

Village of Cuba Board of Trustees

Meeting Minutes

Date: January 12, 2026

Location: 17 East Main St. Village of Cuba, NY Board Room

Committee Meeting- 5:30 p.m.

Clerk Treasurer Bump informed the Board of the scheduled upcoming caucuses for the March 18, 2026 Village Election. They are scheduled for January 28th- Democrats at 6:00 p.m. and Republicans at 6:15 p.m. There are two positions open- both for Trustees- two year terms. Trustees Leichner and Swift are not running for re-election due to changes in their personal schedules.

RC arrived 5:37 p.m.

Trustee Leichner arrived at 5:45 p.m.

The Board Discussed the proposed Meter Lockout Law and SEQR, Sidewalk Conditions, The new Village Rep. for M.A.C.E.- Cory Burrows, The car wash drains- Village attorney working with SPW Krzos on the issue. Transitioning payroll to process by The Clerk's Office to a week in arrears beginning June 1- staff to make arrangements and plan ahead. Discussion continued regarding tickets issued for snow deposited in the roadways, people not clearing their walks of snow and ice, an upcoming CBA meeting on 1/14/26.

Guests for the Meeting at 6:00 briefly conversed with the Board.

Call to Order & Attendance-The regular meeting of the Village of Cuba Board of Trustees was called to order at 6:02 p.m. by Mayor Jason Morrison. The Pledge of Allegiance to the Flag was recited.

Present: Mayor Jason Morrison, Deputy Mayor Chuck Leichner, Trustee Michele Miller, Trustee Jerome Swift and Trustee Gene Wild

Also Present: Clerk Treasurer Corine Bump, DPW Superintendent Kris Krzos, STP Operator Roman Cavalletti, Community Members- Cindy Colley, Paul and Sandy Tsujimoto, and Historian David Crowley

Excused: N/A

Guests- Paul and Sandy Tsujimoto expressed concern over their friends' receiving tickets for placing snow in the roadways. They think that Cuba is a beautiful place to live and asked that when someone who has done so much for the community in the past, puts snow in the road, could the Village overlook it. Mayor Morrison stated that if the Village overlooked for one, they would have to overlook for all. Paul said he found information about grass in the roads in the village code, but not snow, and both SPW Krzos and Mayor Morrison stated that NYS Law supersedes Village Code. Trustee Leichner welcomed the ticketed people to come this evening to be part of the discussion and asked that the message be relayed by The

Tsujimoto's that they are welcome to contact any of the board members to discuss the situation further. Paul stated that one of his friends that was ticketed even goes so far as to remove the snow from sidewalks in front of the local shops. SPW Krzos explained that removal of road treatments laid by the Village-on-Village roads causes a liability with the village because the person depositing the snow in the road has now created unsafe road conditions. He explained that a resident receiving a ticket was the last resort. The residents are first asked verbally not to put snow in the road, sometimes more than once, then issued a written warning. The Village asks for a ticket to be issued based on non-compliance after verbal and written warnings in addition to photo documentation. SPW Krzos also stated that each season residents start fresh with the warnings, etc. A warning does not carry from the previous year. Before leaving, The Tsujimoto's thanked the Board for letting them speak. Mayor Morrison reinforced that statement from Trustee Leichner that those with issues or concerns are always welcome to attend a board meeting or speak with Board/Committee Members, just reach out to the Clerk's Office to schedule a time.

Village Historian Dave Crowley let all in attendance know of the scheduled caucuses on January 28th. The Democrats will be at 6:00 p.m. with the Republicans at 6:15 p.m. at the Village Hall Board Room. He also provided his annual historian report for the permanent record.

The Tsujimoto's left the meeting at 6:10 p.m.

Minutes- TRUSTEE MILLER MADE A MOTION TO APPROVE THE MINUTES WITH A SECOND OFFERED BY TRUSTEE SWIFT, ALL IN FAVOR AND THE MOTION CARRIED.

Bills- All vouchers and reports were submitted via shared drive and physical packets prior to the meeting.

TRUSTEE SWIFT MADE A MOTION TO AMEND THE BUDGET LINE A5110-12 OVERTIME TO INCREASE \$7,000 TO ALLOW FOR THE OVERAGE FOR SNOW OT AND LEAVE AVAILABLE FUNDS UNTIL THE FEBRUARY BOARD MEETING.

TRUSTEE MILLER MADE A MOTION TO PAY THE MONTHLY ABSTRACT WITH TRUSTEE LEICHNER OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

A Fund- \$45,646.77

F Fund- \$9614.21

G Fund- \$8,976.30

WIP- \$

Code Report- Full report on File- Brief discussion took place regarding Fromer Code Officer Kevin Margerum retiring and Cory Burrows taking over in Cuba for him.

