

Village of Cuba Board of Trustees

Meeting Minutes 8/10/2026

Date: August 10, 2026

Location: 17 East Main St. Village of Cuba, NY Board Room

Committee Meeting- 5:30 p.m. Discussion took place regarding the possibility of rescheduling the 9-14-26 monthly board meeting, Mayor Morrison reported he will be inaccessible 8/13-8/17, he will be checking his email as his schedule allows. Discussion took place regarding sidewalks near the intersection of Rte 305 and Bristol St. a quote for a new desktop computer in the Clerk's Office as it is approaching seven years old, & a dispute form.

Cindy Colley arrived at 5:45 p.m. Chris Dalton arrived at 5:50 p.m., Roman Cavalletti, John Eberth, Julie Sirianni, Briar Auman, and Katelin Rix arrived 5:54 p.m.

Mayor Morrison reported he will be inaccessible 8/13-8/17. He will be checking his email as his schedule allows. Discussion took place regarding sidewalks near the intersection of Rte 305 and Bristol St. A quote for a new desktop computer in the Clerk's Office as it is approaching seven years old, & a dispute form.

Call to Order & Attendance-The monthly meeting of the Village of Cuba Board of Trustees was called to order at 6:01 p.m. by Mayor Jason Morrisn. All present stood for the Pledge to the Flag.

Present: Mayor Jason Morrison, Trustees Michele Miller, Chris Dalton, Donna Raub, and Gene Wild

Also Present: Clerk Treasurer Corine Bump, DPW Superintendent Kris Krzos, STP Operator Roman Cavalletti, Community Members- Cindy Colley, John Eberth, Julie Sirianni, Briar Auman, Katelin Rix

Excused: N/A

Guests: Julie Schmidt was in attendance to ask to purchase a piece of Village Property that the Champlain Well sits on, to "square up" her property she recently purchased. She provided photos (on file) demonstrating the part of the parcel they'd like to purchase as first and second options from the Village. They noted others have asked for the same in the past. Discussion took place, and it was determined the Village will first do an underground locate to determine how far the water and sewer lines are distributed on the inquired property, once that has been determined, she will need to have the property surveyed, and assessed, she can submit a proposal and the Village will send to legal counsel, and agree on a price, if the process can proceed.

Briar Auman and Katelin Rix were in attendance to express growing concern of rats in their neighborhood. Several have been recently seen in the area, due to the large amount of trash outside the property at 5 Chapel St. They are representing themselves and neighbors on the street with growing concerns. They are having difficulty with the property owners not addressing the issue and are unable to successfully contact someone at the Allegany County Department of Health. Mayor Morrison will call Code Enforcement and the Health Department on Tuesday August 11, 2026 to try and spark results for the safety of the community.

Minutes- TRUSTEE MILLER MADE A MOTION TO APPROVE THE JULY 14TH 2026, MINUTES WITH A SECOND OFFERED BY TRUSTEE WILD, ALL IN FAVOR AND THE MOTION CARRIED.

Bills- All vouchers and reports were submitted via shared drive and physical packets prior to the meeting. (on file)

A Fund-\$ 15,231.40

F Fund-\$ 6,658.03

G Fund-\$ 17,117.23

TRUSTEE MILLER MADE A MOTION TO PAY THE AUGUST ABSTRACT WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

Code Report- Full report on File- Brief discussion took place regarding code visiting properties, approval of an application for both the Planning and Zoning Boards for a new business in an area that is Zoned Light Industrial on Center St. for UR Jones, several permits have been issued

Wastewater Plant Report: The DMR was sent in for the month of June and all was within limits

Hosing mowing and weed whacking as needed

Roman ordered parts to repair the STP lawn mower

The fecal coliform machine is in and now Roman is working to get certified to run the tests in house.

