers. The best cost was for a skid steer from Bobcat of Olean in the amount of $75,845.28. Discussion took place regarding the cost efficiency of leasing or purchasing the equipment outright, what the machine would be used for, and where the funds would be allocated to pay for the equipment. It was also asked how many staff can operate the machinery. Krzos reported that fund balance from the AFG funds from previous years is what he planned to allocate the cost to, if given board approval, the majority of the staff can operate the equipment and others can learn to operate it, it will be used for water repairs, snow removal, mowing, loading and unloading materials, it has multiple uses.
TRUSTEE MILLER MADE A MOTION TO APPROVE THE PURCHASE OF THE SKID STEER FROM BOBCAT OF OLEAN IN THE AMOUNT OF $75,845.28 WITH TRUSTEE DALTON OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

Discussion took place regarding the enclosed trailer quotes (on file). After brief discussion, including the use of the trailer will allow the DPW to be more efficient so they won't have to load and unload equipment when they move to different tasks throughout the day. Everything can be loaded on the trailer and hauled to the sites as needed.
TRUSTEE MILLER MADE A MOTION TO PURCHASE THE TRAILER AT THE LOWEST COST FROM Fritz TRAILER SALES IN THE AMOUNT OF $9,256 WITH TRUSTEE RAUB OFFERING A SECOND. All in favor and the motion carried. SPW Krzos will email CT Bump the W-9 for Fritz Trailer Sales on Tuesday and she will add them as a vendor to the software program and return a tax exempt for purchase.

Clerk Treasurer's Report- CT Bump's report was on file in the shared drive prior to the Board Meeting, so it was not read in full.

- Continue Scanning Documents/ Paperless as much as possible
- Many docs uploaded for Board review to the shared Drive for June and July
- Taxes have come in- to date- there is $119,637.43 remaining to collect. That is record for not even halfway through July.
- July 4th water/ sewer bills were mailed with a sticker on the back directing people to the annual water quality report on the website and in person at the Village Hall, in addition to noting it in the newsletter the town Historian assists with.
- Due to the workload of the DPW- shutoffs in June were not completed.
- Worked with Code on sidewalk info. They had not received the email I sent June 4th as requested by Mayor Morrison- so I sent it again and they are processing the notices.
- Working with BBS on 25-26 AFR- Requesting extension to 9-28-26
- Working on calculating amounts for CBA staff/ and salaried- ins. - retro
- Septage for June has not been received as of 7-10-26.
- Rec began 6-29-26 and has been going well thus far.

- A crossing guard was injured at home and did not work the last week and a half of school. They are on the mend and plan to be back in the fall.
- Attended the Flood Plain Risk Update at CRCS on Tuesday 6/16/26
- Worked with Code/ and applicants on several applications for Planning and Zoning. There will be a Planning Board meeting 7-20-26 at 6:00 with a ZBA immediately following at 6:30 for the proposed UR Jones site on Center St., and a mural on the Baptist Church
- Working with Kelly Lathan, and other entities to close out the WIP
- A property has been taken off the tax auction- issue with plumbing inside due to broken water lines- unpaid balance. Dispute presented by contractor- leak inside business
- Water/ sewer Dispute on Grove St.- leak in home
- Several residents complained about debris in front of the Village Hall and under the ramp out front, so Lori and Corine took about a half an hour to clean it up as best they could reach.
- Skid Steer proposals and trailer proposals on file from DPW Super. KK
- Still disputing a Tolls by Mail invoice for a NY City Bus- billed to the Village of Cuba.- 2nd time submitting
- Correspondence about rate hikes for Health Insurance coverage
- Many Thanks to The DPW staff who changed the Village Hall doorknob, hung staff mailboxes, and file rack in the Clerk's Office, and also assembled the rack in the Board room. It is very much appreciated that they collect the trash out front when they are able on pickup day and bring the can back inside.
- A FOIL request came in- that was not for this office- denied.
- A report from the DOH regarding the Sanitary Survey 2026- Village water system came in- submitted for Board review.
- 17 meters remain to be changed out- and are scheduled for the shut off list in September if not changed out.
- Worked with Mayor and MCSJ to add an attendance code of Double time reg- to pick list in MCSJ payroll
- Deputy Clerk Treasurer Sweet will be generating a report in Neptune 360 for meters with no consumption each week on Mondays with a two week look back and email to the Mayor, DPW Super. Krzos, and CT Bump. Krzos will review to ensure meters are reading correctly before the quarterly reads. When DCT Sweet is out of the office- CT Bump will process and send.
- CT Bump will be out of the office on Thursday July 30th, in the afternoon and Friday July 31st for the NYS Clerk's Association Annual Meeting in Corning.
- Respectfully submitted 7/9/26 Corine Bump 😊

CT Bump also asked for permission to close the office on Thursday July 23rd around 1:30 so she and Deputy CT Sweet may attend the recognition of retired thirty-year employee, Randy Snyder at the County Meeting in Angelica. Mayor Morrison agreed and encouraged all to attend to recognize Randy. CT Bump will post a notice that the office will be closed that afternoon. Kirstyn Snyder will also be off at summer rec. but she has four staff to cover the program so she can be in attendance also.