- **Sewer Treatment Plant Report-** Roman stated The DMR for the month of November 2025 was sent in all was within limits
- He received a draft compliance permit from the DEC.
- He will be contacting Pierce Steel to get an estimate on fixing the rest of the stone trickling filter. He said there is only one company he can get to make the repair and he cannot get it quoted. He said it is large, and heavy and he will need to coordinate

with the DEC to tear it down. The Board asked him to get quotes based on scenarios from Pierce Steele with low and high end numbers for the next meeting.

- He said the plant is running well

He received the go ahead from the DEC to become certified to test our own fecal samples in house. He said he has planned for the equipment purchase in the upcoming budget. He was asked to bring quotes to the February Board Meeting. He said initially \$8,000 is for a two year supply, and he will be doing Cuba and Friendship once he becomes certified, and if there is a problem it can be sent to be corroborated.

Public Works Report- SPW Krzos reported plowing, sanding, hauling snow, and trouble with catch basins being frozen over. SPW Krzos also stated continued discussion with the Office of Soil and Erosion, NYS DEC, and the Army Corps. of Engineers held up the process due to mussels in the creek.

SPW Krzos has an email from Kevin White of the Cuba Chamber of Commerce that they will contribute \$4,000 towards the repair of the clock in Genesee Parkway as long as there is an annual maintenance plan in place- based off a previous estimate \$7,685.00. The Village Contribution would be between \$3,000 and \$4,000. The warranty for the clock would be three years.

TRUSTEE SWIFT MADE A MOTION TO PROCEED WITH THE PREVIOUS QUOTE - \$7,685.00 WITH A THREE YEAR WARRANTY IN ADDITION THE ANNUAL MAINTENANCE PLAN FOR THE CLOCK in FY 26-27 of \$820 FOR REPAIR WITH TRUSTEE MILLER OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

Clerk Treasurer's Report-

- Lori is working on billing septage- Conflict with numbers from RC
- Worked with the funding agencies, and Engineers for the Water Improvement Project, provided to Branden at USDA for closing.
- Continue Scanning Documents/ Paperless as much as possible
- Water Sewer Bills were mailed and payments are coming in.
- Many docs uploaded for Board review to the shared Drive Dec.
- Worked with BBS for budget purposes
- Received Code Enforcement docs.
- Worked with SPW Krzos for LSL mailing to pair with billing
- Filed Dec NYSLRS
- Worked with residents regarding concerns with their water/ sewer invoice.
- Worked with the Allegany County Board of Elections regarding clarification of Democratic Caucus for Election- Both Caucuses set for 1/28/26 Dems ^ p.m. Reps. 6:15 p.m.
- Worked with BBS Accounting on AFR.
- Prepped vouchers and reports for Board meeting.
- Working on End of the Calendar year Payroll reports.
- Health Insurance Renewals.

Trustee Miller asked Clerk Treasurer Bump to clarify the concern Deputy Clerk Sweet has with the septage billing as submitted by the STP. Ms. Sweet bills the dumpers for what is submitted by Operator Cavalletti however he said they are to be billed for 750 gallons, yet the Clerk's Office still has no information on record from Operator Cavalletti that he notified the dumpers in writing they will be charged a minimum of 750 gallons even if they dump less. Ms. Sweet takes pride in her job and will not invoice people falsely. Cavalletti wanted to know why there is an issue now all of the sudden, and Clerk Bump said- Ms. Sweet was just asking for the documents again because they still had not received them from previous meetings when he said he would provide them. Operator Cavalletti will send information to Mayor Morrison to proceed. Ms. Sweet billed as submitted by Operator Cavalletti again this month, and did not bill for what was submitted for January. Operator Cavalletti will re-submit January numbers for billing in February.

Committee Reports-

Finance- BBS met with Department heads on Tuesday 1/6/26 to get initial numbers for the 26-27 Budget. More meetings to follow, but not scheduled yet.

Personnel- CBA Meeting 1/14/26 at 10 :00 at the Board Room in the Village Hall. SPW Krzos stated he would like the Board to consider hiring another staff for the coming budget year, and put numbers in the budget talks.

Parks- Trustee Miller thanked the DPW on behalf of the members of the Village Beautification Committee for their hard work, dedication and critical care of all of the Holiday décor this past season. It was a tedious and time consuming job and their hard work and efforts were appreciated.