“MLSS” is running as it should. He stated there will be another violation this month and because there is three violations in several months it will spark a letter and an inspection of the plant. He had an issue with the mixed liquor tank, the bugs were “unhappy” and he doesn’t know why- but thought the temperature and low flow caused the issue. He said it has been resolved. He said with the delay in test results it causes this kind of problem and once he is certified to test in house, he will know same day or next day, and can prevent this kind of problem once he is certified.

Roman presented a quote to fix the U.V HMI screen- He stated it’s only able to be purchased through Koesters. Discussion took place regarding the need for the UV screen and it is used for controls. He cannot purchase the screen through the company of the controls. Clerk Treasurer Bump asked what line the purchase would be from to ensure there is proper funding to make the purchase? Roman stated he did not know, maybe fund balance. She asked if the repair line would be a good fit for the expense. Mayor Morrison asked if there was any kind of warranty for the screen that has a cost of \$16,675.00. Roman does not know but he will call the company and find

out. Roman will send out information via email he gets from the company on Tuesday before he orders.

TRUSTEE DALTON MADE A MOTION TO PROCEED WITH THE PURCHASE OF THE SCREEN FROM KOESTER'S AT THE COST OF \$16,675.00 WITH TRUSTEE MILLER OFFERING A SECOND PENDING FURTHER INFORMATION REGARDING A WARRANTY FOR THE SCREEN. Mayor Morrison stated the line the expenditure is to be determined once the item has been obtained pending warranty information. Roman stated he will send out information he gets from the company on Tuesday regarding a warranty before he proceeds with ordering.

Superintendent of Public Works Report: SPW Krzos reported that storm drains are done, milling of streets will be done August 17th, on Spring St. from Rte 305 to Windsor St., on East Main St. from County Rte 20 to the jersey barriers, and on Medbury from the intersection of Maple to Green. St., and Woodruff St. Business owners reported problems with their water services on Saturday August 8th. Two of the issues were the property owners and it was recommended they get a plumber, the third issue was discovered to be service lines connected to a hydrant line when services were connected a decade or more ago for an apartment building on W Main St. That is a big problem and a costly fix, so it will be planned for in the spring. The DPW completed 300 feet of water main on Prospect. He also reports the DPW has continued to find buried man holes not on a map. The Board asked how long the summer help will be employed and Krzos stated through the end of the month. They asked how it went and he said great, the DPW full time staff rarely had to weed whack or mow with the seasonal staff here for the summer. It was reported they are being kept listed through the Village in case they are able to work on breaks in the coming year when the need arises.

The trailer approved last month was received and is working out well. The title came back and is on file. The Skid steer that was approved has to be built because it's on a government contract. One from the lot could not be sold to the Village so it is on order and SPW Krzos is awaiting delivery.

Clerk Treasurer's Report- CT Bump's report was on file in the shared drive prior to the Board Meeting, so it was not read in full.

- Continue Scanning Documents/ Paperless as much as possible
- Docs uploaded for Board review to the shared Drive for June and July
- Taxes have come in- to date- there is, \$80,804.56 remaining to collect. Second notices will be mailed end August, beginning Sept.
- The July 4th Water/ sewer penalty has been processed. We are prepping the shut off notices to be mailed by 8-21-26 for shut offs 9-8-26.
- Worked with Code on FOIL request/ and 19 Center St Project UR Jones
- Working with BBS on 25-26 AFR- Extension granted to 9-28-26
- Processed CBA – retro
- Lori and Corine attended the Water/ Wastewater update from Dept. Of Homeland Security on 8-5-26
- Attended Nycom Webinars in July and August, several more scheduled
- Reminder- Battery Storage training in Wellsville-8/13/26
- Septage for July has not been received as of 8-6-26.
- Rec celebrated another successful year and ended last Friday 8-7-26.