CT Bump asked the Board with the upcoming heat wave, if people need to cool off can they sit in the Board room and the Board agreed that would be allowed.

Finance: Two disputes for water/sewer services came in for Board review prior to 7/13/26 and were placed in the shared drive for Board review.
A property on Grove St. was discussed and documents were reviewed, **TRUSTEE MILLER MADE A MOTION TO ALLOW A SEWER CREDIT WITH TRUSTEE DALTON OFFERING A SECOND, ALL IN FAVOR AND THE MOTION CARRIED. CT BUMP WILL WORK ON ISSUING THE CREDIT TO THE SEWER.** A property on South St. was also discussed. The Clerk's Office and DPW discovered a large amount of consumption for a vacant business in March. They both made attempts to contact the people on record with no success. While no water was visible at the locked property- the reading was very high on the meter. Water was turned off at the curb to protect the Village's infrastructure from further water loss. Invoices and disconnect notices were mailed to recoup funds with no response. Someone did stop in the office, and all detail was provided in late April, however no one came back after stopping in for the information until Wednesday July 8th when a plumber- Daryl Smith- representing the business came in with the meter they had pulled. It had a broken meter plate and was rusted. After discussion with Mayor Morrison and DPW Super. Krzos, an appointment was scheduled with Daryl Smith, plumber for Friday July 10th at 10:00 am. No one was at the address when the DPW Staff arrived at 10:00 and they waited and knocked on doors until 10:15 a.m. Discussion continued regarding how to proceed as the plumber is requesting services be turned back on, and a payment plan in place for the bill of more than $6,300. The Board agreed if the property owner pays half of the bill, the DPW can go out and temporarily install the meter to test for leaks and get a strict repayment plan in place, then services can be restored as long as the payment arrangement is adhered to. If not, services will be disconnected once again.

One other dispute request came in for the Board this afternoon from a vacant business on Water St. After discussion, and review of the property owner's documents, it was determined that once CT Bump has accurate numbers, a sewer credit can be issued as the DPW witnessed the water leaking in the facility and not going into the sewer. A sewer credit will be issued, however as stated by Mayor Morrison, the water was treated and went through the meter and must be charged in full. The property owner made a payment as per the dispute form and it will be recorded in their account tomorrow.

Personnel- CBA- **TRUSTEE WILD MADE A MOTION TO ACCEPT THE CBA MODIFICATIONS SIGNED BY JOHN CAREY ON 6-29-26 WITH TRUSTEE RAUB OFFERING A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.** The agreement will be retroactive to June 1, 2026**.** Mayor Morrison will sign off once he receives a copy of the signed document by John Carey. Then a clean copy will be provided to the Board and Clerk's Office by Teamsters 264. Mayor Morrison clarified Appendix B- Wage Rates #16 to be until staff reaches top rate- then once at top rate the .50 increase no longer applies as a CDL is required to be at top rate after 3 years. The 2B Public water system operator and Distribution system water license, and 2 A wastewater treatment plant operator licenses are not required for employment so those licenses will continue to carry an incentive amount above and beyond top rate. The current staff working at both the STP and DPW does not have to obtain a CDL A as long as they stay working at both departments, if they switch to solely DPW- then a CDL A will be required. CT

Bump and Deputy CT Sweet will work on the retro pays for accuracy, to be issued as soon as possible. CT Bump will also add the changes to the Village Handbook for non- CBA staff regarding Health Insurance, Personal Days, and Holiday and Longevity Bonus.

Mayor's Report- Mayor Morrison has not been able to contact anyone from the county regarding the EV chargers. Mayor Morrison is getting a list of proposals for a full account/ process audit.

Old Business- Proposed Water Meter Lockout Law- the proposed Water Meter Lockout Law was tabled. Mayor Morrison said he is in discussions with the Village attorney with no results as of this meeting.

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New Business: Daryl Smith arrived at the meeting at 6:40 p.m. He was in attendance in regard to 18 South St. B and R Food Mart. The property owner and his son accompanied him. He was inquiring about the dispute form he submitted last Wednesday. Mayor Morrison explained the Board's earlier determination. DPW Super. Krzos will work with them all as listed previously in the minutes under "Finance".

Executive Session –NA

Adjournment: TRUSTEE MILLER MADE A MOTION TO ADJOURN WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED: 6:45 PM

Respectively submitted: Corine Bump Clerk Treasurer