Police: N/A

Mayor's Report- Mayor Morrison reported that he spoke with Gwen Cooper from Ardent Solutions regarding the EV Chargers. Nothing final yet, and she will get back to him. Discussion took place with possible placement of the chargers. McDonald's, Dunkin Donuts, and both ends of Main St. The previous cost was listed at \$16,240 of which the Chamber had agreed to contribute half if the Village does. It would be a 15 year term contract, quarterly revenue with a 5% fee. The County will own them and lease to the Village for \$1. The Village will be responsible for paying the electric bill, and the consumer will have to pay via credit/ debit card for the charging at the station. Mayor stated the VOC is on the list to proceed when the time comes. Dave Crowley asked the Board to consider placement of the EV stations at the Cuba Hospital, since it is heavily trafficked by out of town people.

Mayor reported the Village is set to proceed with .gov email addresses. He worked with Officer Schostick from US Information Technologies for five static email addresses, for the Clerk, Deputy Clerk, SPW,STP, and Mayor. The rest of the employees will continue with gmail emails. There is an initial cost to set up and \$540 annual fee. He will send the information along once he has it in writing.

Old Business-

Water Meter Lockout Law- Mayor Morrison has been working with the Village attorney regarding the water meter lockout law amendment. Discussion took place regarding the changes and the SEQR. The following resolution was presented.

RESOLUTION NO. 1–2026

A RESOLUTION ACCEPTING A PROPOSED LOCAL LAW #1 OF 2026 ENTITLED
“A LOCAL LAW TO AMEND ARTICLE IV OF CHAPTER 195 OF THE CUBA VILLAGE CODE TO
REQUIRE LOCKOUT MECHANISMS ACCESSIBLE TO THE VILLAGE FOR WATER METERS IN
MULTI-FAMILY RESIDENTIAL PROPERTIES- AND A NEGATIVE DECLARATION TO THE SEQR”

WHEREAS, the Village Board of the Village of Cuba desires to ensure the efficient, safe, and
equitable administration of the Village water system; and

WHEREAS, the Village Board has determined that the ability of the Village to access and secure
water meters serving multi-family residential properties is necessary to protect the integrity of the
water system, enforce compliance with the Village Code, and address nonpayment or emergency
conditions; and

WHEREAS, a proposed Local Law #1 of 2026 has been presented to the Village Board entitled “A
*Local Law to amend Article IV of Chapter 195 of the Cuba Village Code to require lockout
mechanisms accessible to the Village for water meters in multi-family residential properties*”; and a
Negative Declaration to the SEQR

WHEREAS, said proposed local law would amend Article IV of Chapter 195 of the Cuba Village Code
to require that water meters serving multi-family residential properties be equipped with lockout
mechanisms accessible to the Village; and

WHEREAS, the Village Board has reviewed the proposed Local Law #1 of 2026 and finds that it is
in the best interests of the Village and its residents to formally accept said proposed local law for
further consideration and processing in accordance with applicable law;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Cuba, Allegany County,
New York, that the proposed Local Law #1 of 2026 entitled “A *Local Law to amend Article IV of
Chapter 195 of the Cuba Village Code to require lockout mechanisms accessible to the Village for
water meters in multi-family residential properties*” is hereby accepted by the Village Board; and

BE IT FURTHER RESOLVED that the Village Clerk is hereby directed to take all necessary steps to
process said proposed local law in accordance with the New York State Village Law and Municipal
Law, including, as applicable, scheduling any required public hearing(s), making the proposed local
law available for public inspection, and undertaking any other procedural requirements; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption

Roll Call Vote

Mayor Jason Morrison- Aye

Trustee Chuck Leichner- Aye

Trustee Michele Miller- Aye

Trustee Jerome Swift- Aye

Trustee Gene Wild- Aye

Negative Declaration signed by Mayor Morrison On File at the Village Hall.

Discussion was tabled in December and revisited this evening regarding overnight parking on Village Streets. SPW Krzos reported he had had communication with Chief Burch. The Cuba PD has been handing out parking tickets. Chief has inquired if the Village would be willing to increase the cost of the parking tickets. SPW Krzos checked the code to see if a ticket amount is codified and there are minimum and maximum parameters set as far as ticket costs. After lengthy discussion, it was decided to charge \$25 FOR THE FIRST TICKET, \$150 FOR THE SECOND TICKET AND \$250 FOR THE THIRD TICKET EFFECTIVE 1/19/26, as a deterrent, so people will either pay the fines or stop parking illegally.

New Business- N/A

Before the close of the meeting Clerk Treasurer Bump shared the sad news of the passing of a Former Village of Cuba, NY Trustee, Doug Rettig Sr. She and the Board Members thanked Doug for his service and dedication to the Village.

Executive Session – N/A

TRUSTEE MILLER MADE A MOTION TO ADJOURN WITH TRUSTEE SWIFT OFFERING A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED: 7:01 P.M.

Respectively submitted: Corine Bump Clerk Treasurer