- A crossing guard has said they will resign, but has not submitted a letter of resignation. The winters are too hard on them.
- A tentative repayment agreement has been set with B & R Food Mart- however they want it extended over three years- Clerk's Office does not think it can transfer fiscal years and unpaid balance will be relieved. Brd Approval?
- Water/ sewer Dispute on E Main St- again
- Skid Steer proposals were approved last month but Bobcat has loose ends to tie up before finalizing purchase
- Mark Brown is taking a look at the desktop computer in the Village Hall- believed to be last replaced in 2019- he's double checking to ensure. It is bogging down and taking 10-30 minutes load pages. He will check to make sure aging is the issue, and update as soon as possible. Will provide government contract vote for August meeting if need be.
- Received a few FOIL requests in the last month. Time consuming and still being worked on via code enforcement.
- Deputy Clerk Treasurer Sweet has been generating a report in Neptune 360 for meters with no consumption each week on Mondays with a two week look back and emails them weekly as requested by Mayor Morrison.
- CT Bump will be out of office 9/14/26-9/21/26- for Fall School and an apt.

Discussion took place regarding a previously approved dispute form/ payment arrangement. The property owner came in and wanted a payment arrangement and wanted it to span over three years. CT Bump told the Board that any unpaid balance will be relieved in April for next June's tax bill, and asked what her next steps should be. They advised her to send a letter to the property owner stating just that. CT Bump will craft the letter and send it in the mail unless the property owner comes in before then and just hand deliver it.

Clerk Treasurer Bump presented a government quote for a new Dell desktop computer for the Clerk's Office. The current computer is approaching seven years old, has very little memory left, and is working very slowly. There is funds left from 25-26 in A1325-4- fund balance that could be used to purchase the computer if the Board Approves. **TRUSTEE MILLER MADE A MOTION TO APPROVE THE PURCHASE OF A NEW DELL DESKTOP COMPUTER WITH TRUSTEE DALTON OFFERING A SECOND. ALL IN FAVOR AND CLERK TREASURER BUMP WILL PROCEED WITH MARK BROWN ON TUESDAY 8/11/26 TO FINALIZE THE PURCHASE WITH THE QUOTE THAT EXPIRES 8/14/26.** Mayor Morrison told CT Bump to ensure that Mark Brown wipes the hard drive. She will note that in the email and verbally discuss to ensure it is cleared properly to protect vital information.

The County Hazardous Waste Program is scheduled for 9/12/26 at the landfill. Flyer on the bulletin board out front.

Finance: Discussion took place regarding a dispute form submitted by a resident. Tabled as the resident has not made the repairs to the property. No credit issued.

Personnel- Discussion took place regarding a crossing guard who intends to submit their letter of resignation, however they said they would fill in for absences if they are able. CT Bump advertised the job. There is one application on file. The personnel committee will set up an interview for this week.

Mayor's Report- Mayor Morrison discussed a sidewalk at the intersection of Rte 305 and Bristol St. is in need of repair. SPW Krzos will get three quotes and try to have the repair made before Garlic Festival.

Old Business- Proposed Water Meter Lockout Law- the proposed Water Meter Lockout Law was tabled.

New Business: The Beautification Committee has asked to plant a tree in memory of Kathy Burt in Genesee Parkway. Discussion took place and all agreed that the tree can replace an unhealthy pine tree. The exact type of tree has not been determined but something in the red variety of maple.

Executive Session – MAYOR MORRISON REQUESTED AN EXECUTIVE SESSION IN MATTERS LEADING TO THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION WITHIN THE VILLAGE OF CUBA, NY., and WITH TRUSTEE MILLER OFFERING A SECOND. 6:53 P.M.

A MOTION TO ADJOURN EXECUTIVE SESSION WAS MADE BY TRUSTEE MILLER WITH TRUSTEE WILD OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED. 7:05 P.M.

TRUSTEE MILLER MADE A MOTION TO OPEN THE PUBLIC MEETING WITH TRUSTEE DALTON OFFERING A SECOND. ALL IN FAVOR AND THE MEETING RE-OPENED AT 7:05 P.M.

Adjournment: TRUSTEE MILLER MADE A MOTION TO ADJOURN WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED: 7:05 PM

Respectively submitted: Corine Bump Clerk Treasurer